



Regular Council Meeting
Council Chambers
October 7, 2019
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing**
3. **Agenda – Amendments and Adoption**
3.1 October 7, 2019 Regular Council Meeting
4. **Adoption of Previous Minutes**
4.1 September 23, 2019 Regular Council Meeting Pg. 1
5. **Closed Meeting**
5.1 Section 17 (2)(h) of the *FOIP Act* – Disclosure harmful to personal privacy
6. **Return to Open Meeting**
7. **Delegation**
7.1 EQUUS REAL LTD. Pg. 5
7.2 Tax Roll Account 4601.00 Pg. 16
8. **Bylaws/Policies**
9. **Old Business**
10. **New Business**
10.1 2020 Fortis Franchise Fee Pg. 18
10.2 2019 Sundre Hospital Futures Gala Pg. 28
10.3 Policing Funding Model Pg. 30
11. **Administration**
11.1 Departmental Reports for August 2019 Pg. 31
12. **Municipal Area Partnership (MAP)**
13. **Council Committee Reports**
14. **Council Invitations / Correspondence**
15. **Closed Meeting**
15.1 Section 23 (1)(b) of the *FOIP Act* – Local Public Body Confidences
15.2 Section 23 of the *FOIP Act* – Local Public Body Confidences
16. **Return to Open Meeting**
17. **Adjournment**

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 ext. 114.



Regular Council Meeting
Minutes
September 23, 2019

The regular meeting of Council of the Municipality of Sundre was held in Council Chambers in the Municipal Office on Monday, September 23, 2019 commencing at 6:00 p.m.

IN ATTENDANCE Deputy Mayor Richard Warnock
Councillor Cheri Funke
Councillor Charlene Preston
Councillor Todd Dalke
Councillor Rob Wolfe
Councillor Paul Isaac

STAFF Chief Administrative Officer, L. Nelson
Director of Corporate Services, C. Albert
Legislative Assistant, L. Smith

ABSENT Mayor Terry Leslie
Director of Planning and Economic Development, M. Marko

PUBLIC There were 2 members of the public including delegation and press.

CALL TO ORDER The meeting was called to order at 5:00 p.m., with a moment of reflection on the business of the evening.

CLOSED MEETING – Notice to Public

Deputy Mayor Warnock excused all public members at 5:01 p.m., and advised that they are welcome to wait in the lobby to rejoin the council meeting after the closed meeting session concludes.

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, CAO

Public: None

CLOSED MEETING

Topic of Closed Meeting

Section 23 (1)(b) of the *FOIP Act* – Local Public Body Confidences

304-23-09-19 MOVED by Councillor Dalke that Council go into closed meeting at 5:03 p.m.

CARRIED

RETURN TO OPEN MEETING

305-23-09-19 MOVED by Councillor Isaac that Council return to open meeting at 5:52 p.m.

CARRIED

PUBLIC HEARING – *no public hearings*

AGENDA – AMENDMENTS AND ADOPTION

Res. 306-23-09-19 MOVED by Councillor Funke that the Agenda be approved as amended with the following changes: updated RFD for Agenda Item 8.1; add 9.1 Announcements.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

Res. 307-23-09-19 MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on September 9, 2019, be approved as presented.

CARRIED

DELEGATION

Sundre & District Historical Society

Res. 308-23-09-19 MOVED by Councillor Preston that the Town of Sundre Council thank William Davies of the Sundre & District Historical Society for attending the Council Meeting and accept his presentation as information.

CARRIED

BYLAWS/POLICIES

Bylaw 2019-02 Establishment of Committees

Res. 309-23-09-19 MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2019-15 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "C" Terms of Reference for Vision for Sundre Committee.

CARRIED

Res. 310-23-09-19 MOVED by Councillor Isaac that the Town of Sundre Council give second reading to Bylaw 2019-15 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "C" Terms of Reference for Vision for Sundre Committee.

CARRIED

Res. 311-23-09-19 MOVED by Councillor Funke that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2019-15 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "C" Terms of Reference for Vision for Sundre Committee.

CARRIED UNANIMOUSLY

Res. 312-23-09-19 MOVED by Councillor Wolfe that the Town of Sundre Council give third reading to Bylaw 2019-15 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "C" Terms of Reference for Vision for Sundre Committee.

CARRIED

OLD BUSINESS – no old business

NEW BUSINESS**Funding Model for Policing**

- Res. 313-23-09-19** MOVED by Councillor Funke that the Town of Sundre Council support the 12 items identified as concerns for the proposed costing model presented by the Government, and that the 12 items form the basis of our submission to the Government.

CARRIED**Q2 Financial Reports**

- Res. 314-23-09-19** MOVED by Councillor Dalke that the Town of Sundre Council accept the 2019 2nd Quarter Financial Reports, as information.

CARRIED**Fire Restrict Reserve Account Transfers**

- Res. 315-23-09-19** MOVED by Councillor Wolfe that the Town of Sundre Council approve the transfer of \$194,982.83 of Shared Fire – Capital Restricted Surplus Account funds to Mountain View County.

CARRIED**ADMINISTRATION****Announcements**

- Res. 316-23-09-19** MOVED by Councillor Funke that the Town of Sundre Council accept the announcements presented by Chief Administrative Officer, Linda Nelson as information.

CARRIED**MUNICIPAL AREA PARTNERSHIP – no MAP items****COUNCIL REPORTS****Council Committee Reports**

- Res. 317-09-19** MOVED by Councillor Dalke that the Town of Sundre Council accept the Report to Council for July, August and September 2019, from Mayor Terry Leslie as information.

CARRIED

- Res. 318-23-09-19** MOVED by Councillor Isaac that the Town of Sundre Council accept the Council Committee Report for June, July and August 2019 from Deputy Mayor Richard Warnock, as information.

CARRIED**COUNCIL INVITATIONS/CORRESPONDENCE – no Council Invitations or Correspondence****CLOSED MEETING – Notice to Public**

Deputy Mayor Warnock excused all public members at 6:59 p.m., and advised that they are welcome to wait in the lobby to rejoin the council meeting after the closed meeting session concludes.

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, CAO

Public: None

CLOSED MEETING

Topic of Closed Meeting

Section 23 (1)(b) of the *FOIP Act* – Local Public Body Confidences

Res. 319-23-09-19 MOVED by Councillor Isaac that Council go into closed meeting at 7:00 p.m.

CARRIED

RETURN TO OPEN MEETING

Res. 320-23-09-19 MOVED by Councillor Funke that Council return to open meeting at 8:21 p.m.

CARRIED

ADJOURNMENT

Res. 321-23-09-19 MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:21 p.m.

CARRIED

These Minutes approved this 7th , day of October, 2019

Deputy Mayor, Richard Warnock

CAO, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE	October 7, 2019
SUBJECT	Delegation –EQUUS Real Ltd.
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

EQUUS has asked to speak to Council regarding a recent decision of the Alberta Utilities Commission.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Discussion and a Power Point presentation will take place at the Council meeting.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 3. Community Well-being

Goal 3.1 Continue to work with and value community groups.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the presentation by the EQUUS REAL LTD. and accept presentation as information only.

MOTION:

That the Town of Sundre Council thank Mr. Brian Hennings, General Counsel, and Mr. Andy Metzger, Operations Group Leader of EQUUS REAL LTD. for attending the Council Meeting and accept their presentation as information.

Date Reviewed: October 4, 2019

CAO:

Amide Nelson



CANADA'S LARGEST MEMBER-OWNED UTILITY

Presentation to the Town of
Sundre

Presented by: Brian Hennings and
Andy Metzger



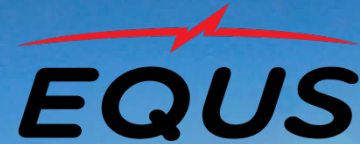
DELIVERING
MORE THAN **POWER**



A cooperative is a business or organization run by the people who work for it, or owned by the people who use it. These people share its benefits and profits.

Member = Owner = Shareholder

EQUS TODAY - CANADAS LARGEST MEMBER-OWNED UTILITY



Mission: Together we deliver quality electrical services.

