

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, JANUARY 7, 2013, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT:**

Mayor Annette Clews, Councillors Cheri Funke, Chris Vardas, Myron Thompson, Pat Toone, Paul Isaac, Tony Jordan

**STAFF:**

Dean Pickering, Chief Administrative Officer  
Denica Crosbie, Assistant Development Officer  
Erin O'Neill, Manager of Planning and Development  
Jacci Hager, Manager of Legislative and Community Services  
Ron Baker, Director of Operations  
Wanda Watson-Neufeld, Director of Corporate Services

Sam Smalldon  
David Dubauskas  
Brenda Logan

**CALL TO ORDER:**

Mayor Annette Clews called the meeting to order at 6:00 p.m. with a moment of reflection.

**AGENDA APPROVAL:**

**1/13** Councillor Paul Isaac moved that Council adopt the agenda as presented with the addition of 10.5 - Doctor Retention, 11.5 - Letter Mountain View Regional Waste Commission, 13.5 – In Camera - Personnel and 13.6 – In Camera – Legal Land. **CARRIED**

**MINUTES:**

**Monday, December 17, 2012 Regular Council Meeting Minutes**

**2/13** Councillor Pat Toone moved that the Town of Sundre Council approve the minutes of the December 17, 2012 Regular Council Meeting as presented. **CARRIED**

**COUNCIL REPORTS:**

**Monthly Mayor's Report December 2012**

Mayor Annette Clews submitted her December 2012 Mayor's Report to the Town of Sundre Council.

**Save the Date: AUMA Mayor's Caucuses and MLA Breakfast**

Mayor Annette Clews presented the Save the Date: AUMA Mayor's Caucuses and MLA Breakfast to the Town of Sundre Council for information.

**3/13** Councillor Paul Isaac moved that the Town of Sundre Council accept these reports as presented for information. **CARRIED**

**PRESENTATIONS:****Mountain View Seniors' Housing – 2013 Accountabilities and Future Plans**

Sam Smalldon, Chief Administrative Officer of Mountain View Seniors' Housing addressed Council in regards to the 2013 Accountabilities and 2013 Future Plans.

**4/13** Councillor Chris Vardas moved to go In Camera at 6:25 p.m. **CARRIED**

**5/13** Councillor Cheri Funke moved to come out of In Camera at 7:44 p.m. **CARRIED**

**Mayor Annette Clews called a recess at 7:44 p.m.**

**Mayor Annette Clews called the meeting back to order at 7:52 p.m.**

**6/13** Councillor Tony Jordan moved that the Town of Sundre Council accept all presentations as presented. **CARRIED**

**BYLAWS:****Adoption of New Business License Bylaw #05.12 – Third Reading**

Dean Pickering, CAO, presented the New Business License Bylaw #05.12 to the Town of Sundre Council for third reading.

**7/13** Councillor Myron Thompson moved the Town of Sundre Council to give third reading to the new Business Licensing Bylaw #05.12. **CARRIED**

**UNFINISHED BUSINESS:****Vending Machine Policy**

Jacci Hager, Manager of Parks and Recreation, addressed Council regarding the Vending Machine Policy.

**8/13** Councillor Paul Isaac moved the Town of Sundre Council to approve the Vending Machine Policy as amended. **CARRIED**

**Audit for Sundre and District Municipal Library**

Councillor Pat Toone discussed with Council the auditing of the Sundre and District Municipal Library's financial records for the years 2011 to 2012.

Councillor Patricia Toone withdrew the notice of motion for the Town of Sundre Council to request an audit of the Sundre and District Municipal Library financial records for the years 2011 to 2012.

**Council Remuneration Committee Recommendations**

Dean Pickering, CAO, discussed the Council Remuneration Committee's recommendations with the Town of Sundre Council.

