



Regular Council Meeting  
Minutes  
July 9, 2018

The regular meeting of Council of the Municipality of Sundre was held in Council Chambers in the Municipal Office on Monday, July 9, 2018, commencing at 6:00 p.m.

**IN ATTENDANCE**

Deputy Mayor Cheri Funke  
Councillor Charlene Preston  
Councillor Todd Dalke  
Councillor Richard Warnock  
Councillor Rob Wolfe  
Councillor Paul Isaac

**Staff:**

Chief Administrative Officer, L. Nelson  
Director of Planning and Economic Development, M. Marko  
Acting Director of Corporate Services, C. Albert  
Special Projects Administrator/Development Officer, B. Fountain  
Legislative Executive Assistant, C. Robey

**Absent:**

Mayor Terry Leslie (in attendance via telephone)

**Public:**

3 Members  
Mr. Frank Greif, Eagle Valley Community Association  
Ms. Desiree Kuori, Municipal Advisor, Alberta Municipal Affairs  
Ms. Debbie McCann, Municipal Advisor, Alberta Municipal Affairs  
Ms. Sharon Young, Consultant, Municipal Health and Safety Association  
Ms. Tracey Polowich, Contigo Business Services Inc.  
Mr. Simon Ducatel, Sundre Round Up

**CALL TO ORDER**

Deputy Mayor Funke called the meeting to order at 6:00 p.m., with a moment of reflection on the business of the evening.

**PUBLIC HEARING**

**AGENDA – AMENDMENTS AND ADOPTION**

**Res. No. 280-18-07-09**      MOVED by Councillor Wolfe that the agenda be approved, as presented. **CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES**

**Res. No. 281-18-07-09**      MOVED by Councillor Warnock that the minutes of the regular meeting of council held on June 18, 2018, be approved, as presented. **CARRIED**

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**DELEGATION****Eagle Valley Community Association**

Council welcomed Mr. Frank Greif, from the Eagle Valley Community Association Working Group.

Mr. Greif provided Council with information concerning the background and priorities of the Working Group. Council was presented with a copy of a book they produced entitled *Eagle Valley, Our Legacy*.

**Alberta Municipal Affairs**

Council welcomed Ms. Kuori and Ms. McCann from Alberta Municipal Affairs.

Council was provided with a brief introduction highlighting their position titles, responsibilities and the purpose of the Municipal Accountability Program (MAP). Council was informed that a final report will be provided to the Chief Administrative Officer.

**BYLAWS****RFD Bylaw 2018-10 To Address Administrative Changes to the Town of Sundre's Land Use Bylaw****Res. No. 282-18-07-09**

MOVED by Councillor Dalke that the Town of Sundre Council give First Reading to Bylaw 2018-10, being the Land Use Bylaw of the Town of Sundre.

**CARRIED****Res. No. 283-18-07-09**

MOVED by Councillor Warnock that the Town of Sundre Council schedule a Public Hearing for Bylaw 2018-10 on September 10, 2018.

**CARRIED****RFD Bylaw 2018-11 Land Use Bylaw Amendment to Address Cannabis Production Facility and Cannabis Retail Store Uses****Res. No. 284-18-07-09**

MOVED by Councillor Preston that the Town of Sundre Council give First Reading to Bylaw 2018-11, being a Bylaw to Amend the Land Use Bylaw to provide for Cannabis Production Facility and Cannabis Retail Store uses.

**CARRIED****Res. No. 285-18-07-09**

MOVED by Councillor Wolfe that the Town of Sundre Council schedule a Public Hearing for Bylaw 2018-11 on September 17, 2018.

**CARRIED****OLD BUSINESS****NEW BUSINESS****RFD Public Participation Policy****Res. No. 286-18-07-09**

MOVED by Councillor Warnock that the Town of Sundre Council approve the Public Participation Policy as presented, with appreciation to the stakeholder working group.

**CARRIED**

  
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**RFD Occupational Health and Safety Pilot Project Results**

Council welcomed Ms. Sharon Young, Consultant, Municipal Health and Safety Association. Council viewed a PowerPoint presentation and was provided with a copy of the Pilot Project Final Report.

**Res. No. 287-18-07-09**

MOVED by Councillor Wolfe that the Town of Sundre Council directs Administration to implement aspects of the draft action plan as they deem appropriate. **CARRIED**

**RFD Strategic Plan for the Town of Sundre**

**Res. No. 288-18-07-09**

MOVED by Councillor Isaac that the Town of Sundre Council approve the Strategic Plan for the Town of Sundre, as presented. **CARRIED**

**RFD AFRRCS Request for Proposals**

**Res. No. 289-18-07-09**

MOVED by Councillor Warnock that the Town of Sundre Council support the preparation and issuance of an RFP for the purchase of radios compatible to a common radio network, to facilitate communication with one another, and to improve the coordination between different agencies. **CARRIED**

Mr. Marko left the meeting at 7:00 p.m.