Vision: Be the electrical provider of choice in rural Alberta



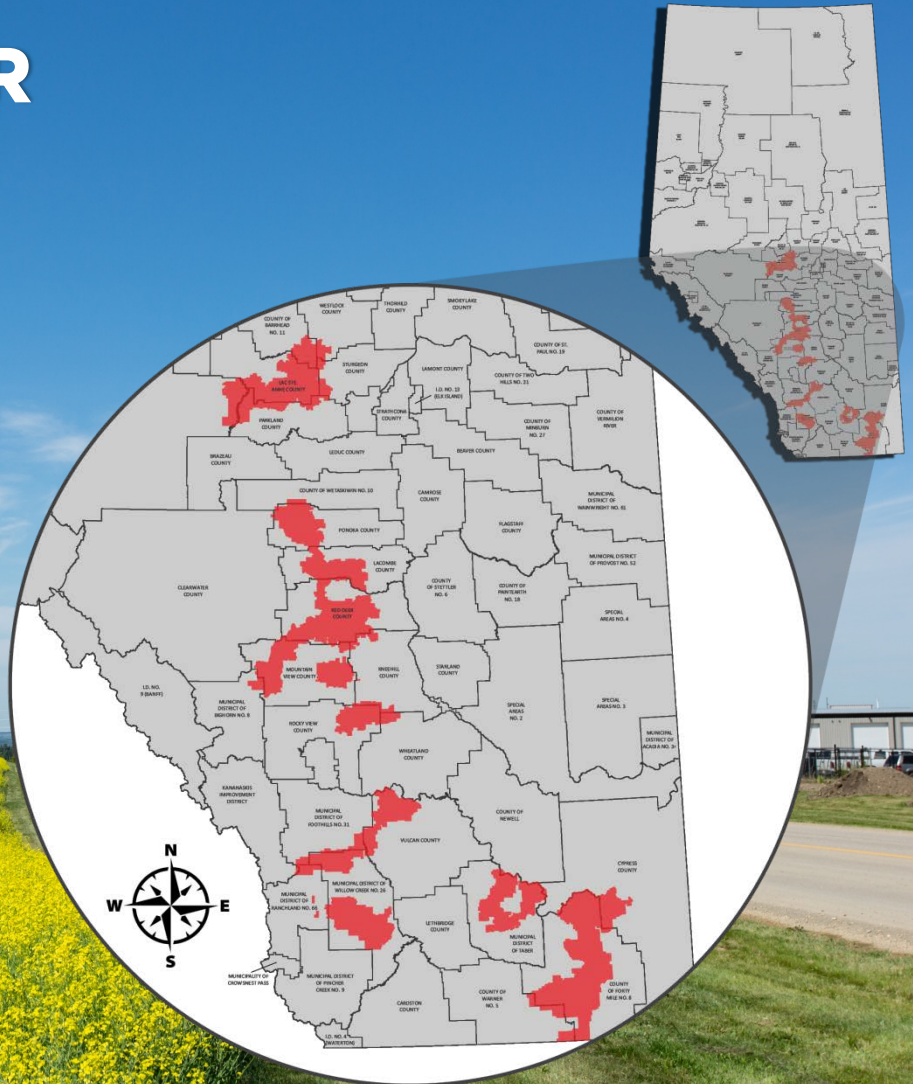
WHERE DO WE SERVE?

EQUS

**DELIVERING
MORE THAN POWER**

DELIVERING POWER

**Across 26 Counties and
Municipal Districts from the
County of Barrhead in the
north, to the U.S.A. border in
the South**

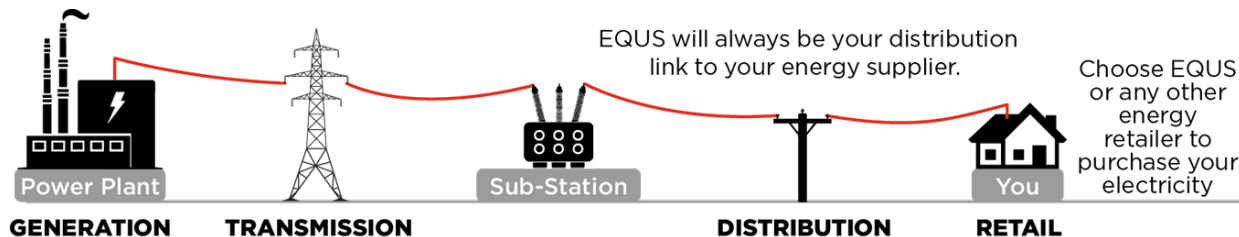


WHAT SERVICES DOES EQUUS PROVIDE?



EQUUS provides comprehensive distribution services that includes:

- **the delivery of safe and reliable electricity, 24 hours a day, seven days a week;**
- **timely construction, maintenance and upgrades to power lines and facilities; and**
- **a competitive investment program to mitigate start-up costs.**



WHO CAN WE SERVE?

EQUS

DELIVERING
MORE THAN **POWER**

EQUS

September 1, 2016
FOR IMMEDIATE RELEASE

MEDIA RELEASE

EQUS Welcomes Removal of Market Restrictions and New Integrated Operation Agreement

(Innisfail, AB) – EQUS REA LTD., the largest member-owned utility in Canada, is pleased with the 2016 Arbitration decision that confirms EQUS' right to provide electric distribution services to anyone within EQUS' designated Service Area in rural Alberta. This decision paved the way for a new Integrated Operation Agreement (IOA) between EQUS and FortisAlberta, which guides the operation of both

We believe the new Integrated Operations Agreement to be one of fairness and opportunity that will enhance our member service and provide the opportunity to greatly expand our membership in Alberta.



- Application Facts
- Outcome of Proceeding
- EQUS' Review and Variance to AUC
- EQUS' Appeal to Alberta Court of Appeal

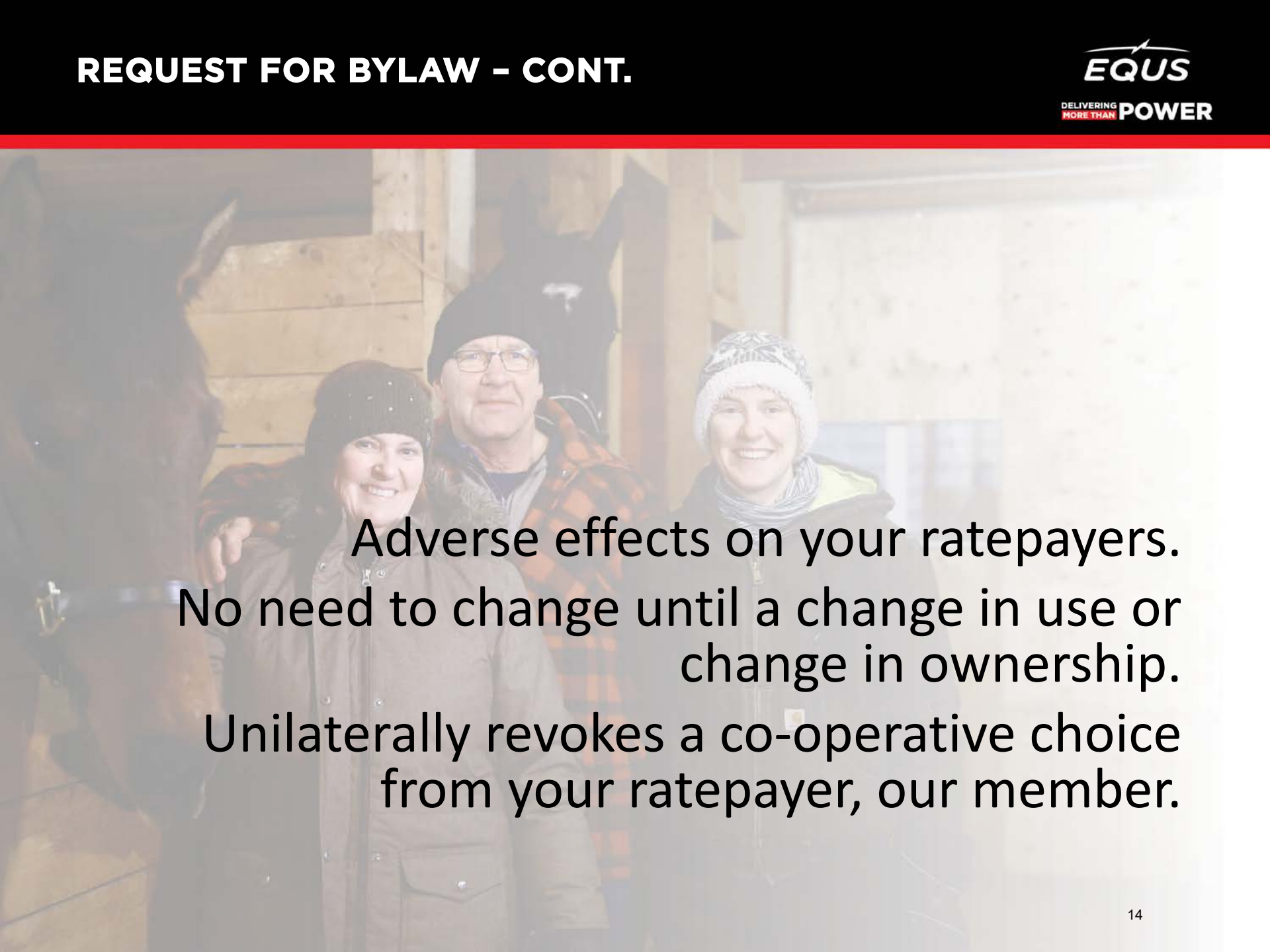




Why is Council asked to pass a
bylaw?

