



Council Workshop
Council Chambers
November 28, 2016
6:00 p.m.

In attendance: Mayor Leslie, Councillors: Myron Thompson, Verna McFadden, Paul Isaac and Chris Vardas

Absent: Councillors: Blatchford and Funke

Staff in attendance:

Angie Lucas, CAO (Interim)

Vic Pirie, Director of Finance

Cynthia Robey, Legislative Executive Assistant

Ian James, Community Services Manager

1. Call to Order

Mayor Leslie called the meeting to order at 6:00 p.m.

2. Modification to or Adoption of Agenda

Councillor Vardas moved that the Town of Sundre Council adopt the November 28, 2016 Workshop Agenda, as presented. **Carried**

3. Adoption of Minutes

Councillor Thompson moved that the Town of Sundre adopt the October 24, 2016 Workshop Minutes. **Carried**

4. Cross County Ski Trails presentation and discussion

Mr. Ian James, Manager of Community Services, presented a power point presentation regarding cross country ski trails. The report highlighted liability insurance, trail signage, a proposed online public survey in Spring 2017, and the recommendation for Council to consider re-approving track setting and winter trail use by the Sundre Bike n' Ski Club for annual review by Administration.

5. Communication Plan and Toolkit presentation and discussion

Mr. Jon Allan, Economic Development Officer, presented a power point presentation covering communication needs, challenges and implementation suggestions to improve existing communication strategies and the creation of new goals and strategies.

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6. **Discuss Ideas for a potential 2016 surplus of funds**

Mayor Leslie initiated a discussion for ideas on where to allot surplus funds. The following suggestions were made by Council:

- SAEWA membership
- Broadband
- Big Brothers Big Sisters
- Library
- Aquaplex pool
- "Rainy Day" Fund
- Budget stabilization fund
- Reserves
- Commitments

Vic Pirie, Director of Finance and Administration, advised Council that the topic of Reserves will be discussed in a future council meeting in January 2017. Administration advised Council to not prematurely draft a plan to assign funds without knowing more information yet to be provided to Council.

Mayor Leslie called a recess at 7:26 p.m. Workshop resumed at 7:34 p.m.

7. **Presentation(s) to Council – discussion re allotted time allowed**

Administration brought forward the concern that Presentations occurring during regular Council Meetings are too long in duration. Council Procedures Bylaw was discussed. Council provided recommendations to Administration to re-structure the process of Presentations and amend the Council Procedures Bylaw as needed.

8. **Draft Templates: Council Meeting Agenda and Council Report form**

Legislative Services presented copies of proposed templates that have been designed based on the current MGA standards. Detailed discussion. The proposed templates were accepted by Council.

9. **RFD Fee Bylaw**

Vic Pirie, Director of Finance and Administration, shared a detailed report outlining the Schedule of Fees and Charges effective January 1, 2017. This Bylaw will be presented to Council on December 5, 2016.

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Councillor Thompson moved that the Town of Sundre Council move to go In-Camera at 8:39 p.m. Carried

10. In-Camera

Labour – FOIPP Section 19 / Legal – FOIPP Section 27

Councillor Isaac moved that the Town of Sundre Council move to come out of In-Camera at 9:10 p.m. Carried

11. Adjournment

Councillor Isaac moved that the Town of Sundre Council conclude the meeting at 9:10 p.m. Carried

Mayor

I hereby certify these minutes are correct.

Interim Chief Administrative Officer

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