Mr. Marko returned to the meeting at 7:01 p.m.

**RFD Amendment to Membership Agreement with Mountain View Regional Waste Management Commission**

**Res. No. 290-18-07-09**

MOVED by Councillor Wolfe that the Town of Sundre Council approve an amendment to Section 1.01 of the Mountain View Regional Waste Management Commission Membership Agreement that will allow the Mountain View Regional Waste Management Commission to accept 5,000 tonnes to a maximum of 10,000 tonnes of waste annually from outside of the Members' Municipal boundaries. **CARRIED**

**Res. No. 291-18-07-09**

MOVED by Councillor Preston that the Town of Sundre Council supports new and future innovations in waste management, and to work towards having an independent review of the Mountain View Regional Waste Management Commissions operations and financials, and to support the Mountain View Regional Waste Management Commission move towards Option 5 with the possibility of the total sale of all assets and liabilities, pending the outcome of the review. **CARRIED**

**RFD Extension to Waste Collection Contract**

**Res. No. 292-18-07-09**

MOVED by Councillor Warnock that the Town of Sundre Council approve the option to renew the contract between the Town of Sundre and Can Pak Environmental Inc. for an additional two years, as provided for under clause 1 of the contract, and that the CAO be authorized to sign the extension on behalf of the Town. **CARRIED**



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**Res. No. 293-18-07-09****RFD To Waive Development Permit Fee for Sundre and District Chamber of Commerce Fire Advisory Sign**

MOVED by Councillor Wolfe that the Town of Sundre Council waive the development fee of \$80.50 for the Fire Advisory Sign to be installed at the Visitor Information Centre by the Sundre and District Chamber of Commerce.

**CARRIED****Res. No. 294-18-07-09****RFD Naming of Municipal Office**

MOVED by Councillor Preston that the Town of Sundre Council acknowledges that the building located at 717 Main Avenue West, Sundre, Alberta, be named as the Town of Sundre Municipal Office.

**CARRIED****Res. No. 295-18-07-09****RFD National Drowning Prevention Week Proclamation**

MOVED by Councillor Wolfe that the Town of Sundre Council proclaim July 15 – 21, 2018 as National Drowning Prevention Week on behalf of the Citizens of Sundre.

**CARRIED****ADMINISTRATION****Res. No. 296-18-07-09****RFD Departmental Reports – May 2018**

MOVED by Councillor Wolfe that the Town of Sundre Council accept the May 2018 Departmental Reports, as information.

**CARRIED****NOTICE OF MOTION**

Notice of Motion, Councillor Isaac:

**Subject:** *“To bring forward a Motion to direct Administration to research and bring back to Council for decision, information on Recreation Boards. Details such as: How to form a Recreation Board, How to Run a Recreation Board, how Recreation Boards run in other communities, and how Recreation Boards in Sundre were run in the past, etc. The purpose of this Motion would be for Council to decide if the Town of Sundre should form a Recreation Board and what it would look like.”*

**REFERRAL MOTION****Res. No. 297-18-07-09**

MOVED by Councillor Warnock that this Motion be referred for consideration of the ICC Committee because the Committee is working on the Recreation and Culture Agreement. As per Section 24.5, the time of the matter to be returned to Council is the September 24, 2018 Regular Council Meeting.

**CARRIED****MUNICIPAL AREA PARTNERSHIP****COUNCIL REPORTS**

- 1. Report to Council – June 2018, Mayor Leslie**
- 2. Report to Council – June 2018, Deputy Mayor Funke**

**Res. No. 298-18-07-09**

MOVED by Councillor Dalke that the Town of Sundre Council accept the June 2018 Report(s) to Council, as information.

**CARRIED**


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**INQUIRIES BETWEEN COUNCILLORS OR TO ADMINISTRATION**

**Community News Update**

Deputy Mayor Funke shared that during the Sundre Pro Rodeo, Councillor Paul Isaac and his wife, Brenda, received an award acknowledging their volunteer service and dedication.

**COUNCIL INVITATIONS / CORRESPONDENCE**

1. ***Alberta Health – Update on Nurse Practitioner, Deputy Premier Hoffman***
2. ***Greenwood Neighbourhood Place – New Horizons for Seniors Grant Application, CAO Letter of Support***

***Res. No. 299-18-07-09***

MOVED by Councillor Wolfe that the Town of Sundre Council accept the correspondence received during the period June 19, 2018 through July 5, 2018, as information. **CARRIED**

**IN CAMERA – Notice to Public**


**IN CAMERA**

**ADJOURNMENT**

***Res. No. 300-18-07-09***

MOVED by Councillor Warnock being that the agenda matters have been concluded the meeting adjourned at 7:18 p.m. **CARRIED**

These minutes approved this 30th day of July, 2018.

  
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 Deputy Mayor

  
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 Chief Administrative Officer