What is the effect on your
ratepayers?

What is the effect on EQUS?



Adverse effects on your ratepayers.
No need to change until a change in use or
change in ownership.
Unilaterally revokes a co-operative choice
from your ratepayer, our member.

THANK YOU

EQUS

DELIVERING
MORE THAN **POWER**

Brian Hennings
General Counsel
403.227.7562
bhennings@equs.ca

Andy Metzger
Operations Team Leader
587.876.5207
ametzger@equs.ca

equs.ca



[Learn how EQUS Delivers More Than Power](#)

DELIVERING
MORE THAN **POWER**



REQUEST FOR DECISION

COUNCIL DATE	October 7, 2019
SUBJECT	Delegation – Tax Roll Account 4601.00
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.2

BACKGROUND/PROPOSAL:

Administration, the Assessor and Tax staff have received several phone calls from Ceylon Reicker to discuss taxation amounts and processes for his land in Sundre.

Mr. Reicker was advised that he must follow the Assessment Complaint process and deadlines that are provided for all property owners in the Province to dispute assessment and taxation of their property. Legislation mandates for a 60 day appeal period only in the tax year.

Mr. Reicker has asked to speak to Council regarding his tax arrears which are now cause for tax recovery process to be followed. Mr. Reicker has provided the attached letter as he was unable to attend the Council meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Mr. Reicker's property will be offered for sale at our Public Auction on October 9, 2019 in accordance with the Tax Recovery Regulations.

Section 347(1) of the *Municipal Government Act* gives Council the authority to:

- (a) Cancel or reduce tax arrears;
- (b) Cancel or refund all or part of tax;
- (c) Defer the collection of a tax

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority Plan 1: Sustainable Governance

1.1 Improvement communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

To ensure fairness for all taxpayers, that Council adhere to the tax recover processes as outlined in the *Municipal Government Act*.

MOTION:

That the Town of Sundre Council uphold the assessment and taxes as levied which were applied consistent with the Town of Sundre Bylaws and Provincial Legislation governing assessment and taxation of land by municipalities in Alberta.

339790 Alberta Ltd.
PO Box 169
Sundre, AB T0M 1X0

October 2, 2019

Town of Sundre
PO Box 420
Sundre, AB
T0M 1X0



**Re: Property Tax Assessed Value – Roll #4601.000
339790 Alberta Ltd.**

Dear Town Council:

I am wanting to inform Town of Sundre Council and Mayor of the difficulties I have encountered in the process of appealing the assessed value of 1200 HWY 584 (Roll # 4601.000).

I fully understand the property is pending a property tax sale by the town due to unpaid outstanding property taxes and penalties.

The reason for the tax account not being paid in full is due to dealings with previous Town staff and lack of cooperation in dealing with my requests to review the assessed value of the property. This is based on discussions with Steve Worthington that the assessed value of the property for 2015 and 2016 need to be revised based on appraisals performed. The property was currently under development based on Town of Sundre planning requirements. Therefore, the assessed value of the property should be considered as incomplete. I am requesting a formal review of the assessed value of the property for the years 2015 and 2016. In the past, I was not aware of the process surrounding the assessment of the property. Current information has been obtained and highlighted the issues with the process of assessing the property and the external information Town staff should have considered.

The meetings I have had with the current Town of Sundre Planning Development department have been very helpful. It also highlights the difficulties I have encountered with past Planning Development requirements which were considered to be excessive.

I apologise for not being able to attend Town Council meeting personally and look forward to a formal response.

Sincerely,

Ceylon Reicker

A handwritten signature in black ink, appearing to read 'Ceylon Reicker', with a large, stylized loop at the end.



REQUEST FOR DECISION

COUNCIL DATE	October 7, 2019
SUBJECT	2020 FORTIS Alberta Franchise Fee
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	10.1

BACKGROUND/PROPOSAL:

See Report to Council for further details

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See Report to Council for further details

ALIGNMENT WITH STRATEGIC PLAN

This supports Council's Strategic priorities of financial stability and community well-being.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends Council increase the 2020 Fortis Franchise Fee to 10.00%. Such a decision is estimated to have an additional \$0.65/month (\$7.80/year) impact on the average residential bill.

MOTION:

That the Town of Sundre Council sets the FortisAlberta Franchise Fee to ____% effective January 1, 2020.

Date Reviewed: October 4, 2019

CAO: *Andie Nelson*



COUNCIL DATE: October 7, 2019

SUBJECT: FortisAlberta Franchise Fee for 2020

ORIGINATING DEPARTMENT: Corporate Services

AGENDA ITEM: 10.1

BACKGROUND/PROPOSAL:

Every year FortisAlberta requests every municipality that has a Franchise Agreement to respond in writing with their decision to either increase, decrease or keep their franchise fee the same. For a change in the franchise fee to be implemented for January 1, 2020 FortisAlberta must be notified of the fee change by November 1, 2019. The Town must advertise the fee change for two consecutive weeks. **Therefore, Council must approve any change in the franchise fee at the October 7, 2019 Council meeting.**

The current rate for the Town of Sundre is 9.0%. Council, in approving the rate for 2019, passed the following Motion No. 415/18:

“MOVED by Councillor Funke that the Town of Sundre Council sets the FortisAlberta Franchise Fee to 9% effective January 1, 2019, with the first 6.00% allocated to offset 2019 municipal taxes and the remaining 3.00% allocated to the Infrastructure Restricted Surplus.”

As per Article 5 of the Electric Distribution System Franchise Agreement, the Town of Sundre has the option to adjust the franchise fee percentage annually upon written notice to FortisAlberta. The percentage increase must not go over the agreement’s current cap which is 20%, as was determined by Council during negotiations of the FortisAlberta franchise agreement in April 2013.

In 2013 budget discussions, Council chose to have the franchise fee directly offset taxes rather than being used for specific projects and set the fee at 5%. The franchise fee remained the same until the September 28, 2015 Council meeting when Council increased the rate to 7% for the 2016 fiscal year. The franchise fee, was further adjusted to 8% for the 2017 fiscal year and to 9% for the 2018 and 2019 fiscal years.

For comparison purposes, the 2019 franchise fee for each of the five municipalities within Mountain View County are as follows:

Carstairs – 10.0% effective Jan 01/15	Cremona – 10.0% effective Jan 01/16
Didsbury - 17.00% effective Jan 01/16	Olds – 15.00% effective Jan 01/19
Crossfield – 0.00% effective Jan 01/15	Caroline – 10.00% effective Jan 01/19
Sundre – 9.0% effective Jan 01/19	

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Council has the opportunity to increase, decrease or leave the fee the same as long as it does not exceed the 20% cap established in the franchise agreement with FortisAlberta.

Currently, the Town is averaging approximately \$14,558 per month or \$174,696 for the year. Utilizing the Franchise Fee Calculator provided by FortisAlberta the amount of revenues raised for 2020, if the Franchise Fee were increased to 10.00%, will be approximately \$194,688.

To assist Council in determining the impact of the franchise fee on the average residential bill the following estimates were developed utilizing the FortisAlberta Franchise Fee Calculator. Currently, the 9% 2019 Franchise Fee impacts the average bill by \$5.82/month or \$69.86/year

<u>Estimated Fee</u>	<u>Estimated Town Revenue</u>	<u>Additional Average Bill Impact</u>
9%	\$175,219	no substantial change
9.50%	\$184,953	\$0.32/month or \$3.84/year
10%	\$194,688	\$0.65/month or \$7.80/year
10.50%	\$204,422	\$0.97/month or \$11.64/year
11%	\$214,156	\$1.29/month or \$15.48/year

Given other municipalities within Mountain View County range from 10.00% to 17.00% in 2019, Council should consider an increase to the franchise fee to bring it more in line with other municipalities.

Increasing the franchise fee will provide an increasing stream of revenues to support future infrastructure projects and continue to support current taxpayers through an offset to the tax requirements of the Town.

Previous motions of Council have included a stipulation for a portion of the Franchise Fee be specifically allocated to Restricted Surplus. In consideration of the new budgeting process and updated policies, Restricted Surplus allocations will begin following a separate set of defined parameters and decision criteria. Therefore, the previous practice of fee allocations is no longer recommended.

ALIGNMENT WITH STRATEGIC PRIORITIES:

This supports Council's strategic priorities of financial stability and community well-being

ADMINISTRATIVE RECOMMENDATION:

Administration recommends Council increase the 2020 Fortis Franchise Fee to 10.00%. Such a decision is estimated to have a \$0.65/month or \$7.80/year impact on the average residential bill.

COSTS/SOURCE OF FUNDING:

There is no cost as the Franchise Fee generates revenues for the Town.

ALTERNATIVE ACTIONS:

Council can choose to have a larger increase, decrease or leave the FortisAlberta Franchise Fee unchanged for 2020.

