

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE
IN THE PROVINCE OF ALBERTA HELD MONDAY, DECEMBER 16, 2013, IN THE TOWN OF SUNDRE
COUNCIL CHAMBERS**

PRESENT

Mayor Terry Leslie, Councillors Paul Isaac, Verna McFadden, Jodi Orr, Myron Thompson, and Chris Vardas

ABSENT

Councillor Tony Jordan

STAFF

Dave Dubauskas, Chief Administrative Officer
Wanda Watson-Neufeld, Director, Corporate Services
Jim Hall, Interim Director, Operations
Erin O'Neill, Manager of Planning and Development
Jacci Hager, Manager, Parks and Recreation and Community Services
Kim Galloway, Economic Development Officer
Anne-Marie Wolfe, Legislative Assistant

CALL TO ORDER

Mayor Terry Leslie called the meeting to order at 6:00 p.m. with a moment of reflection.

ADOPTION OF AGENDA

464/13 Councillor Chris Vardas moved that the Town of Sundre Council adopt the agenda amended to move up the Fortis Presentation in order for the Fortis representatives to travel home safely.
CARRIED

PRESENTATIONS

Allison Beaudry, Fortis Alberta, presented to Council the LED lighting available from Fortis.

ADOPTION OF MINUTES

December 2, 2013 Regular Council Minutes

465/13 Councillor Orr moved that the Town of Sundre Council approve the minutes of the December 2, 2013 Regular Council Meeting as presented. **CARRIED**

FINANCE

Profit and Loss Summary – November 30, 2013 Report

Wanda Watson-Neufeld spoke to Council regarding the profit and loss summary.

Councillor Myron Thompson left the meeting at 6:49 p.m.

- 466/13** Councillor McFadden moved that the Town of Sundre receive the Profit and Loss Summary – November 30, 2013 report as presented for information. **CARRIED**

Councillor Myron Thompson returned to the meeting at 6:51 p.m.

2013 Audit Plan

This year the Auditors' mandate is to focus on risk and fraud, which is dictated by the association.

- 467/13** Councillor Thompson moved that the Town of Sundre approve the 2013 Audit Plan as presented for information. **CARRIED**

COUNCILLOR REPORTS

Councillor Thompson spoke to the attendance of himself, and Councillors McFadden and Orr at the MAP meeting last week in Didsbury. The members of MAP discussed the MOAs and how they reached these agreements. Another MAP meeting will be called in the near future and they will be focusing on the terms of reference and will set up a new set of terms of reference; redefining their goals, and who will be attending these future meetings. It was suggested at this last meeting that no CAOs attend these meeting. The MAP members agreed upon this suggestion.

Councillor McFadden spoke to the Mountain View Regional Waste Management Commission meeting. There is excitement that this Commission has been reborn and Councillor McFadden will keep us up to date as to the progress of the Commission.

BYLAWS

Bylaw 13.13 – Sundre Regional Recreation Advisory Committee

- 468/13** Councillor Thompson moved that the Town of Sundre read Bylaw 13.13, being a Bylaw to form the Sundre Regional Recreation Advisory Committee, be read a second time. **CARRIED**

- 469/13** Councillor Vardas moved that the Town of Sundre Council read Bylaw 13.13, being a Bylaw to form the Sundre Regional Recreation Advisory Committee, be read a third and final time. **CARRIED**

A representative of Council will be chosen to sit on this committee in January 2014. This item will be brought forward at the January 13, 2014 Council Workshop.

Bylaw 15.13 – Rates Bylaw and Rate Schedules

Wanda Watson-Neufeld discussed the necessity of this Bylaw and how it affects the future budget.

- 470/13** Councillor Thompson moved that the Town of Sundre Council read Bylaw No. 15.13, being a Bylaw to establish and set fees and charges, be read a first time. **CARRIED**

Mayor Leslie called a recess at 7:09 p.m.

Mayor Leslie reconvened at 7:16 p.m.

