

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE
IN THE PROVINCE OF ALBERTA HELD MONDAY, MARCH 17, 2014, IN THE TOWN OF SUNDRE COUNCIL
CHAMBERS**

PRESENT

Deputy Mayor, Paul Isaac, Councillors Tony Jordan, Chris Vardas, Verna McFadden, Jodi Orr

REGRETS

Mayor Terry Leslie and Councillor Myron Thompson

STAFF

Dave Dubauskas, Chief Administrative Officer
Wanda Watson-Neufeld, Director of Corporate Services
Jim Hall, Gas Manager (or David Hall, Director of Operations)
Erin O'Neill, Manager of Planning and Development
Jacci Hager, Manager of Community Services
Anne-Marie Wolfe, Legislative Assistant

CALL TO ORDER

Deputy Mayor Paul Isaac called the meeting to order at 6:01 p.m. with a moment of reflection.

ADOPTION OF AGENDA

26/14 Councillor McFadden moved that the Town of Sundre Council adopt the agenda as amended to include an In Camera item. **CARRIED**

ADOPTION OF MINUTES

March 3, 2014 Regular Council Minutes

27/14 Councillor Orr moved that the Town of Sundre Council approve the minutes of the March 3, 2014 Regular Council Meeting as amended to read, "called the meeting to order at 6:00 p.m. instead of 6:30 p.m." **CARRIED**

PUBLIC ADDRESS

Sundre and District Historical Society

Mr. Jack Nichol, Sundre and District Historical Society representative, wanted to let Council know that the Museum has purchased the two lots to the West of the Reception Centre. Mr. Nichol spoke to Council regarding the future plans of the Museum to expand westward on this newly purchased property. The Museum is open for seven days a week throughout the year with the exception of Christmas as the expenses remain regardless if they are open or not. We have had many international visitors to our Museum. A lot of the visitors have come to see the Wildlife exhibit. They feel that to be competitive, they need to be on the museum-roving exhibit. They will need the new space available to store and curate and restore some exhibits so they can rotate the collection and keep the Museum exhibits fresh. There is no concern over flooding as the Museum is in a high ground position. He would like to invite the Councillors to come and take a look at the land and speak to any concerns they may have. Erin O'Neill, Manager, Planning and Development,

will be discussing this with the Engineer. This is for Council's information. Deputy Mayor Isaac suggested that if anyone has any questions or concerns that they please contact Jack and schedule an appointment with him to discuss the plans of the Sundre and District Historical Society with the Museum property.

Public Hearing/Bylaws moved to 6:30 pm due to advertising times for public hearing.

FINANCE

Cash Flow Projection and Statement

Wanda Watson-Neufeld, Director of Corporate Services, spoke to the cash flow projection and statement.

28/14 Councillor Orr moved to accept the cash flow projection and statement as presented. **CARRIED**

NEW BUSINESS

Weed Inspection Agreement

29/14 Councillor Vardas moved that the Town of Sundre Council enter into an agreement with Mountain View County for Weed Inspection Services for the 2014 season at a cost of no more than \$2,000 for the season, to be paid from the 2014 Community Services – Weed Control budget. **CARRIED**

30/14 Councillor Jordan moved that the Town of Sundre Council appoint Mountain View County Manager of Agriculture Services, Jane Fulton; and Agriculture Services Senior Staff Lorelee Grattidge and Darcy Alm as the Town's Weed Inspectors. **CARRIED**

Appointment of Weed Act Appeal Panel

31/14 Councillor McFadden moved that the Town of Sundre Council appoint Sundre Regional Recreation Advisory Committee Members as the Weed Inspection Appeal Panel in accordance with Weed Control Act. **CARRIED**

Vitalize Conference

32/14 Councillor Jordan moved that the Town of Sundre Council allocate up to \$1,000 from the Legislative Budget to allow for one member from Greenwood Neighbourhood Place to attend the Vitalize 2014 Conference in Calgary. **CARRIED**

Policy C-002 – Staff Code of Ethics

33/14 Councillor McFadden moved that the Town of Sundre Council accept Policy C-002 – Staff Code of Ethics as presented. **CARRIED**

Policy C-001 – Council Remuneration Policy

Wanda spoke to the Committee decision to the Changes suggested by Councillor Jordan. *Council will appoint five members at large. 'May' is further down; Council Honorariums - please remove 'Shall' from there.*

Policy C-001 – Council Remuneration Policy will be brought forward for the Committee to review proposed changes.

PUBLIC HEARINGS AND BYLAWS**Bylaw 01.14 – Amendment to Connection Fee Bylaw**

Dave Dubauskas, CAO, spoke to the Advertisement and the Purpose of the Bylaw. This had come forward and there has been no written submissions received by the Town of Sundre.

34/14 Councillor Orr moved to open the Public Hearing at 6:35 p.m. **CARRIED**

Erin O’Neill, spoke to the original Bylaw. Planning and Development had a number of phone calls asking that this Connection Fee be paid to the Town only when the Town has paid to install the services. Further, the connection fee will apply to in town properties only as the offsite levy bylaw will help determine the actual connection fees for the county. The only exception to this will be Tall Timber as a written agreement has already been made.

