

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, NOVEMBER 23, 2015 IN THE TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT** Mayor Terry Leslie, Deputy Mayor Vardas, Councillors Jodi Orr, Myron Thompson, Cheri Funke, Verna McFadden

**STAFF** Dave Dubauskas, CAO  
Angie Lucas, Director of Planning and Operations  
Judy Edge, Legislative Assistant  
Vic Pirie, Director of Finance and Administration

**ABSENT** Councillor Paul Isaac

**CALL TO ORDER**

Mayor Leslie called the meeting to order at 6:00 p.m. with a moment of reflection.

Councillor Isaac arrived at 6:03 p.m. and gave a brief summary of his stay in hospital and then left at 6:08 p.m.

**ADOPTION OF AGENDA**

**304/15** Councillor Thompson moved that the Town of Sundre Council adopt the November 23, 2015 Agenda with the addition of Correspondence 13.1 – MVC – Berm Update and In-camera 15.3 – Labour. **CARRIED.**

**ADOPTION OF MINUTES**

**November 9, 2015 Regular Council Minutes**

**305/15** Councillor Orr moved that the Town of Sundre Council approve the Regular Council Meeting Minutes of November 9, 2015 with the following changes: Bylaw 04.15 – Motion 296/15 should read **CARRIED UNANIMOUSLY** and remove **UNANIMOUSLY** from Motion - 297/15 and correct a spelling error (basis) in the last sentence at the end of the GNP presentation. **CARRIED**

**PUBLIC ADDRESS**

**PRESENTATIONS**

**RCMP Reports – Sergeant Lank**

Sergeant Lank passed out his statistical information to Council explaining the increase in petty crime of vehicles and contents. Mayor Leslie thanked Sergeant Lank for his statistical report from January 2015 through September 30, 2015.



**Fire Stats Reports – Kevin Gamble**

Deputy Fire Chief Kevin Gamble gave the Fire Chief report for January 1 through September 30, 2015.

**Peace Officer Reports – Kevin Heerema**

Peace Officer Heerema presented his report for the period January 1, 2015 through September 30, 2015.

Councillor Thompson asked if something could be posted by the daycare to slow vehicles down and make them aware of children being in the area as he witnessed a near miss of a child.

- 306/15** Councillor Orr moved that the Town of Sundre Council accept the RCMP, Sundre Fire Department Statistics and Peace Officer Report for information. **CARRIED**

**Snake Hill Beta Loop – Peace Officer Kevin Heerema**

- 307/15** Councillor Orr moved that the Town of Sundre Council receive the Snake Hill Beta Loop presentation for information. **CARRIED**

**Downtown Area Revitalization Committee (DARC) Presentation – Alyssa Campkin**

Alyssa Campkin, Chair of the DARC committee, presented DARC's accomplishments for 2015 as well as proposed projects for 2016.

Councillor Vardas thanked Ms. Campkin and the committee for all the work they have done for the Town. Councillor Thompson also thanked DARC for their hard work and for the new Visitor Information Centre sign that will be erected on November 27th. Mayor Leslie also thanked DARC for taking the initiative to try to accommodate all the applications for the Storefront Improvement Grants.

- 308/15** Councillor McFadden moved that the Town of Sundre Council accept the DARC presentation for information. **CARRIED**

**FINANCE**

Vic Pirie, Director of Finance and Administration, presented the Capital Projects Listing, September 30, 2015 Bank Reconciliation and Third Quarter Profit and Loss Summary for 2015.

**Capital Projects Listing to October 31, 2015**

- 309/15** Councillor Orr moved that the Town of Sundre Council accept the Capital Projects Listing for information. **CARRIED**

**September 30, 2015 Bank Reconciliation**

- 310/15** Councillor Funke moved that the Town of Sundre Council accept the September 30, 2015 Bank Reconciliation for information. **CARRIED**

**Third Quarter Profit and Loss Summary**

Councillor Orr moved that the Town of Sundre Council approve the Third Quarter Profit and Loss Summary for 2015 for information. **CARRIED**




Initials

**BYLAWS****Bylaw Amendment 04.15 – Offsite Levy Bylaw**

**312/15** Councillor Vardas moved that the Town of Sundre Bylaw 04.15, being the Offsite Levy Bylaw, be read a second time. **CARRIED**

**313/15** Councillor Thompson moved that the Town of Sundre Bylaw 04.15, being the Offsite Levy Bylaw, be read a third time and final time. **CARRIED**