ATTACHMENTS:

9.00% Franchise Fee Calculation
9.00% Residential Bill Impact
10.00% Franchise Fee Calculation
10.00% Residential Bill Impact
2019 Franchise Fees for All Municipalities

MUNICIPAL FRANCHISE FEE RIDERS

Availability Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to all FortisAlberta distribution tariffs, except riders and rebates, in each municipality.

Price Adjustment A percentage surcharge per the table below will be added to the gross distribution tariff, excluding any riders or charges that relate to deferral account amounts, calculated for each site within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	03-0041	Boyle	6%	2018/07/01
01-0003	Airdrie	17%	2019/04/01	03-0042	Breton	20%	2015/01/01
03-0005	Alix	8.50%	2019/01/01	01-0043	Brooks	12.63%	2015/01/01
03-0004	Alberta Beach	5%	2017/01/01	02-0044	Bruderheim	0%	2013/07/01
03-0007	Amisk	0%	2014/01/01	02-0047	Calmar	20%	2013/07/01
02-0011	Athabasca	7%	2018/04/01	01-0048	Camrose	10%	2016/01/01
04-0009	Argentia Beach	0%	2017/01/01	02-0050	Canmore	10%	2016/01/01
03-0010	Arrowwood	12%	2015/07/01	03-0054	Carmangay	5%	2018/01/01
02-0387	Banff	4%	2018/01/01	03-0055	Caroline	10%	2019/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	3%	2013/07/01	02-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Claresholm	4%	2017/01/01
01-0019	Beaumont	11.125%	2019/04/01	03-0066	Clive	9%	2013/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	5%	2015/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	15%	2015/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01
02-0040	Bowden	15%	2017/01/01	09-0361	Crowsnest Pass	16%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Distribution Tariff Services provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Cod	Municipality	Rider	Effective
04-0080	Crystal Springs	0%	2016/01/01	04-0196	Lakeview	2%	2016/01/01
03-0081	Czar	5%	2013/10/01	02-0197	Lamont	5%	2013/07/01
02-0082	Daysland	7%	2018/01/01	01-0200	Leduc	16%	2014/01/01
02-0086	Devon	13%	2018/01/01	02-0202	Legal	10%	2018/01/01
02-0088	Didsbury	17%	2016/01/01	03-0207	Lomond	15%	2017/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0208	Longview	17%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0209	Lougheed	5%	2016/01/01
02-0095	Eckville	10%	2015/01/01	02-0211	Magrath	8%	2017/01/01
03-0096	Edberg	10%	2018/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
03-0097	Edgerton	16%	2015/01/01	02-0215	Mayerthorpe	8%	2016/01/01
02-0100	Edson	5%	2015/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0109	Ferintosh	11%	2016/01/01	02-0218	Milk River	12%	2017/01/01
03-0112	Foremost	7%	2016/01/01	02-0219	Millet	16%	2019/01/01
02-0115	Fort Macleod	15%	2018/10/01	03-0220	Milo	20%	2017/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	02-0224	Morinville	20%	2013/07/01
02-0124	Gibbons	10%	2013/01/01	04-0230	Nakamun Park	0%	2013/10/01
03-0128	Glenwood	0%	2016/02/11	02-0232	Nanton	9%	2019/01/01
04-0129	Golden Days	0%	2017/01/01	02-0236	Nobleford	0%	2013/10/01
02-0135	Granum	5.50%	2013/07/01	03-0233	New Norway	6%	2009/01/01
04-0134	Grandview	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	7.50%	2019/01/01	02-0238	Okotoks	18%	2019/01/01
03-0144	Hay Lakes	7%	2017/11/01	02-0239	Olds	15%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	7.50%	2013/01/01
03-0149	Hill Spring	5%	2015/09/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	12.70%	2019/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	10%	2016/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	12%	2019/01/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	0%	2013/10/01	02-0261	Raymond	12%	2016/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	0%	2013/07/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	16%	2019/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	12%	2017/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	5%	2015/04/01
02-0188	Killam	8%	2017/01/01	03-0272	Rosemary	12%	2016/01/01
01-0194	Lacombe	12.75%	2019/01/01	04-0273	Ross Haven	0%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective
03-0276	Ryley	3%	2016/01/01
04-0279	Seba Beach	4%	2014/01/01
02-0280	Sedgewick	8%	2017/04/01
04-0283	Silver Sands	3%	2018/01/01
04-0369	South Baptiste	0%	2005/05/01
04-0288	South View	3%	2019/01/01
01-0291	Spruce Grove	20%	2016/01/01
01-0292	St. Albert	5%	2019/01/01
03-0295	Standard	0%	2015/01/01
02-0297	Stavelly	5%	2017/01/01
03-0300	Stirling	12%	2019/01/01
02-0301	Stony Plain	20%	2015/01/01
09-0302	Strathcona County	0%	TBD
02-0303	Strathmore	16.25%	2019/04/01
03-0304	Strome	8%	2016/01/01
02-0307	Sundre	9%	2018/01/01
04-0386	Sunrise Beach	0%	2018/01/01
04-0308	Sunset Point	10%	2017/01/01
02-0310	Sylvan Lake	15%	2019/01/01
02-0311	Taber	20%	2013/10/01
03-0315	Thorsby	20%	2015/01/01
02-0318	Tofield	5%	2015/01/01
02-0321	Turner Valley	10%	2017/01/01
04-0324	Val Quentin	0%	2016/01/01
02-0326	Vauxhall	4%	2019/01/01
02-0331	Viking	8%	2013/07/01
02-0333	Vulcan	20%	2013/10/01
03-0364	Wabamun	10%	2017/01/01
02-0335	Wainwright	9%	2019/01/01
07-0159	Waterton Park	8%	2018/10/01
03-0338	Warburg	10%	2015/01/01
03-0339	Warner	0%	2017/01/01
04-0344	West Cove	0%	2018/01/01
02-0345	Westlock	12%	2013/07/01
01-0347	Wetaskiwin	12%	2016/01/01
04-0371	Whispering Hills	5%	2016/10/01
02-0350	Whitecourt	2.42%	2019/01/01
04-0354	Yellowstone	3%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

2019 Current Franchise Fee		9.00%
Franchise Fee Cap		20%
2019 Estimated Revenue \$		174,700
2020 Estimated Franchise Fee Revenue if your Franchise Fee remains the same \$		175,219
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2020 Proposed Franchise Percentage		10.00%
2020 Estimated Franchise Fee Revenue if your Percentage is changed \$		194,688
Difference in Franchise Fees Collected from 2019 to 2020 with Proposed D&T Rate Changes.		
		\$ 19,988



Franchise Fee Estimating Tool is For Information Purposes Only

This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 640 kWh
Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2019) Distribution Tariff Estimated Rate Filing) Based on Current 9% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$0.062990	640 kWh	\$40.31
Basic Daily Charge	\$0.8124	30 Days	\$24.37
			<u>\$64.69</u>

Current Franchise Fee		9.00%	\$5.82
	GST	5.0%	\$3.53
			<u>\$74.03</u>

Current Annual Franchise Fee Costs: \$5.82 * 12 = \$69.86

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2020 Estimated Distribution Tariff) Based on NEW 10% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$0.06276	640 kWh	\$40.17
Basic Daily Charge*	\$0.8167	30 Days	\$24.50
			<u>\$64.67</u>

Estimated Proposed Franchise Fee		10.00%	\$6.47
	GST	5.0%	\$3.56
			<u>\$74.69</u>

Proposed Annual Franchise Fee Cost: \$6.47 * 12 = \$77.6

* Includes estimated Rate changes.

2019 Current Franchise Fee		9.00%
Franchise Fee Cap		20%
2019 Estimated Revenue	\$	174,700
2020 Estimated Franchise Fee Revenue if your Franchise Fee remains the same	\$	175,219
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2020 Proposed Franchise Percentage		9.00%
2020 Estimated Franchise Fee Revenue if your Percentage is changed	\$	175,219
Difference in Franchise Fees Collected from 2019 to 2020 with Proposed D&T Rate Changes.		
	\$	519



Franchise Fee Estimating Tool is For Information Purposes Only

This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 640 kWh
Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2019) Distribution Tariff Estimated Rate Filing) Based on Current 9% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$0.062990	640 kWh	\$40.31
Basic Daily Charge	\$0.8124	30 Days	\$24.37
			<u>\$64.69</u>

Current Franchise Fee		9.00%	\$5.82
	GST	5.0%	\$3.53
			<u>\$74.03</u>

Current Annual Franchise Fee Costs: $\$5.82 \times 12 = \69.86

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2020 Estimated Distribution Tariff) Based on NEW 9% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$0.06276	640 kWh	\$40.17
Basic Daily Charge*	\$0.8167	30 Days	\$24.50
			<u>\$64.67</u>

Estimated Proposed Franchise Fee		9.00%	\$5.82
	GST	5.0%	\$3.52
			<u>\$74.01</u>

Proposed Annual Franchise Fee Cost: $\$5.82 \times 12 = \69.84

* Includes estimated Rate changes.



