

MINUTES OF THE TOWN MANAGEMENT AND GOVERNANCE COMMITTEE OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, FEBRUARY 11, 2013, IN THE SUNDRE COUNCIL CHAMBERS

MEMBERS PRESENT:

Mayor Annette Clews, and Councillors Tony Jordan, Chris Vardas, Pat Toone, and Cheri Funke

MEMBERS ABSENT:

Councillors Paul Isaac and Myron Thompson

STAFF PRESENT:

Dean Pickering, Chief Administrative Officer
Ron Baker, Director of Operational Services
Kevin Heerema, Protective Services
Erin O'Neill, Planning and Development
Jacci Hager, Manager, Community Services
Linda Wallace, Acting Economic Development Officer
Anne-Marie Wolfe, Legislative Assistant

CALL TO ORDER:

Mayor Annette Clews called the meeting to order at 6:01 p.m. with a moment of reflection.

AGENDA:

Councillor Cheri Funke moved that the Governance Committee approve the agenda as amended to include the addition of item: 6.5 Age Friendly Workshop. **CARRIED**

MINUTES:

Councillor Cheri Funke moved that the Governance Committee approve the Minutes of the January 14, 2013 Governance Meeting as presented. **CARRIED**

COUNCIL REPORTS:

Round Table

GAPP Report

Mayor Annette Clews stated that they are going to try to move forward on the matrix.

MVSH Re: All Councils Meeting

Mayor Annette Clews; as this meeting was held In Camera she will not discuss what was said, however, there was a letter of support requested which Anne-Marie has been working on.

RMRF Legal Session March 1 - Airdrie

Mayor Annette Clews and Councillor Chris Vardas will not be able to attend; Dean will be attending.

Age Friendly Workshop

To be held at Red Deer Lodge, March 14, 2013 (RSVP by March 4, 2013) – Mayor Annette Clews suggested that someone from the Chamber of Commerce and someone from the Seniors' Housing and Care Committee and a Councillor could go. Mayor Annette Clews may attend in Councillor Pat Toone's absence.

Councillor Cheri Funke moved to have this forwarded to the Regular Council meeting on February 19, 2013 to make a decision to extend the invitation to the Chamber of Commerce and the Seniors' Housing and Care Committee. **CARRIED**

BYLAWS:**New Cat Bylaw**

Kevin Heerema, Protective Services, presented the new Cat Bylaw to the Governance Committee.

Councillor Tony Jordan moved that the Governance Committee forward the new Cat Bylaw with amendments to the Town of Sundre Regular Council Meeting on February 19, 2013 for further discussion. **CARRIED**

UNFINISHED BUSINESS:**Paul Yuzyk Award for Multiculturalism**

Dean Pickering, CAO, discussed this with the Committee to see if there was any one who they would feel should be nominated for this award. There was a unanimous agreement that there is no one that comes to mind.

Council Remuneration

Councillor Tony Jordan moved to forward the Council Remuneration policy for further discussion to the Policy Committee. **CARRIED**

NEW BUSINESS:**Corporate Credit Card Policy**

Dean Pickering, CAO, presented the new Corporate Credit Card Policy to the Committee members.

Councillor Chris Vardas moved to bring forward the new Corporate Credit Card to the Town of Sundre Regular Council Meeting February 19, 2013, for decision. **CARRIED**

Fuel Card Policy

Dean Pickering, CAO, presented the new Fuel Card Policy to the Committee members.

Councillor Tony Jordan moved to bring forward the new Fuel Card policy to the Town of Sundre Regular Council Meeting on February 19, 2013, for decision. **CARRIED**

Arena User Fees

Jacci Hager, Manager Parks and Recreation, presented the Arena User Fees to the Committee members.

Councillor Chris Vardas moved that the Arena User Fees, which the committee is in support of, be brought forward to the Town of Sundre Council, Regular Council Meeting February 19, 2013, for decision. **CARRIED**

Old Town Sign

Linda Wallace, Economic Development Officer, presented the proposed re-use of the Old Town Signs brought forward by the Sundre and District Historical Society to the Committee members.

Councillor Cheri Funke moved to defer the proposal for the Old Town Signs, which the committee is in support of, be brought back to Governance with a more detailed idea as to what will happen with the signs. **CARRIED**

CPIC Policy Manual Implementation Policy

Kevin Heerema, Protective Services, presented the new CPIC Policy Manual brought forward from the Solicitor General’s office to the Committee members.

Federal Gas Tax Fund

Dean Pickering, CAO, presented the Federal Gas Tax Fund to the Committee members.

CHIEF ADMINISTRATIVE OFFICER REPORT:

CPO/Bylaw 2012-Year End Report

Kevin Heerema, Protective Services, presented his annual report to the Committee members.

MDP Update

Erin O’Neill, Planning and Development, presented her MDP update to the Committee.


County and Town Discussion Matrix - Update

Dean Pickering, CAO, discuss the updated progress of the County and Town Discussion Matrix.

Councillor Pat Toone moved the Governance Committee to receive the above correspondence as presented. **CARRIED**

ADJOURNMENT:

Councillor Cheri Funke moved to adjourn the meeting at 7:18 p.m. **CARRIED**



MAYOR

I hereby certify these minutes are correct.



CHIEF ADMINISTRATIVE OFFICER