**Fees and Schedule Bylaw 05.15**

**314/15** Councillor Vardas moved that the Town of Sundre Council Bylaw No. 05.15, being the 2016 Fees and Schedule Rates Bylaw, receive first reading. **CARRIED**

**UNFINISHED BUSINESS****Bike n' Ski Club Waiver**

**315/15** Councillor Funke moved that the Town of Sundre Council approve track setting by the Sundre "Bike n' Ski Club" in the proposed areas (map attached);

**AND**

That the Town of Sundre Council further moves to approve the relaxation of the following bylaw sections for the purpose of track setting by members of the Sundre Bike n' Ski Club utilizing the equipment listed and in accordance with the rules specified in the Participant Consent and Waiver; Track Setting for Cross Country Ski Trails as follows:

**Section 11.03 of Bylaw 779 (Public Use of Parks)**

*11.03 - No person shall operate an off-highway vehicle in a park.*

**Sections 13.30, 13.32, 13.33 and sections 17.1(a) and (b) of Bylaw 789 (Traffic Bylaw)**

*13.30 - No person shall drive or operate a motor vehicle on or across any boulevard, park, utility lot, utility right-of-way, Municipal Reserve, or other publicly owned lands, not designated for vehicular use, without the permission of the Chief Administrative Officer or delegate.*

*13.32 – No person shall operate a vehicle defined as an off-highway vehicle upon a highway as defined in this bylaw in the Town of Sundre.*

*13.33 – No person shall operate a vehicle defined as an off-highway vehicle in any park as defined in this bylaw in the Town of Sundre.*

*17.01 – The operator of a motor vehicle shall not operate in the following areas within the Town of Sundre:*

- a) all public reserves within the Town of Sundre;*
- b) any part of the face of "Snake Hill" or on top of any part of the "Snake Hill" area located in the N.E. ¼ of Section 4 Township 33, Range 5, West of the 5<sup>th</sup> Meridian.*

**CARRIED**



Initials

**MVRWMC Member Agreement**

- 316/15** Councillor McFadden moved that the Town of Sundre Council enter into the Mountain View Regional Waste Management Commission (MVRWMC) membership agreement. **CARRIED**

**NEW BUSINESS****317/15** **Noise Relaxation – AHS Mobile Mammography Unit**

Councillor Orr moved that the Town of Sundre Council approve to relax Noise Bylaw No. 818 beginning Saturday, January 30, 2016 through Wednesday, February 3, 2016 at the Sundre AquaPlex parking lot for the Alberta Breast Cancer Screening Program. **CARRIED**

**COUNCIL REPORTS****COUNCIL ROUND TABLE**

Councillor Orr attended the CAEP Marketing meeting on November 5, 2015. On November 17, Councillor Orr and Jon Allen, Economic Development Officer toured Kim Worthington CAEP Executive Director around Sundre. She is meeting with communities in Central Alberta to promote CAEP and solicit community feedback. CAEP will be having a Board Strategic Development Session early in January 2016.

On November 8, 9, and 10<sup>th</sup> Councillor Orr attended the Pathways to Sustainability Conference in Olds. There was a round table on the evening of Sunday, November 8<sup>th</sup> and over thirty presentations on Monday, November 9<sup>th</sup> and Tuesday November 10<sup>th</sup>. One of the speakers was Joshua Day Chief of Advanced Water Technologies Inc. Joshua spoke about his company using high concentrations of a mixture of bacteria as an environmentally friendly cost effective means for treatment of sewage lagoons. The bacteria is super concentrated and naturally occurring in healthy aquatic systems: First – you add the bacteria to the first two lagoons; second – bacteria moves and begins to digest organic matter and sludge; third – this significantly reduces ammonia and odour in a short period of time; fourth - this drastically improves odour, sludge and algae issues; and fifth – eliminates the need for expensive dredging. If you have any questions about P2S, please contact Councillor Orr.

Councillor Orr attended SPOG's community affairs meeting on November 12<sup>th</sup>. Highlights were the Land Stewardship Centre Presentation and a 20/20 by Councillor Angela Aalbers on Mountain View County. Councillor Orr also attended SPOG's AGM that evening.