Mr. Pat Eisler, President of Tall Timber, expressed his pleasure to see that the Town will honour the agreement that was put in place and the residents there are looking forward to moving forward.

35/14 Councillor Jordan moved that the Town of Sundre Council read, for a second time, Bylaw 01.14 being a Connection Fee Bylaw. **CARRIED**

36/14 Councillor Vardas moved that the Town of Sundre Council read Bylaw 01.14 being a Connection Fee Bylaw, for a third and final time. **CARRIED**

Bylaw 02.14 – Land Use Bylaw – part of Block 1, Plan 941 1097

Dave Dubauskas, CAO, spoke to the Advertisement and the Purpose of the Bylaw – which was placed in the Sundre Round Up on February 25, and March 4 and there were no written submissions received by the Town of Sundre.

The Public Hearing was opened at 6:50 p.m.

Erin O’Neil, Planning and Development, spoke to the development and the specifics of the development. There were a few comments of adjacent landowners concerning the height of the building. The height is within our current bylaw. There were a couple of residents that declared their excitement over the building. Alberta Health Services did write in a concern that the building would be in a flood plain, but this is not shown in the recent study as being in a flood plain or even as a flood concern.

Mr. Marek Otwinowski, IBI Group spokesman discussed the details of the structure and what would be included within the buildings. There will be different levels of supportive living units for seniors. Independent living units or life lease units, which is a standard 1-2 bedroom apartment. Supported living levels one and two, these are for seniors who require some assistance and there will be supported level four and four-d on the main floor which will include premises for patients with Dementia. This unit will be fully staffed and monitored. There will be 20 units for seniors with decreased or lack of mobility. There will be a day use program area, which will not just be for the patients but also for all the residents of the building. These buildings will be surrounded by green, park like spaces and parking on the north and south sides of the property. There will be a covered carport.

In Favour

Mr. Gerald Moore lives at 641 6th Avenue. His property backs onto the parking area of the proposed structure. He understands that this structure is three-storeys, but asked that the family health centre (office) use be restricted to two-storeys.

Erin O'Neill spoke to this. The current zoning would allow for a three-storey building; however, council could make a motion to restrict the height to two-storeys. A resident asked what would be done on the lot where the family health centre is proposed until it is built. Mr. Otwinowski replied that this would be left as a green space. The landscaping will be done so that it will not interfere with the already constructed Senior's Centre.

In Opposition

No one came forward in opposition.

Planning and Development indicated that in the motion for second reading Council could restrict the height of the office use to two-storeys. Everything in purple on the concept map will be restricted to a two-story building.

Public hearing has been closed at 7:05 p.m.

37/14 Councillor McFadden moved that the Town of Sundre Council read Bylaw 02.14, being a Land Use Bylaw amendment for part of Block 1, Plan 941 1097, for a second time and that the office-use building be restricted to two-storeys. **DEFEATED**

38/14 Councillor Orr moved that the Town of Sundre Council Bylaw 02.14, being a Land Use Bylaw amendment for part of Block 1, Plan 941 1097, be read a second time. **CARRIED**

39/14 Councillor McFadden moved that the Town of Sundre Council read Bylaw 02.14, being a Land Use Bylaw amendment for part of Block 1, Plan 941 1097, for a third and final time. **CARRIED**

Deputy Mayor Isaac called a recess at 7:10 p.m.

Deputy Mayor Isaac reconvened the meeting at 7:24 p.m.

Town Server

Wanda Watson-Neufeld spoke to the reasons behind having the Town server updated.

Councillor Jordan asked if there would be compatibility issues with the HP and Mac. Wanda addressed this concern indicating that we have been told by OSI, our IT supporter, that these two operating systems are compatible.

40/14 Councillor Orr moved that the Town of Sundre Council allocate up to \$12,000 from General Reserves to purchase and install a new Town server. **CARRIED**

COUNCIL AND ADMINISTRATIVE REPORTS

Councillor Orr went to SPOG and everyone is happy that we have been awarded the money for the berm. SPOG will help organize and get the booths, etc. for Neighbours Day. GNP, Mountain View County and the Town will play a big part in Neighbours Day. SPOG recently hosted the 7 Habits Training Course, 23 people attended and they will be putting on another course at the end of March.

CORRESPONDENCE

2014 Economic Disaster Recovery Project

CAO Dubauskas spoke to the Economic Disaster Recovery Project draft in more detail with Council.

Councillor Orr discussed that they are offering an Economic Development course for free. Councillor Orr is interested in attending this Course offered in the Economic Disaster Recovery Project draft document.

NOTICE OF MOTION

Councillor Orr would like to direct administration to look at the feasibility of a bylaw to be introduced requiring each Councillor and Mayor to disclose the names of family, employees, or corporations in which the Councillor/Mayor is a shareholder, director or officer and a corporation where the Councillor/Mayor holds shares and has voting rights. This list would be given to some municipal employees.

Councillor Orr withdrew her notice of motion.

41/14 Councillor Vardas moved to go In Camera at 7:45 p.m. **CARRIED**

42/14 Councillor McFadden moved to come out of In Camera at 8:34 p.m. **CARRIED**

ADJOURNMENT

43/14 Councillor Jordan moved to adjourn the meeting at 8:35 p.m. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer