

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, DECEMBER 3, 2012, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT**

Mayor Annette Clews, Councillors Cheri Funke, Paul Isaac, Tony Jordan, Pat Toone, Chris Vardas, Myron Thompson

**STAFF**

Dean Pickering, Chief Administrative Officer  
Wanda Watson-Neufeld, Director of Corporate Services  
Erin O'Neill, Manager of Planning and Development  
Linda Wallace, Economic Development  
Jacci Hager, Manager of Legislative and Community Services  
Anne-Marie Wolfe, Legislative Assistant

**CALL TO ORDER**

Mayor Annette Clews called the meeting to order at 6:04. p.m. with a moment of reflection.

**AGENDA APPROVAL**

**318/12** Councillor Cheri Funke moved that Council adopt the agenda as amended to include the following changes: additions; 5.2 – 2013 Fee Schedule, 6.1 Mayor's Report – November, 11.5 – 2013 Budget Open House – January 10, 2013 at 5:30 p.m. to 7:00 p.m., 13.2 CAO November Report, 13.3 In Camera Personnel. **CARRIED**

**MINUTES**

**Monday, November 19, 2012 Regular Council Meeting Minutes**

**319/12** Councillor Myron Thompson moved that the Town of Sundre Council approve the minutes of the November 19, 2012 Regular Council Meeting as presented. **CARRIED**

**Monday, November 26, 2012 Special Council Meeting Minutes**

**320/12** Councillor Paul Isaac moved that the Town of Sundre Council approve the minutes of the November 26, 2012 Special Council Meeting as amended to include Councillor Cheri Funke in attendance. **CARRIED**

**FINANCE**

**October Bank Reconciliation**

Wanda Watson-Neufeld, Director of Corporate Services, discussed the October Bank Reconciliation with the Town of Sundre Council.

**321/12** Councillor Pat Toone moved that the Town of Sundre Council accept the report as presented for information. **CARRIED**

RDP JB

**2013 Fee Schedule**

Wanda Watson-Neufeld, Director of Corporate Services, presented the 2013 fee schedule to the Town of Sundre Council.

Councillor Chris Vardas moved that the Town of Sundre Council accept the 2013 Fee Schedule as presented for information. **RESCINDED**

**322/12** Councillor Tony Jordan moved that the Town of Sundre Council table the 2013 Fee Schedule until December 17, 2012. **CARRIED**

**323/12** Councillor Chris Vardas moves that the 2013 Fee Schedule be advertised in the newspaper proposed rates. **CARRIED**

**COUNCIL REPORTS****Monthly Mayor's Report November 2012**

Mayor Annette Clews submitted her November 2012 Mayor's Report to the Town of Sundre Council and asked that the highlighted topics please be forwarded to the December 10 Governance Meeting.

**324/12** Councillor Myron Thompson moved that the Town of Sundre Council accepted this report as presented for information. **CARRIED**

**PRESENTATIONS****Central Alberta : Access Prosperity (CA:AP)**

Ms. Danielle Klooster presented CA:AP outlook to Council.

**Centralia (Business-to-Business Match-making Conference)**

Mr. Greg Campkin presented Centralia to Council. Linda Wallace, EDO, concluded the presentation and discussed these programs with Council.

**Aquatic Society**

Mr. Joe Henze, Shelly Welch and Kelly Dach, addressed Council in regards to the Aquaplex requesting an immediate advance on funds. Shelly Welch addressed Council with Statistics of the Aquaplex.

**325/12** Councillor Paul Isaac moved to go In Camera at 7:06 p.m. **CARRIED**

**326/12** Councillor Paul Isaac moved to come out of In Camera at 8:00 p.m. **CARRIED**

Mayor Annette Clews called a recess at 8:02 p.m.

Mayor Annette Clews called the meeting back to order at 8:10 p.m.

**UNFINISHED BUSINESS****2013 Salary Grid**

Dean Pickering, CAO, presented the 2013 Salary Grid to the Town of Sundre Council.

- 327/12** Councillor Cheri Funke moved that the Town of Sundre Council approve the 2013 Salary Grid as presented. **CARRIED**

**Ad Hoc Committee Salary Review**

Dean Pickering, CAO, discussed with the Town of Sundre Council the need to make a motion to change the date that the ad hoc committee report will be due as the Committee has only just been built.

- 328/12** Councillor Tony Jordan moved that the Town of Sundre Council approve the continuation of the ad hoc committee salary review and extends the report date to December 20, 2012. **CARRIED**

**Fire Truck Bay Furnaces**

Wanda Watson-Neufeld, Director of Corporate Services, discussed with the Town of Sundre Council, the need for the fire truck bays' furnaces to be replaced.

- 329/12** Councillor Chris Vardas moved that the Town of Sundre Council approve \$8,080 to replace three current forced air furnaces with radiant heaters, half to be paid from Fire reserves and the other half to be paid by Mountain View County. **CARRIED**

**NEW BUSINESS****Utility e-Billing**

Wanda Watson-Neufeld, Director of Corporate Services, presented the Utility Billing 'E-Billing Module' to the Town of Sundre Council.

- 330/12** Councillor Cheri Funke moved that the Town of Sundre Council approve the purchase of the e-billing Module valued at \$2,000 providing an option to customers for receiving Utility Bills. **CARRIED**

**Aquaplex Funding**

Wanda Watson-Neufeld, Director of Corporate Services, discussed the options of assisting the Aquaplex in it's funding.

- 331/12** Councillor Tony Jordan moved that the Town of Sundre Council approve a \$30,000 advance of 2013 Recreation Funding to the Sundre and District Aquatic Society. **CARRIED**

- 332/12** Councillor Chris Vardas moved that the money for the Aquaplex funding come out of surplus and be replenished by recreation funding. **CARRIED**

**2013 – Senior's Week - Launch**

Mayor Annette Clews spoke to Council regarding the Town of Sundre's Expression of Interest in this launch. She would like a letter of support from the Town for any partners who are interested in an expression of interest in this event and would like to have Council's approval.

*Rep JC*

- 333/12** Councillor Paul Isaac moved that the Town of Sundre Council approve the submission of a letter of support for any partners to express interest in the Launch of Senior's Week before December 14, 2012. **CARRIED**

**2012 Corporate Review**

Dean Pickering, CAO, discussed with the Town of Sundre Council the results of the 2012 Municipal Affairs Corporate Review.

- 334/12** Councillor Myron Thompson moved that the Town of Sundre Council accept the recommendations of the Corporate Review Report requested by Council and that the recommendations of the report be discussed at the next governance meeting. **CARRIED**

**2013 Budget Open House**

Wanda Watson-Neufeld, Director of Corporate Services, discussed with Council their request to hold a second budget open house.

- 335/12** Councillor Cheri Funke moved that the Town of Sundre Council approve a 2013 Budget Open House on January 10, 2013 from 5:30 pm to 7:00 pm in Council Chambers. **CARRIED**

**CORRESPONDENCE**

**Brownlee Law – Emerging Trends in Municipal Law 2013**

**Response from Health Minister**

**PRL Organizational Meeting Minutes**

**Municipal Government Board – MGB 046/12**

**Mountain View Seniors' Housing 2013 Requisition**

**Municipal Affairs Seniors Services and Continuing Care**

**RCP Mediation and Cooperative Processes**

**Travel Alberta**

**AESRD Provincial Flood Mitigation Report – Response**

**FCM Annual Membership Renewal**

**NHRC**

**Mountain View County Steering Committee**

- 336/12** Councillor Pat Toone moved that the Town of Sundre Council designate Mayor Annette Clews as the Primary member for this Steering Committee and Councillor Paul Isaac as the alternate. **CARRIED**

- 337/12** Councillor Chris Vardas moved that the Town of Sundre Council receive the above-discussed correspondence for information as presented. **CARRIED**

RCP

**CHIEF ADMINISTRATIVE OFFICER REPORT**

**Report on Courses, Seminars, Training and Conferences – Community Services**

Dean Pickering, CAO presented Kirsty Leischner's report on her recent attendance at the "Green Industry Show".

**CAO Report for November**

Dean Pickering, CAO, presented his CAO Report to Town of Sundre Council.

**338/12** Councillor Paul Isaac moved that the Town of Sundre Council receive the reports for information as presented. **CARRIED**

**339/12** Councillor Myron Thompson moved to go In Camera at 8:43 p.m. **CARRIED**

**340/12** Councillor Cheri Funke moved to come out of In Camera at 8:57 p.m. **CARRIED**

**ADJOURNMENT**

**341/12** Councillor Myron Thompson moved at 8:58 p.m. to adjourn the meeting. **CARRIED**

  
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Mayor

I hereby certify these minutes are correct.

  
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Chief Administrative Officer

