

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE
IN THE PROVINCE OF ALBERTA HELD MONDAY, NOVEMBER 4, 2013, IN THE TOWN OF SUNDRE
COUNCIL CHAMBERS**

PRESENT

Mayor Terry Leslie, Councillors Paul Isaac, Tony Jordan, Verna McFadden, Jodi Orr, Myron Thompson, and Chris Vardas

STAFF

Doug Wright, Interim Chief Administrative Officer
Erin O'Neill, Manager of Planning and Development
Kim Galloway, Economic Development Officer
Anne-Marie Wolfe, Legislative Services

CALL TO ORDER

Mayor Terry Leslie called the meeting to order at 6:00 p.m. with a moment of reflection.

ADOPTION OF AGENDA

391/13 Councillor Paul Isaac moved that the Town of Sundre Council adopt the agenda as amended to include two additions, the addition of item 3.3 October 28, 2013 Council Organizational Meeting minutes, and 7.A - Council Reports, which had inadvertently been omitted from the agenda. **CARRIED**

ADOPTION OF MINUTES

September 9, 2013 Governance Meeting Minutes

392/13 Councillor Thompson moved that the Town of Sundre Council approve the minutes of the September 9, 2013 Governance Meeting as presented. **CARRIED**

October 7, 2013 Regular Council Minutes

393/13 Councillor Isaac moved that the Town of Sundre Council approve the minutes of the October 7, 2013 Regular Council Minutes. **CARRIED**

October 28, 2013 Organizational Meeting Minutes

394/13 Councillor McFadden moved that the Town of Sundre Council approve the minutes of the October 28, 2013 Organizational Meeting Minutes as presented. **CARRIED**

FINANCE

Third Quarter Bank Reconciliation

395/13 Councillor Isaac moved that the Town of Sundre Council approve the third quarter bank reconciliation as presented. **CARRIED**

396/13 **Cash Flow Projections**

Councillor Orr moved that the Town of Sundre Council approve the cash flow projections as presented. **CARRIED**

Capital Projects Listing

- 397/13** Councillor Vardas moved that the Town of Sundre Council approve the capital projects listing as presented. **CARRIED**

PRESENTATIONS

Mountain View County Economic Development Committee representative, Greg Campkin, presented the Visitor Friendly Program to the Town of Sundre Council. There is a request for \$5000.00 for this partnership with MVC and the Town of Olds and Alberta Tourism; \$3000 for the survey and \$2000 for future deliverables. This would be a one-time fee.

Jaime Syer, Library Manager, presented the Library Board Presentation. Mr. Syer spoke to Council regarding the Library and the amount of importance it holds in our community. The types of programs that have taken place and which are scheduled to take place at the library in the future. Mr. Syer also discussed the Library Budget and finances for Council.

Marita Stermann, Executive Director of GNP/FCSS presented the FCSS Presentation to Council and the progress that has occurred over the past year with the FCSS program and the importance of this program to our families in our community.

Nicky Vardas and Dorothy Theng, both of the Aquatic Society, on behalf of Sundre Aquaplex, discussed the financial progress of the Sundre Aquaplex with Council. Commendations were given to the Board for the improvements they have made in the past eleven months.

Mayor Leslie called a recess at 7:26 p.m.

Mayor Leslie reconvened the meeting at 7:36 p.m.

OLD BUSINESS**Recommendation to Sustain Board of Directors for MVSH**

Mayor Leslie moved that this be accepted for information.

R.C.M.P. Liaison

Councillor McFadden felt she may be unable to sit as the R.C.M.P. Liaison due to possible perception of conflict of interest; however, there is no direct conflict of interest, so Councillor McFadden will stay as a member of the R.C.M.P. Liaison.

NEW BUSINESS**2014 Library Budget**

- 398/13** Councillor Thompson moved that the Town of Sundre Council recommend that the 2014 Library Budget be referred to Budget Deliberations for further discussion. **CARRIED**

2014 FCSS Budget

- 399/13** Councillor Vardas moved that the Town of Sundre Council recommend that the 2014 FCSS Budget be referred to Budget Deliberations for further discussion. **CARRIED**

Capital Items for the Water Treatment Plant

- 400/13 Councillor Thompson moved that the Town of Sundre Council approve the expenditure of \$13,000 for the purchase of parts for the On Site Chlorine Generator and two new polymer pumps for the Sundre Water Treatment Plant with the funds to come from unnamed water reserves. **CARRIED**

Community Services Worker's Appreciation Day Proclamation

- 401/13 Councillor McFadden moved that the Town of Sundre Council proclaim November 6, 2013 as a Day of Recognition for Community Social Services Workers in your community. **CARRIED**

Policy Review

- 402/13 Councillor Tony Jordan moved that the Town of Sundre Council approve the policies: C-021, C-024, C-025, C-026, and C-035 as presented. **CARRIED**

Councillor Thompson spoke to Policy C-025 in regards to taxpayers paying for employee training and educational assistance. Councillor Thompson feels that the employee should be bound for a certain number of months if taking training at the taxpayers cost. Councillor Jordan spoke to Councillor Thompson's concerns and stated that this had been discussed previously, however, there is no legal way for this to be implemented so the policy cannot be changed in that regard.

CAO Interview Expenses

Doug Wright, Interim CAO, spoke to Council regarding the Interview Expenses for the Candidates applying for the CAO position.

- 403/13 Councillor Orr moved that the Town of Sundre Council approve the coverage of interview expenses for the CAO prospects. **CARRIED**

Councillor Reports

Mayor Leslie asked for feedback from the Councillors who used to sit on Council as to whether they would like to continue to see these come forward. Councillor Chris Vardas spoke to the use of Councillor Reports. Councillor Isaac stated that it should be written as it keeps the Councillors accountable for their expenditures. Mr. Wright discussed that these reports are usually verbal and that is the usual occurrence in most municipalities.