REQUEST FOR DECISION

COUNCIL DATE	October 7, 2019
SUBJECT	Sundre Hospital Legacy Gala
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.2

BACKGROUND/PROPOSAL:

The Sundre Hospital Legacy Gala is taking place on November 9, 2019 at the Sundre Community Centre.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In 2018 Council approved to purchase two tables at a cost of \$600.00 for this event.

Administration is bringing forward the same request for the 2019 Event with a cost of \$700.00.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 1. Sustainable Governance

1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

Administration is seeking a resolution for approving the purchase of two tables at a cost of \$700.00.

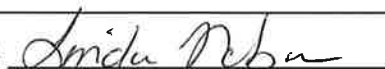
MOTION:

That the Town of Sundre Council that the Town of Sundre Council give approval for Administration to purchase 2 tables of 8 at a cost of \$700.00 to attend the 2019 Sundre Hospital Legacy Gala, November 9, 2019; funds to be allocated from Council discretionary budget donations.

ATTACHMENTS:

Sundre Hospital Legacy Gala Poster

Date Reviewed: October 4, 2019

CAO: 

Sundre Hospital Legacy Gala

SALUTE TO OUR COMMUNITY

'WHY WE CARE'

NOVEMBER 9, 2019



Event Details

Where: Sundre Community Centre

Tickets: \$50.00 each, or Table of 8: \$350.00 Starting October 1

(Tickets available @ Dougans Farm & Feed Supply)

Doors open & Cocktails: 5:00 pm

Dinner: 6:00 pm

Program: 7:00 pm

Silent & Live Auction To Follow by Daines Auctioneering

Drive Home Service Available • Limited Seating • Semi Formal Event

For More Information: Please Contact **Tara Tooth @ 403-507-9664** or **Heidi Overguard @ 403-507-6590** or **Gerald Ingeveld @ 403-638-6908**



REQUEST FOR DECISION

COUNCIL DATE	October 7, 2019
SUBJECT	Funding Model for Policing
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.3

BACKGROUND/PROPOSAL:

At the September 23, 2019 Regular Council Meeting Council made a motion to support the 12 items identified as concerns for the proposed funding model presented by the Alberta Government, and that the 12 items form the basis for our submission to the Minister of Justice and Solicitor General.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Letter forthcoming.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Sustainable Governance

Goal 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

MOTION:

That the Town of Sundre Council approve and support the Letter to the Minister of Justice and Solicitor General on the Proposed Funding Model for Policing.

Date Reviewed: October 4, 2019

CAO: *Linda Nelson*



REQUEST FOR DECISION

COUNCIL DATE	October 7, 2019
SUBJECT	Departmental Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for August 2019 are provided to Council for their review and information:

- Linda Nelson, Chief Administrative Officer
- Mike Marko, Director of Planning & Economic Development
- Jim Hall, Operations Manager
- Sue Nelson, Community Services Manager
- Emergency Management/Peace Officer
- Jon Allen, Economic Development Officer

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 1. Sustainable Governance

- 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for August 2019, as information.

ATTACHMENTS:

Department Reports (6)

Date Reviewed: October 4, 2019

CAO: Amide Ruben



DEPARTMENTAL REPORT

DEPARTMENT	Chief Administrative Officer / Legislative Services
SUBMITTED BY	Linda Nelson & Luana Smith
DATE	September 17, 2019
FOR MONTH OF	August

TOPIC #1	Council Expense Reports
ISSUES:	Not all Council Members Submit Reports
RESOLUTIONS/SUCCESES:	Council expenses are recorded after expense sheet(s) have been signed off and entered into the attached document noted as Schedule "A" to the CAO Monthly Report.
TOPIC #2	Council Resolution Motion Log
ISSUES:	None
RESOLUTIONS/SUCCESES:	As there were no meetings in August a Motion Log will not be provided until the October meeting for the September Report.
TOPIC # 3:	Correspondence
ISSUES:	None
RESOLUTIONS/SUCCESES:	Correspondence sent out by either a member of Council or the CAO is provided for Council's review and information.

LIST & PROVIDE ATTACHMENTS:

(TOPIC/PROJECT DOCUMENTS/REPORTS/GRAPHS/ CORRESPONDENCE)

Attachment #1	Council To-Date Expense Reports
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SCHEDULE A

Mayor Terry Leslie

\$ 15,000.00

Date	Description	Expense	Cost	Balance
2019-01-17	Red Deer River Municipal Users Group AGM	Per Diem	\$ 175.00	\$ 14,825.00
		Mileage	\$ 178.10	\$ 14,646.90
2019-01-24	Meeting with Regional Council Members	Per Diem	\$ 90.00	\$ 14,556.90
		Mileage	\$ 57.62	\$ 14,499.28
2019-01-25	CPPA Conference (Red Deer)	Registration	\$ 500.00	\$ 13,999.28
2019-02-04	ICC Meeting & MVSH Meeting	Per Diem	\$ 175.00	\$ 13,824.28
2019-02-04	MVSH Meeting with Deputy Minister (Olds)	Mileage	\$ 36.67	\$ 13,787.61
2019-02-06	Emerging Trends Seminar Brownlee(Calgary)	Mileage	\$ 90.00	\$ 13,697.61
2019-02-07	Emerging Trends Seminar Brownlee(Calgary)	Per Diem	\$ 175.00	\$ 13,522.61
		Mileage	\$ 138.29	\$ 13,384.32
2019-03-01	M.A.P. Meeting (Mtn View County)	Per Diem	\$ 90.00	\$ 13,294.32
		Mileage	\$ 51.92	\$ 13,242.40
2019-03-21	Red Deer River Municipal Users Group Meeting	Per Diem	\$ 175.00	\$ 13,067.40
	Red Deer River Municipal Users Group Meeting	Mileage	\$ 90.00	\$ 12,977.40
	Red Deer River Municipal Users Group Meeting	Mileage	\$ 181.24	\$ 12,796.16
2019-03-25	Elected Official Education Course @ AUMA	Accommodation	\$ 152.32	\$ 12,643.84
	Elected Official Education Course @ AUMA	Registration	\$ 357.00	\$ 12,286.84
	Elected Official Education Course @ AUMA	Mileage	\$ 131.48	\$ 12,155.36
2019-03-26	Elected Official Education Course @ AUMA	Per Diem	\$ 175.00	\$ 11,980.36
2019-03-27	AUMA Leadership Caucus (Edmonton)	Registration	\$ 173.25	\$ 11,807.11
	AUMA Leadership Caucus (Edmonton)	Accommodation	\$ 489.45	\$ 11,317.66
	AUMA Leadership Caucus (Edmonton)	Per Diem	\$ 175.00	\$ 11,142.66
	AUMA Leadership Caucus (Edmonton)	Meal	\$ 45.87	\$ 11,096.79
2019-03-28	AUMA Leadership Caucus (Edmonton)	Per Diem	\$ 175.00	\$ 10,921.79
	AUMA Leadership Caucus (Edmonton)	Mileage	\$ 24.46	\$ 10,897.33
	AUMA Leadership Caucus (Edmonton)	Meal	\$ 35.25	\$ 10,862.08
	AUMA Leadership Caucus (Edmonton)	Parking	\$ 60.96	\$ 10,801.12
2019-04-04	MVSH Gala	Per Diem	\$ 90.00	\$ 10,711.12
	MVSH Gala	Mileage	\$ 44.08	\$ 10,667.04
2019-04-06	Council Spring Workshop (Service Levels)	Per Diem	\$ 175.00	\$ 10,492.04
2019-04-09	Central AB Mayor's Prayer Breakfast (Red Deer)	Registration	\$ 35.00	\$ 10,457.04
	Central AB Mayor's Prayer Breakfast (Red Deer)	Per Diem	\$ 90.00	\$ 10,367.04
	Central AB Mayor's Prayer Breakfast (Red Deer)	Mileage	\$ 106.06	\$ 10,260.98
2019-04-10	Central AB Mayor's & Reeves Meeting @ RDC	Per Diem	\$ 90.00	\$ 10,170.98
	Central AB Mayor's & Reeves Meeting @ RDC	Mileage	\$ 109.37	\$ 10,061.61