Councillor McFadden attended the Mountain View Regional Waste Management Commission on November 23, 2015. Mary-Anne Overwater was acclaimed as Chair and Patricia McKean as Vice-chair of the commission. The MVRWMC passed the business plan and will circulate to all councils. This plan will come back to each MVRWMC board meeting to ensure items are followed up and completed. The MVRWMC has sent out the Waste Services Management Agreement to each municipality to be signed.



Initials



Councillor McFadden also attended the Mountain View Senior's Housing long term planning session on November 14, 2015. The board did an overview of their planning objectives, vision, mission and goals as well as bylaws and committees and campus planning. This is a group of caring people striving to work together to provide quality care to our seniors.

Councillor Thompson attended the Sundre Municipal Library Board meeting for Councillor McFadden. New funding was received and the board members were happy with the 2016 budget. The Sundre Municipal Library cookbook fundraiser was well done and sells for \$20.00 each. There will be a special visitor at the Sundre Municipal Library on Saturday, November 28, 2015 at 3:00 p.m. Sheldon First Rider, First Nations elder, educator and a residential school survivor. He is an educational consultant at the Glenbow Museum. He will be bringing artifacts for viewing and will be available for discussions.

Mayor Leslie stated that the Provincial Government would like to be involved in the small communities in the Province. They challenged municipalities to be more environmentally friendly.

Councillor Funke attended the Greenwood Neighbourhood Place (GNP) board meeting on November 18, 2015. The Alberta Provincial Government has announced there will no longer be CBI funding which is, the community building initiative, a contract with family and child services in Red Deer to provide services to vulnerable children and youth to keep them out of protective care. This is approximately \$40,000 of GNP's annual funding however, the government has designed a new funding strategy with the goal for increased fairness and accountability. GNP will have to apply to the government to receive the funds and if successful would then be contracted to deliver the service to our community.

Councillor Funke also attended the Downtown Area Revitalization Committee (DARC) meeting on November 19, 2015. The new Visitor Information Centre (VIC) sign is ready and will be installed soon. Alberta Transportation has rejected our proposal to put our Way Finding Signage on Highway 27. Jon Allen, Economic Development Officer will look into this. The VIC is proposing to the Alberta Government to construct a wooden "all access" boardwalk from the VIC building along the berm into the trees. They are hoping to have information plaques along the walk with information about plant and animal life. The Chamber of Commerce would like Town administration to research and inquire if the Town of Sundre can take over the contract for snow removal along Highway 27 through Town. The Chamber of Commerce is planning a Business Trade Fair on the weekend of May 14 and 15, 2016. All SEDIF Grant funding has been allocated for the year.

## **ADMINISTRATION REPORTS**

## **CORRESPONDENCE**

### **Mountain View County – Red Deer River Berm Project Update**

**318/15**

Councillor Funke moved that the Town of Sundre Council accept the Mountain View County correspondence for information. **CARRIED**



Initials

**NOTICE OF MOTION**

**Notice of Motion**

**319/15** Councillor Orr moved that the Town of Sundre Council direct Administration to bring forward an amendment to Council Procedures Bylaw 12.13 that would outline the format, delivery and timeliness of written Councillor Reports in the Regular Council meeting agenda section 11.4 (i) Council Reports at the November 23, Regular Council Meeting. **CARRIED**

**IN-CAMERA**

Mayor Leslie called a short recess at 8:20 p.m. The meeting reconvened at 8:26 p.m.

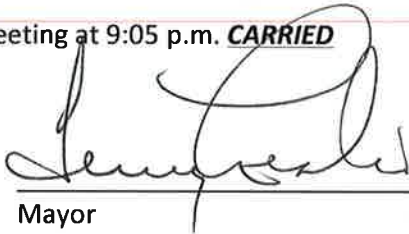
**320/15** Councillor Orr moved that the Town of Sundre Council go In-camera at 8:27 p.m. **CARRIED**

**321/15** Councillor Funke moved that the Town of Sundre Council come out of In-camera at 9.03 p.m. **CARRIED**


**322/15** Councillor McFadden moved that the Town of Sundre Council approve the recommendation, from Converge Consulting Group, to approve five salary staff positions for the amount of \$12,178.00 to reach a market competitive job ratio of 90%. **CARRIED**

**ADJOURNMENT**

**323/15** Councillor Funke moved to adjourn the meeting at 9:05 p.m. **CARRIED**

  
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Mayor

I hereby certify these minutes are correct.

  
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Chief Administrative Officer

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Initials