**9/13** Councillor Cheri Funke moved the Town of Sundre Council to adopt the Public Ad Hoc Council Compensation Review Committee Minutes and Recommendations as presented. **CARRIED**

- 10/13** Councillor Tony Jordan moved to amend the current Council Remuneration Policy #301 to reflect the recommended changes of the Public Ad Hoc Council Compensation Review Committee Minutes and Recommendations as presented. **CARRIED**

**2013 Cost of Living Allowance (COLA)**

Wanda Watson-Neufeld, Director of Corporate Services, discussed the 2013 COLA with the Town of Sundre Council.

- 11/13** Councillor Myron Thompson moved the Town of Sundre Council establish a 2013 Cost of Living Allowance (COLA) of 1% effective January 1, 2013 for all staff and Council. **CARRIED**

**Doctor Retention**

Mayor Annette Clews discussed the doctor's retention and matching the funds contributed by Mountain View County.

- 12/13** Councillor Chris Vardas moved to support the \$54,000 for the doctor's retention and advised administration to come back to Council for options. **CARRIED**

**NEW BUSINESS:**

**Swing for Charity Rental Waiver**

Jacci Hager, Manager of Parks and Recreation, discussed the request of the Swing for Charity Sno-Pitch Tournament to use the Sundre Ball Diamonds from March 2<sup>nd</sup> to March 3<sup>rd</sup> at no charge.

- 13/13** Councillor Paul Isaac moved that the Town of Sundre Council allow the Swing for Charity Sno-Pitch Tournament the use of the Sundre Ball Diamonds from March 2<sup>nd</sup> to March 3<sup>rd</sup> at no charge. **CARRIED**

**Parent Link Facility Rental Waiver**

Jacci Hager, Manager of Parks and Recreation, discussed with the Town of Sundre Council the proposition that the Mountain View Parent Link be given the Sundre Community Centre at no cost for 6 hours per week and waive the monthly storage fee for 2013 to support services and education for families with children ages 0 to 6 in the Sundre Community may continue and expand.

- 14/13** Councillor Chris Vardas moved that the Town of Sundre Council uphold the 2013 Fee Schedule for SCC rentals and maintain the current \$10.00/month storage fees for a total of \$1,152.00. **CARRIED**

**Alberta Health Services, Healthy Living Program Partnership**

Jacci Hager, Manager of Parks and Recreation, discussed with the Town of Sundre Council the Alberta Health Services, Healthy Living Program Partnership.

- 15/13** Councillor Myron Thompson moved that The Town of Sundre Council moved to partner with the Alberta Health Services, Healthy Living Program and provide the Sundre Community Centre and Conference Room at a reduced rate of \$963.00 per year. **CARRIED**

**Spray Park Letter of Support**

Jacci Hager, Manager of Parks and Recreation, presented to the Town of Sundre Council the proposal for a letter of support in principal to the Sundre Spray Park Project Committee who is investigating the idea of bringing a spray park to the Town of Sundre.

*FW AC*

**16/13** Councillor Cheri Funke moved that the Town of Sundre Council provide a letter of support in principal to the Sundre Spray Park Project Committee investigating the idea of bringing a Spray Park to the Town of Sundre. **CARRIED**

**17/13** Councillor Tony Jordan moved that Councillor Cheri Funke act as the main Council representative on the Spray Park Committee, and Councillor Tony Jordan as an alternate. **CARRIED**

Council directed Administration to write a letter of concern to the Mountain View Regional Waste Management Commission regarding the Sundre Recycle Depot overload and lack of bins.

**CORRESPONDENCE:**

**Natural Step – Ceasing Operations Notification**

**Fibre Light-Up – O-Net**

Councillor Tony Jordan will attend the Fibre light up on January 29, 2013 at 2:00 p.m.

**Parkland Regional Library Board Meeting**

**Cooking for Kindness**

**18/13** Councillor Cheri Funke moved that the Town of Sundre Council receive the above-discussed correspondence for information as presented. **CARRIED**

**CHIEF ADMINISTRATIVE OFFICER REPORT:**

**CAO Report**

Dean Pickering, CAO, presented his CAO report to the Town of Sundre Council for information.