<i>Mayor Leslie Continued</i>		Expense	Cost	Balance
2019-04-17	Regina SK Wastewater Treatment Investigation	Per Diem	\$ 175.00	\$ 9,886.61
	Regina SK Wastewater Treatment Investigation	Mileage	\$ 509.30	\$ 9,377.31
	Regina SK Wastewater Treatment Investigation	Accommodation	\$ 129.92	\$ 9,247.39
2019-04-18	Return to Sundre from SK (9:00 p.m.)	Per Diem	\$ 175.00	\$ 9,072.39
2019-04-29	CPPA Conference (Red Deer)	Accommodation	\$ 316.12	\$ 8,756.27
2019-04-29	CPPA Conference (Red Deer)	Per Diem	\$ 175.00	\$ 8,581.27
	CPPA Conference (Red Deer)	Meal	\$ 18.25	\$ 8,563.02
2019-04-29	CPPA Conference (Red Deer)	Per Diem	\$ 175.00	\$ 8,388.02
2019-05-01	CPPA Conference (Red Deer)	Per Diem	\$ 175.00	\$ 8,213.02
	CPPA Conference (April 29 to & May 1 Return	Mileage	\$116.00	\$ 8,097.02
2019-05-16	Red Deer River Municipal Users Group	Per Diem	\$ 175.00	\$ 7,922.02
	Red Deer River Municipal Users Group	Mileage	\$ 121.52	\$ 7,800.50
2019-05-22	Central AB Mayors & Reeves Meeting	Per Diem	\$ 90.00	\$ 7,710.50
	Central AB Mayors & Reeves Meeting	Mileage	\$ 106.06	\$ 7,604.44
2019-05-23	ICC Meeting	Per Diem	\$ 90.00	\$ 7,514.44
2019-05-29	Smart Cities Network round Table (Olds)	Per Diem	\$ 175.00	\$ 7,339.44
	Smart Cities Network round Table (Olds)	Mileage	\$ 45.30	\$ 7,294.14
03-Jun-19	Meeting with Jason Nixon, MLA (Edmonton)	Per Diem	\$ 175.00	\$ 7,119.14
	Meeting with Jason Nixon, MLA (Edmonton)	Mileage	\$ 276.19	\$ 6,842.95
2019-06-11	Lobby Government Effective Seminar (Olds)	Per Diem	\$175.00	\$ 6,667.95
	Lobby Government Effective Seminar (Olds)	Mileage	\$22.10	\$ 6,645.85
2019-06-11	Summer Leadership Conference Ponoka AB	Accommodation	\$ 150.76	\$ 6,495.09
	Summer Leadership Conference Ponoka AB	Mileage	\$ 146.93	\$ 6,348.16
	Summer Leadership Conference Ponoka AB	Per Diem	\$ 175.00	\$ 6,173.16
2019-06-11	Summer Leadership Conference Ponoka AB	Meal	\$ 27.46	\$ 6,145.70
2019-06-12	Summer Leadership Conference Ponoka AB	Registration	\$ 100.00	\$ 6,045.70
	Summer Leadership Conference Ponoka AB	Mileage		\$ 6,045.70
25-Jul-19	RDRMG & Watershed Alliance Meeting Red Deer AB	Per Diem	\$ 175.00	\$ 5,870.70
25-Jul-19	RDRMG & Watershed Alliance Meeting Red Deer AB	Mileage	\$ 116.00	\$ 5,754.70
10-Aug-19	Health Minsiter Meeting Calgary	Per Diem	\$ 175.00	\$ 5,579.70
	Health Minsiter Meeting Calgary	Mileage	\$ 138.65	\$ 5,441.05
	Health Minsiter Meeting Calgary	Parking	\$ 11.90	\$ 5,429.15
			\$ 9,570.85	\$ 5,429.15
			Spent	Remaining

Date	Description	Expense	Cost	Balance
2019-03-28	AUMA Leadership Caucus	Registration	\$ 173.25	\$ 5,826.75
	AUMA Leadership Caucus	Accommodation	\$ 443.46	\$ 5,383.29
	AUMA Leadership Caucus	Mileage	\$ 21.60	\$ 5,361.69
2019-03-28	AUMA Leadership Caucus	Mileage	\$ 24.46	\$ 5,337.23
	AUMA Leadership Caucus	Meal	\$35.25	\$ 5,301.98
	AUMA Leadership Caucus	Parking	\$60.96	\$ 5,241.02
2019-06-11	Lobby Government Effective Seminar (Olds)			\$ 5,241.02
2019-07-25	AUMA Convention	Registration	\$ 575.00	\$ 4,666.02
2019-08-22	CAEP Fall Engagement Session	Registration	\$ 25.00	
			\$ 1,358.98	\$ 4,641.02
			Spent	Remaining

Councillor Cheri Funke

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2019-01-24	Meeting with Regional Council Members	Mileage	\$ 52.97	\$ 5,947.03
2019-01-25	CPPAFoncerence (Red Deer)	Registration	\$ 500.00	\$ 5,447.03
2019-02-04	ICC Meeting	Per Diem	\$ 90.00	\$ 5,357.03
2019-03-09	Budget Workshop	Per Diem	\$ 112.50	\$ 5,244.53
2019-03-12	Federal Infrastructure Announcement	Per Diem	\$ 45.00	\$ 5,199.53
	Federal Infrastructure Announcement	Mileage	\$ 90.00	\$ 5,109.53
2019-03-22	Red Deer River Watershed Spring Forum	Per Diem	\$ 67.50	\$ 5,042.03
	Red Deer River Watershed Spring Forum	Mileage	\$ 60.32	\$ 4,981.71
	Red Deer River Watershed Spring Forum	Travel Expense	\$ 45.00	\$ 4,936.71
2019-04-06	Spring Budget Workshop	Per Diem	\$ 157.50	\$ 4,806.79
2019-04-17	Regina SK Wastewater Treatment Investigation	Accommodation	\$ 129.92	\$ 4,676.87
2019-04-17	Travel Time Sundre to Regina	Per Diem	\$ 175.00	\$ 4,501.87
2019-04-17	Meeting with Living Sky Water Soltuion	Per Diem	\$ 67.50	\$ 4,434.37
2019-04-18	Tour of Wastewater Treatment Plant	Per Diem	\$ 67.50	\$ 4,366.87
2019-04-18	Travel Time from Regina SK to Sundre	Per Diem	\$ 175.00	\$ 4,191.87
	Breakfast @ Tim Hortons Emeral Park SK.	Meal	\$ 3.53	\$ 4,188.34
	Lunch in Swift Current McDonalds	Meal	\$ 10.59	\$ 4,177.75
2019-04-29	Travel Time to CPAA Conference in Red Deer	Per Diem	\$ 22.50	\$ 4,155.25
	CPPA Conference Red Deer	Per Diem	\$ 175.00	\$ 3,980.25
	CPPA Conference Red Deer	Meal	\$ 24.06	\$ 3,956.19
2019-04-30	CPPA Conference Red Deer	Per Diem	\$ 175.00	\$ 3,805.25
2019-05-01	CPPA Conference Red Deer	Per Diem	\$ 67.50	\$ 3,737.75
	CPPA Conference Red Deer	Accommodation	\$ 316.12	\$ 3,421.63
	Travel Time from Red Deer to Sundre	Per Diem	\$ 22.50	\$ 3,399.13
2019-05-16	Tour of Red Deer Wastewater Treatment Plant	Per Diem	\$ 45.00	\$ 3,354.13
	Travel time to Red Deer for Tour	Per Diem	\$ 45.00	\$ 3,309.13
23-May-19	ICC Meeting	Per Diem	\$ 67.50	\$ 3,241.63
	Pre-ICC Meeting	Per Diem	\$ 67.50	\$ 3,174.13
2019-07-15	Registration for AUMA Convention	Registration	\$ 575.00	\$ 2,599.13
2019-06-24	RDRWA AGM at Olds College	Per Diem	\$ 90.00	\$ 2,509.13
	Travel to RDRWA AGM	Per Diem	\$ 22.50	\$ 2,486.63
2019-07-18	RDRWA Board Meeting in Red Deer	Per Diem	\$ 78.75	\$ 2,407.88
	Travel to RDRWA Board Meeting	Per Diem	\$ 45.00	\$ 2,362.88
			\$ 3,688.76	\$ 2,311.24
			Spent	Remaining

Councillor Paul Isaac

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2019-01-24	Meeting with Regional Council Members	Per Diem	\$ 90.00	\$ 5,910.00
	Meeting with Regional Council Members	Mileage	\$ 66.29	\$ 5,843.71
2019-03-14	Budget Meeting	Per Diem	\$ 112.50	\$ 5,731.21
2019-04-06	Spring Workshop (Service Levels)	Per Diem	\$ 175.00	\$ 5,556.21
2019-07-15	Registration for AUMA Convention	Registration	\$ 575.00	\$ 4,981.21
2019-07-15	Registration for ARPA	Registration	\$ 695.00	\$ 4,286.21
			\$ 1,713.79	\$ 4,286.21
			Spent	Remaining

Councillor Charlene Preston

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2019-03-09	Budget Workshop	Per Diem	\$ 112.50	\$ 5,887.50
2019-04-06	Spring Workshop (Levels of Service)	Per Diem	\$ 75.00	
2019-07-15	Registration for AUMA Convention	Registration	\$ 575.00	
2019-08-22	AB Recycling Assoc. Conference	Registration	\$725.00	
			\$ 1,487.50	\$ 4,512.50
			Spent	Remaining