Councillor Thompson spoke to the Riverside Committee; Mayor Leslie, Councillor Thompson, John Poirier, Ernie Fletcher, Fred Bay from Garrington, etc.; this committee will be open to anyone. The meetings will commence after AUMA.

Councillor Isaac reported that he received an email regarding West Fraser requesting the facility for use for a charity event during Sundown in Sundre. Councillor Isaac would like Administration to be in touch with West Fraser in order to discuss this further. Councillor Isaac also spoke to the Hwy transportation meeting (MLA, Joe Anglin and Minister Griffiths invitation).

Mayor Leslie met with Reeve Beattie and they spoke on a number of topics. Any joint ventures will need to be discussed in the early stages (not late). The primary roles of each municipality are diverse, but there are facilities that the residents of each municipality use and there are a number of issues that the County and the Town share responsibility over.

Mayor Leslie spoke to the publication that he would like to continue in order to be in touch with the public. He would like to share the correspondence that he would like to publish if Council is in favour. He would like the Councillors to also be included in sharing their committees and boards

information with the public. He would like to discuss this with Council as there are expectations and there are budget implications, as well.

Correspondence

Municipal Sustainability Initiative (MSI)

AHS Correspondence re: Alberta Municipalities External Relations

Fortis Alberta Between the Lines – Alberta Floods – For Information

Planning and Development Report – August 2013 and September 2013

Mayor Leslie received the correspondence and reports for information.

Mayor Leslie requested that the In Camera item be moved to the end of the meeting.

404/13 Councillor Chris Vardas moved to go In Camera at 8:20 p.m. CARRIED

In Camera - Business Interests – Third Party

405/13 Councillor Chris Vardas moved to come out of In Camera at 8:40 p.m. CARRIED

The In Camera – business interests – third party was accepted as information.

ADJOURNMENT

406/13 Councillor Paul Isaac moved at 8:43 p.m. to adjourn the meeting. CARRIED



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer

**TOWN OF SUNDRE
CASH STATEMENT
Month Ending September 2013**

	TOTAL
Net Balance at End of Previous Month	1,404,647.44
ADD: Receipts for the Month	1,077,216.83
Sub-Total	2,481,864.27
LESS: Disbursements for the Month	1,154,871.52
Net Balance at End of Month	1,326,992.75
Bank Balance at End of Month	1,242,518.42
ADD: Outstanding Deposits	38,933.76
ADD: Outstanding Transfers	134,284.46
Sub-Total	1,415,736.64
LESS: Outstanding Cheques	88,743.89
LESS: Outstanding Transfers	0.00
Balance at End of Month	1,326,992.75

INVESTMENTS	TOTAL
T-Bill 0.5% - OPEN (CB-24)	0.00
T-Bill 0.5% - OPEN (CB-25)-RESTRICTED for NOBLEFERN	2,702.22

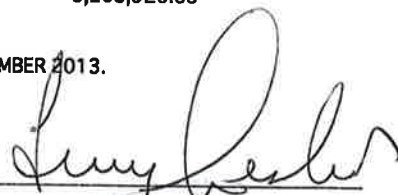
Total GIC and T-Bill 2,702.22

**TOWN OF SUNDRE
CASH STATEMENT
Month Ending September 2013**

RESERVE ACCOUNTS	
Account Name	Amount
GAS RESERVE	136,135.98
OFF-SITE LEVY RESERVE	186,632.38
GENERAL RESERVE	207,877.65
ARENA RESERVE	167,939.38
PARKS RESERVE	181,388.49
WATER/WASTEWATER RESERVE	255,207.25
RECREATION & CULTURE RESERVE	3,052.70
POLICE RESERVE	11,808.48
BASEBALL RESERVE	5,932.29
ROADS RESERVE	450,913.28
FIRE DONATIONS RESERVE	12,368.48
OUTDOOR RINKS RESERVE	11,653.35
COMMUNITY SERVICES RESERVE	9,864.10
GREENWOOD CAMPGROUND RESERVE	58,350.13
SUNDRE COMMUNITY CENTER RESERVE	78,548.80
TRAILS RESERVE	54,957.04
ECONOMIC DEVELOPMENT RESERVE	51,498.29
SOLID WASTE RESERVE	19,167.81
JOINT PARK EQUIPMENT RESERVE	7,108.41
SUNDRE GOLF SOCIETY FUNDS	106,879.36
FUNERAL HOME RESTRICTED FUNDS	4,661.12
FIRE OPERATING RESERVE	48,834.33
FIRE (TOWN) RESERVE	178,438.65
FIRE (MVC) RESERVE	61,307.08
INFRASTRUCTURE RESERVE	778,544.94
REC FIELDS RESERVE	1,775.35
MUNICIPAL RESERVE CASH-IN-LIEU RESERVE	38,555.15
TOTAL RESERVES	3,129,400.27
RIVER BANK STABILIZATION RESERVE	128,388.83
STREET IMPROVEMENT PROGRAM (SIP) RESERVE	452,396.02
ALBERTA INFRASTRUCTURE (AMIP) RESERVE	0.00
MUNICIPAL SUSTAINABILITY INITIATIVE (MSI) RESERVE	1,220,409.08
FEDERAL GAS TAX FUND (FGTF) RESERVE	330,630.41
BUILDING CANADA FUND (BCF) RESERVE	0.00
TOTAL GRANT RESERVES	2,131,824.34
TOTAL	5,261,224.61

Total Investments 5,263,926.83

This Statement Submitted to Council this 4th day of NOVEMBER 2013.



Mayor



Chief Administrative Officer