**Notice of Budget Open House “Reminder”**

Dean Pickering, CAO, reminded Town of Sundre Council that in three days, on January 10, 2013, there would be a “Budget Open House”.

**Inter-Municipal Projects Spreadsheet**

Dean Pickering, CAO, presented the inter-municipal projects spreadsheet to the Town of Sundre Council for information.

**19/13** Councillor Paul Isaac moved that the Town of Sundre Council receive the reports for information as presented. **CARRIED**

**20/13** Councillor Paul Isaac moved to go In Camera at 9.13 p.m. **CARRIED**

**21/13** Councillor Paul Isaac moved to come out of In Camera at 10:00 p.m. **CARRIED**

**22/13** Councillor Tony Jordan moved that the Town of Sundre Council suspend the Friday-Monday Day Off program until there is a Council approved policy that will give adequate direction to Administration. **CARRIED**

**ADJOURNMENT:**

**23/13** Councillor Paul Isaac moved to adjourn the meeting at 10:02 p.m. **CARRIED**

  
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Mayor

I hereby certify these minutes are correct.

  
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Chief Administrative Officer



## Monthly Council Report December 2012

### Mayor Annette Clews

- \* December 1/12- 8am- Last budget deliberation. Next step will be public input / open house session.
- \* December 3/12- 6pm- Council
- \* December 4/14 – 10:30am – Weekly CAO meeting- Discussed upcoming December agendas, unfinished business including letter to county (and discussions with BSEI, Ron and Erin), the missed Doctor's RFD during budget. The request to set up meeting with central zone (AB Health) to discuss Minister's letter.
- \* December 5/12- 4pm- Met with East Side Resident - discussed moving forward; including other initiatives such as parks/green spaces. This resident has expressed interest in getting more involved with community, will give Dean information.
- \* December 5/12- 7pm- First policy committee meeting, reviewed new policies coming forward from CAO, set format for reviewing the existing policies, will begin with most out dated and unsigned, 1999 and personnel policy on classification of Managerial/ Director and wage.
- \* December 6/12- 9:30am- 4pm- RRMUG- Drumheller- First meeting was the adhoc committee; I was nominated and acclaimed as Chair. We developed our mandate- " To Identify possible Red Deer River Disasters, and possible strategies to do risk management of potential disasters. We identified 4 key areas of Disaster Risks; Flooding, Drought, Industry and Riparian Health. We decided these four are the focus of this group and are in order of priority. CAO Keith Ryder and myself will begin meetings in December/January with Key stakeholder identified, and Keith will also gather any past reports or studies to review and bring back for January 17/13 meeting.
- \* December 10/12- 10am- Met with FCSS/GNP, SSHCC chair to discuss the proposal of hosting kick off to Senior's Week June 3/13. It is a go to make application, I would that if successful, council support with staff/council engagement on planning. Give thought to be a partner in this event (possible waive of SCC fees, and other requests). They are to get back to me with decision.
- \* December 10/12 – 6pm- MPC followed by Governance.
- \* December 11/12 – Weekly CAO meeting – Reviewed upcoming agendas.
- \* December 12/12- 5pm- Central AB Mayor's meeting in Red Deer – Had presentation by Didsbury Mayor and representative on the compost factory proposal for the Central AB area. Then round table on year in review of municipalities.
- \* December 13/12- Weekly CAO strategy meeting- had to cancel.
- \* December 17/12- 6pm- Last council meeting of 2012.
- \* December 18/12 – 9am- MAP- Reviewed the Priority List- this will be focus of 2013 CAO tasks. Had in Camera session with MVRWC. Round table municipal initiatives.

*Annette Clews*

- \* December 19/12 – 3pm- MVSH- building committee meeting at Town office to go over proposal for application.
- \* December 19/12- 7pm- Policy committee- reviewed several policies, will meet January 9.

Council hiatus from December 24- January 7/13. Had 3 phone interviews with newspapers. Several phone conversations with residents.

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