- 471/13** Councillor Orr moved to amend Bylaw No. 15.13 to read that the NSF charge be changed from \$25 to \$42.50 on Schedule A. **CARRIED**

- 472/13** Councillor Isaac moved that the Town of Sundre Council read the amended Bylaw No. 15.13 for a second time. **CARRIED**
- 473/13** Councillor McFadden moved to present for third reading Bylaw No. 15.13. **CARRIED UNANIMOUSLY**
- 474/13** Councillor Vardas moved that the Town of Sundre Council read Bylaw No. 15.13, being a bylaw to establish and set fees and charges, for the third and final time. **CARRIED**

UNFINISHED BUSINESS**Storefront Improvement Program**

Kim Galloway, Economic Development Officer, provided the Highway Corridor Storefront Improvement Program to Council for discussion and the amendments that have been made since the last time it was brought forward in November.

- 475/13** Councillor McFadden moved that the Town of Sundre Council approve the Highway Corridor Storefront Improvement Program as presented and directs administration to administer the program starting in January 2014. **CARRIED**
- 476/13** Councillor Vardas moved that the Town of Sundre Council approve the Architectural Guidelines for the Highway Corridor Storefront Improvement Program as presented. **CARRIED**

2014 Budget Approval

Wanda Watson-Neufeld, Director of Corporate Services, presented the adjustments and updates to the 2014 Budget for Council.

- 477/13** Councillor Vardas moved that Town of Sundre Council adopt the 2014 operating budget as presented which requires a tax increase of 3.17% for Residential, 2.68% for Commercial and a 0% increase for Commercial Vacant for the 2014 tax year. **CARRIED**

2014 Reserves Approval

- 478/13** Councillor Vardas moved that the Town of Sundre Council approve 2014 reserves of \$537,791 of which \$283,584 impact taxes and \$254,207 impacts user fees. **CARRIED**

2014 Capital Budget Approval

- 479/13** Councillor McFadden moved that the Town of Sundre adopt the 2014 Capital Budget as presented. **CARRIED**

NEW BUSINESS**Corridor Enhancement Committee Member Resignations**

- 480/13** Councillor Orr moved that the Town of Sundre regretfully accept Norine Fullen and Pat Williams-Orosz resignations from the Corridor Enhancement Committee. **CARRIED**

Sidewalk and Back Alley Snow Removal

Dave Dubauskas, CAO, discussed the thought process behind our snow removal priorities. Jim Hall, Interim Director of Operations, further explained why the Roads Department chooses to do certain roads first over other roadways.

Councillor Vardas said that he is very proud of the way our Roads Department has done the snow removal over these last two, unusual snowfalls. Mayor Leslie also gave kudos to the Roads Department for the way they have handled these last two, very heavy snowfalls. Councillors Orr and McFadden also said thank you for the job the Roads Department has done with snow removal.

Mr. Hall would like to talk more about this subject during a workshop so that the priorities can be looked at in greater detail. Mr. Dubauskas suggested the snow removal stay status quo for now; and we will further discuss this subject in more detail in June/July due to the workload that is upon us currently.

Councillor Thompson discussed how the Town of Sundre changes and goes through weather cycles. Mr. Dubauskas discussed that we look at the three-year trend in the budget and if it looks like it will continue to be a trend then we look again at the Budget and add when we need to in order to cover our costs.

Jim Hall excused himself from the meeting at 8:34 p.m.

CORRESPONDENCE

Municipal Affairs Letter

International and Intergovernmental Relations Letter

Citizen Letter

Mayor Leslie accepted the correspondence as information.

The In Camera items will be spoken of at the end of the meeting and the Planning and Development October Report will be given first in order to maintain a timely meeting.

CHIEF ADMINISTRATIVE OFFICER REPORT

Planning & Development Report – October 2013

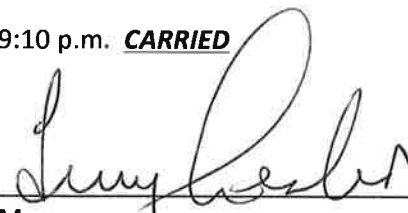
Erin discussed the planning and development report with Council.

481/13 Councillor Isaac moved to go In Camera at 8:38 p.m. **CARRIED**


482/13 Councillor Vardas moved to come out of In Camera at 9:10 p.m. **CARRIED**

ADJOURNMENT

483/13 Councillor Isaac moved to adjourn the meeting at 9:10 p.m. **CARRIED**



Mayor
I hereby certify these minutes are correct.



Chief Administrative Officer