Councillor Richard Warnock

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2019-01-24	Meeting with Regional Council Members	Per Diem	\$ 90.00	\$ 5,910.00
2019-03-14	Budget Meeting	Per Diem	\$ 112.50	\$ 5,797.50
2019-04-04	Spring Workshop (Service Levels)	Per Diem	\$ 175.00	\$ 5,622.50
2019-04-04	Mountain View Seniors' Housing Gala	Mileage	\$ 44.08	\$ 5,578.42
22-May-19	Central AB Mayor's Meeting (Red Deer)	Mileage	\$ 106.06	\$ 5,472.36
2019-05-22	Central AB Mayor's Meeting (Red Deer)	Per Diem	\$ 90.00	\$ 5,382.36
2019-05-23	ICC Pre-Meeting and Meeting (3 hrs)	Per Diem	\$ 175.00	\$ 5,207.36
2019-06-11	Lobby Government Effective Seminar (Olds)	Per Diem	\$ 175.00	\$ 5,032.36
	Lobby Government Effective Seminar (Olds)	Mileage	\$ 41.98	\$ 4,990.38
2019-06-13	Chamber Meeting	Per Diem	\$ 45.00	\$ 4,945.38
2019-06-18	Museum Meeting	Per Diem	\$ 45.00	\$ 4,900.38
2019-07-15	Registration for AUMA Convention	Registration	\$ 575.00	\$ 4,325.38
2019-08-28	Sundre Hospital Futures Meeting with Minister	Per Diem	\$ 175.00	
			\$ 1,849.62	\$ 4,150.38
			Spent	Remaining

Councillor Robert Wolfe

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2019-01-24	Meeting with Regional Council Members	Per Diem	\$ 56.90	\$ 5,943.10
2019-03-14	Budget Meeting	Per Diem	\$ 112.50	\$ 5,830.60
2019-04-04	Spring Workshop (Service Levels)	Per Diem	\$ 175.00	\$ 5,655.60
September 9, 2019	MVC IMPC Meeting	Per Diem	\$ 90.00	\$ 5,565.60
				\$ 5,565.60
				\$ 5,565.60
				\$ 5,565.60
				\$ 5,565.60
			\$ 434.40	\$ 5,565.60
			Spent	Remaining



DEPARTMENTAL REPORT

DEPARTMENT	Planning and Development
SUBMITTED BY	Mike Marko, Director of Planning and Economic Development
DATE	September 1, 2019
FOR MONTH OF	August 2019

TOPIC #1	Development and Building Permits (August)
ISSUES:	<ul style="list-style-type: none"> • Development Permits – 3 • Building Permits – 8 • Electrical Permits – 2 • Gas Permits – 1 • Plumbing Permits – 1
RESOLUTIONS/SUCSESSES:	<ul style="list-style-type: none"> • Development permits included: home occupation, accessory building (shed), commercial development (covered veranda) • Building permits included: carport, mobile home addition, replacement of decks, greenhouse, Candre office building, shed, commercial veranda, demolition of mobile home
TOPIC #2	Real Property Reports (RPRs)
ISSUES:	<ul style="list-style-type: none"> • 2 Real Property Reports received and processed for compliance
RESOLUTIONS/SUCSESSES:	<ul style="list-style-type: none"> • RPRs requested to facilitate the sale of property
TOPIC # 3:	Subdivision
ISSUES:	<ul style="list-style-type: none"> • None
RESOLUTIONS/SUCSESSES:	<ul style="list-style-type: none"> • None
TOPIC # 4:	Land Use Bylaw
ISSUES:	<ul style="list-style-type: none"> • “Housekeeping review” of the existing LUB continued for updates to be presented as bylaw amendment in fall of 2019 • Creation of new land use district in progress to address unique development opportunity for Eagle Ridge ASP area to be presented as bylaw amendment in fall of 2019 • Commencement of preparation of a new Downtown Overlay District (to be reviewed by Vision for Sundre Committee before presenting to Council as bylaw amendment in fall of 2019)

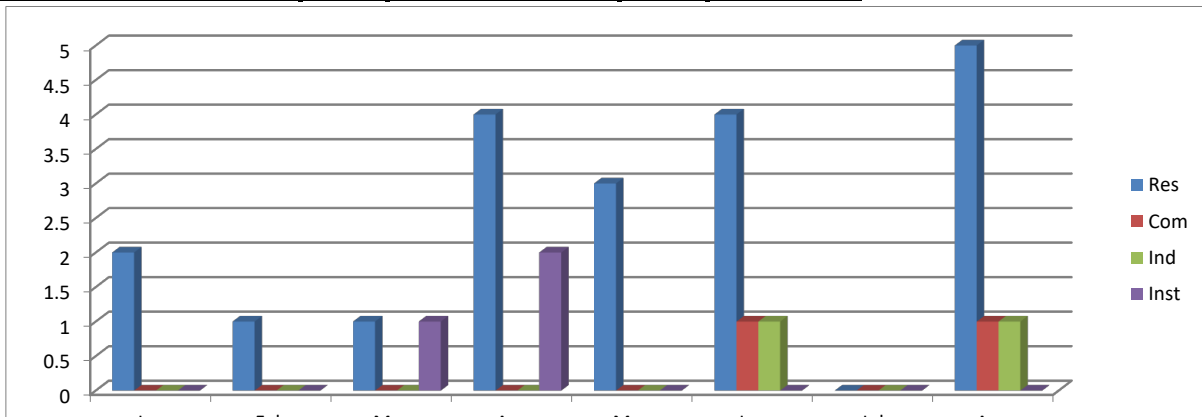
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Review and update of LUB will eliminate areas of discrepancy and gaps, improve clarity and provide innovation for positive growth and effective land use management for the Town
TOPIC # 5:	Intermunicipal
ISSUES:	<ul style="list-style-type: none"> Referrals from County – Development permits involving a micro cannabis production facility in Referral Area, manufactured home replacement in Fringe Area and subdivision in Fringe Area Continue to review IDP for amendment discussions with MVC (ICC)
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> No issues with application referrals noted; however, Town Administration advised that continued development of industrial area may trigger County obligations for adjacent road upgrades including Town roads and Provincial Highway. Responding to County applications in a timely manner and review of IDP continues to build and improve transparency and improve our relationship with MVC
TOPIC # 6:	Administrative
ISSUES:	<ul style="list-style-type: none"> Filing Projects – ongoing Succession Planning – staff recruitment
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Improved departmental efficiencies, knowledge and team building Improves overall departmental performance, transparency and stakeholder engagement Succession planning underway to building capacity within the department

**LIST & PROVIDE ATTACHMENTS:
(TOPIC/PROJECT DOCUMENTS/REPORTS/GRAPHS/ CORRESPONDENCE)**

Attachments	August Building Permit Statistics
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MONTHLY BUILDING REPORT
FOR THE MONTH OF AUGUST 2019

	Aug-19			2019 Year To Date			2018 Year to Date		
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
RESIDENTIAL									
Two-Storey Bungalows				0	0	\$ -	0	0	\$ -
Bi-Level				3	3	\$ 583,000	1	1	\$ 200,000
				0	0	\$ -	0	0	\$ -
	0	0	\$ -	0	0	\$ -	0	0	\$ -
Duplex/Semi Det.			\$ -	0	0	\$ -	2	2	\$ 450,000
Multi-Family			\$ -	0	0	\$ -	0	0	\$ -
Mobile Homes	1	1	\$ 2,400	1	1	\$ 2,400	2	2	\$ 89,000
Accessory Buildings	2	2	\$ 6,500	0	5	\$ 44,000	4	4	\$ 40,000
Renovation/Addition	2	2	\$ 6,000	2	11	\$ 51,950	0	7	\$ 98,000
			\$ -	0	0				
Sub-Total	3	5	\$ 14,900	6	20	\$ 681,350	5	16	\$ 877,000
COMMERCIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
				1	\$ 1,400,000		0	\$ -	
		1	\$ 5,000	1	\$ 5,000		3	\$ 450,000	
		1	\$ 5,000	2	\$ 1,405,000		3	\$ 450,000	
INDUSTRIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		1	\$ 1,300,000	2	\$ 1,430,000		2	\$ 10,650,000	
				0	\$ -		0	\$ -	
		1	\$ 1,300,000	2	\$ 1,430,000		2	\$ 10,650,000	
INSTITUTIONAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
				3	\$ 175,000		0	\$ -	
				0	\$ -		1	\$ 2,000	
		0	\$ -	3	\$ 175,000		1	\$ 2,000	
TOTAL	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
	3	7	\$ 1,319,900	6	27	\$ 3,691,350	5	22	\$ 11,979,000





DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
DATE	Sept 4, 2019
FOR MONTH OF	August 2019

TOPIC #1	Water/Wastewater Lagoon Critical Upgrades
Progress	The preliminary report from Engineering has shown some field remedies for scope change that could result in \$160,000 savings
Next steps	A final draft of changes and improvements will be forthcoming in September. The savings may be allocated to other critical items requiring attention thus reducing the future upgrade project
TOPIC #2	Main Ave Phase 1
Progress	Contractor UG has hammered the casing through under the approved Trans Canada pipelines.
Next Steps	Piping completion of water main and pending AT approval storm/ elevated path works in conjunction with curb and road prep
TOPIC # 3:	Ground water pumping from Main Ave Construction
Progress	During the excavation of material from main ave to install water main there has been a noted increase to the volume of round water that requires pumping. This water eventually enters Prairie Creek. Some resident concerns were heard however operations has taken all precautions and followed AE&P standards to mitigate any issue for fish of erosion.
Next Steps	Continue to monitor pumping of groundwater
TOPIC # 4:	Old Hotel parking Lot (Ec Dev)
Progress	The parking lot has received a full grading of the lot removing pot holes and levelling for rain events. Curb bumpers have been installed and all landscape dirt work completed for Community Services.
Next Steps	Completion of parking bumpers and signage for directions in lot (awaiting delivery).



