

MINUTES OF THE TOWN MANAGEMENT AND GOVERNANCE COMMITTEE OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, MAY 13, 2013, IN THE SUNDRE COUNCIL CHAMBERS

MEMBERS PRESENT:

Mayor Annette Clews, and Councillors Tony Jordan, Pat Toone, Paul Isaac, Myron Thompson, and Cheri Funke

STAFF ABSENT:

Councillor Chris Vardas

STAFF PRESENT:

Dean Pickering, Chief Administrative Officer
Wanda Watson-Neufeld, Director of Corporate Services
Ron Baker, Director of Operational Services
Jacci Hager, Manager, Community Services
Erin O'Neill, Planning and Development
Linda Wallace, Economic Development
Anne-Marie Wolfe, Legislative Assistant

CALL TO ORDER:

Mayor Annette Clews called the meeting to order at 5:59 p.m. with a moment of reflection.

AGENDA:

Councillor Tony Jordan moved that the Governance Committee approve the agenda as amended to include the addition of items: In Camera – Personnel, In Camera – Land and a verbal Council report from Councillor Myron Thompson to be given during the Round Table Discussion. **CARRIED**

MINUTES:

Councillor Paul Isaac moved that the Governance Committee approve the Minutes of the April 8, 2013 Governance Meeting as presented. **CARRIED**

COUNCIL REPORTS:

Round Table Discussions

Councillor Myron Thompson discussed his meeting with Chinook's Edge at their Open House last week. He had a discussion with board members and directors. The Board will be bringing their concerns to the CAO regarding the road in front of the school and student parking.

Councillor Myron Thompson has been receiving complaints from residents regarding ATVs in areas where they are not supposed to be driven in town and in areas that used to be marked as "No ATVs Allowed". Mayor Clews would like to have a follow up on this.

Mayor Clews requested that the Deputy Mayor, Cheri Funke, and Councillor Myron Thompson attend in her absence at the GNP Engagement on May 16, 2013.

Mayor Clews also spoke to the May 18th Sundre and District Museum Tea as she is unable to attend due to a prior commitment, she asked that a representative of the Town of Sundre Council attend .

Councillor Pat Toone discussed the successful “Friends of the Library’s Community Services Auction” event that occurred last week.

Councillor Tony Jordan spoke to the Aquaplex’ Swim-a-thon fundraiser and commented on how they have been doing a very good job in fundraising raising over \$7,000.00 (\$7,223.25) for the Aquaplex just with the Swim-a-thon alone.

PRESENTATIONS:

Mr. Ray Essiambre, Infracycle Fiscal Solutions representative, spoke to the Governance Committee regarding the services available through the Infracycle system.

Ms. Marita Stermann, Executive Director, Greenwood Neighbourhood Place, and Kim Free, Coordinator, Call-to-Action, spoke to the Governance Committee members regarding the Call-to-Action Committee and their role in the community.

BYLAWS:

Record Retention Bylaw 04.13

Wanda Watson-Neufeld, Corporate Services, spoke to the Governance Committee regarding the Record Retention Bylaw and its significance in regards to proper record keeping and maintenance.

Councillor Cheri Funke moves to recommend this Bylaw forward to the May 13, 2013 Regular Council Meeting for First Reading. **CARRIED**

UNFINISHED BUSINESS:

County and Town Fire Services Agreements

Dean Pickering, CAO, discussed the County and Town Fire Services Agreement with the Committee Members.

Councillor Myron Thompson moved to recommend the Fire Services Agreement come forward to the May 13, 2013 Town of Sundre Council Regular Council Meeting for decision. **CARRIED**

NEW BUSINESS:

Tri-Town Health Services MAP

Dean Pickering, CAO, discussed the Tri-Town Health Services MAP request with the Governance Committee Members.

Councillor Tony Jordan moves that the Committee does not support the Tri-Town Health Services proposal to MAP. **CARRIED**

Mayor Clews called a recess at 7:34 p.m.

Mayor Clews reconvened the meeting at 7:43 p.m.

CORRESPONDENCE:**Alberta Tourism, Parks and Recreation**

Councillor Paul Isaac moves that the Committee directs Administration to bring this forward to the Election readiness package being forwarded to Nominees of the upcoming election.

Public Engagement Workshop**PRL Board Package****MVRWMC – April 25 Meeting Minutes**

Councillor Tony Jordan moved the Governance Committee receive the above correspondence as presented. **CARRIED**

CHIEF ADMINISTRATIVE OFFICER'S REPORT:**Chief Administrative Officer's Report**

Dean Pickering, CAO, discussed the Fire Ban that started today and will be on until further notice. There are currently four fire fighters that have been sent to Clearwater County to help with fire fighting in their area.

Master Recreation Plan (MRP) Update

Jacci Hager, Manager, Parks and Recreation, shared the updates of the MRP with the Governance Committee Members.

Eastside Update Report

Ron Baker, Director of Operations, shared the updates for the Eastside with the Governance Committee Members.

Corridor Enhancement Project Update

Linda Wallace, Economic Development Officer, discussed the Corridor Enhancement Project timeline with the Committee.

Courses Report – Skid Steer**Conference Report – Tree Nursery Workshop****Conference Report – Advanced Excel****Conference Report – CPAA (Community Planning Association of Alberta Conference)****Conference Report – IAP2 (International Association of Public Participation)****Conference Report – RFP Conference****Conference Report – EDA Conference**

Councillor Myron Thompson moved to accept the CAO reports as presented. **CARRIED**

Councillor Paul Isaac moved to go In Camera at 8:18 p.m. CARRIED

Councillor Paul Isaac moved to come out of In Camera at 9:49 p.m. CARRIED

ADJOURNMENT:

Councillor Cheri Funke moved to adjourn the meeting at 9:50 p.m. CARRIED



MAYOR

I hereby certify these minutes are correct.



CHIEF ADMINISTRATIVE OFFICER