DEPARTMENTAL REPORT

DEPARTMENT	Community Service
SUBMITTED BY	Sue Nelson
DATE	September 11th
FOR MONTH OF	August

TOPIC #1	Community Centre
ISSUES:	none
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • August was quite for the Community Centre rentals in the gym and Conference room there were only a few events • Tim Horton's held a manager's meeting in the conference room • We had a few days of Volleyball and Basketball booked in the gym • There were 2 larger events a wedding: • Hopkins/Riecker wedding on the weekend of the 17th • Girls Basketball camp from the 19th to the 21st
TOPIC #2	Arena Spog - Neighbours day Aug. 9 th
ISSUES:	none
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • This year Spog had made a decision to move their event to the middle of August, instead of having it in September as they have had it in the past. They partnered with the farmers market; having them start their market at 1:30 attracted a lot of people to both events. . The Bulls n' wagon was going on at the same time also. It also worked out very well for our department, as we will not be a panic this year trying to get the arena cleaned and, ready to put the ice in.
TOPIC # 3:	Parks
ISSUES	None
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • CIB Judging : The community In bloom judges came out on the 7th and a few of the CIB members took them around our amazing town. They said they enjoy come to Sundre and said that we really did a good job this year improving the looks of our town. • A few of us staff were on holidays all through August. The staff continued to make the town look great. • I would like to take this opportunity to thank the Community service staff and summer students for going above and beyond this Season. Awesome job. They worked together as a team and worked very hard to make the town look awesome for the May long weekend, rodeo weekend and for the Communities In Bloom judging . • I have had many people come and tell me, how awesome the Town looked this year. So I say again • * A huge Thank you for going above and beyond for all the hard work everyone did. *Give your self's a pat on the back!!
TOPIC # 4:	Enbridge Ride to Conquer cancer

ISSUES:	<ul style="list-style-type: none"> • There was 1 issue with the Enbridge ride to Conquer Cancer and it was to do with traffic control at Hi-way 27 and Bergen road. They were stopping the vehicles too long instead of stopping the bikers and letting the traffic go and not build up.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Enbridge Ride to Conquer cancer was a huge success with Aproximently 1,600 bikers coming into town on the 17th & 18th. Businesses /restaurants commented that they had plenty of foot traffic come through, which was awesome to hear. • For the traffic issue, It was discussed and a email was sent out to Enbridge in regards to fixing the problem the traffic being built up and it will be rectified next year when they come back, as they have already booked for next year July 25 & 26 pending the go ahead from The Rodeo Race Association.



DEPARTMENTAL REPORT

DEPARTMENT	Emergency Management
SUBMITTED BY	Kevin
DATE	Sept 24, 2019
FOR MONTH OF	Aug 2019

TOPIC #1	Active Shooter Webinar
ISSUES:	
RESOLUTIONS/SUCCESES:	Took part in an active shooter webinar. A US webinar that has learnings we can apply and adapt to our municipal buildings and safety
TOPIC #2	Emergency Go Kits
ISSUES:	None
RESOLUTIONS/SUCCESES:	Michelle continues to work on job description binders and collecting needed supplies for kits.

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	Kevin
DATE	Sept, 2019
FOR MONTH OF	Aug 2019

TOPIC #1	AFRRACS meeting
ISSUES:	None
RESOLUTIONS/SUCCESES:	Met with Mountain View County Enforcement and Kevin from Cremona Fire to finalize a plan for CPO AFRRACS radios for CPO's.
TOPIC #2	Michelle researching Traffic bylaws
ISSUES:	None
RESOLUTIONS/SUCCESES:	Researching online different bylaws and compiling information.
TOPIC # 3:	Michelle researching and writing an Exhibit SOP
ISSUES:	None
RESOLUTIONS/SUCCESES:	Wrote a draft Exhibit SOP.

DEPARTMENTAL REPORT

DEPARTMENT	Economic Development and Communications
SUBMITTED BY	Jonathan Allan
DATE	September 12, 2019
FOR MONTH OF	August 2019

TOPIC #1	Community Development, Business Development and Vacancy Rates
ISSUES:	<p>VACANCY RATES</p> <ul style="list-style-type: none"> - For August, we recalculated the downtown vacancy rate to try and make it more precise. The C1 district remained at an estimated 9.9% by total square footage area, and estimated 13% by units vacant. <ul style="list-style-type: none"> o To get a slightly better picture of retail vacancies, we removed the square footage of hotels from the equation and found the commercial vacancy in the C-1 is closer to 12.4%, and 12.6% by units vacant (the fact they are so close is coincidence). <p>COMMERCIAL RENTAL PRICES</p> <ul style="list-style-type: none"> - Anecdotally, commercial rents in some of the large plazas along Main Avenue appear to remain higher than what the market can withstand. <p>FOOTHILLS LODGE</p> <ul style="list-style-type: none"> - Due to the price of the Foothills Lodge and the cost of repairs (which last month was mentioned to be estimated at \$500,000), the potential investors we were working with since May confirmed they were walking away. Doing something to work with the province to help reduce the price of the Foothills Lodge should potentially be addressed at the political level.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> - Met with retired real estate broker and analyst to discuss tactics and strategies to address the commercial vacancy rate and retention issues downtown. - Met with Mountain View County Economic Development Officer on plan to work together developing new business investment attraction marketing materials and advertising. - Submitted proposal to major oil and gas company for sponsorship of community amenities or programs.
TOPIC #2	Tourism Development and Advertising
ISSUES:	<ul style="list-style-type: none"> - N/A
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> - Advertising coordination still ongoing. - Continued correspondence with Bamboo Shoots about potential production of pilot for new reality TV documentary set in the Sundre area.

TOPIC # 3:	Broadband Fibre Optic Development
ISSUES:	<ul style="list-style-type: none"> - None
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> - No communications this month; still waiting on detailed deployment study to be completed.
TOPIC # 4:	Other Projects
ISSUES:	<ul style="list-style-type: none"> - Red Deer College contract meant to confirm courses to be offered in Sundre this Fall again delayed by their program coordinator. Due to the delay, in September we will likely be forced to postpone the courses planned for November. Issue will be escalated in September to RDC's Dean of Continuing Education.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> - Way-finding signage renderings and location installation plan submitted to Alberta Transportation. Application permit was received; toured locations with AT representative. Non-highway way-finding signage sites confirmed with Operations staff. - Trial parking lot mostly completed. Coordinated with Community Services to have a few extra planters installed. Worked with Cody in Operations, who did a fantastic job in addressing the delays in the development of the parking lot and expediting its completion. - Worked on SDAB appeal hearing preparation.
TOPIC # 5:	Committees, Meetings, Conferences and Professional Development
ISSUES:	<ul style="list-style-type: none"> - No DARC meeting.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> - Communities in Bloom judges visited on August 7, and we prepared an extensive itinerary and plan for them. The awards and judges' outcome will be presented in September. - Attended inaugural Vision for Sundre Committee meeting. - Attended and manned the booth at SPOG Neighbours' Day.
TOPIC # 6:	Communications
ISSUES:	<ul style="list-style-type: none"> - No known communications issues.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> - Edited Notes from the Mayor's Desk letter as usual. - Approx. 675 app downloads (total, to date) – an increase of about 25 over July. - Submitted Sundre's new online ecosystem of websites for Digital Marketing award consideration to Marketing Canada Awards being presented at Economic Development Association of Canada conference happening in September. The ecosystem of websites include our new municipal website www.sundre.com, tourism website www.exploresundre.com, economic development website www.growsundre.com, and town mobile app, which were all developed last year together and share brand unity and functionality.