



Regular Council Meeting  
Council Chambers  
April 23, 2018  
6:00 p.m.

- 1. Call to Order**  
Moment of Reflection
- 2. Public Hearing**
- 3. Agenda – Amendments and Adoption**  
3.1 April 23, 2018 Regular Council Meeting
- 4. Adoption of Previous Minutes**  
4.1 April 16, 2018 Regular Council - Page 1
- 5. Delegation**  
5.1 Ms. Liz Nichols (Tentative) - Page 6
- 6. Bylaws**  
6.1 RFD Bylaw 2018-01 To Amend Schedule “A”, the Land Use Bylaw District Map  
And Set a Public Hearing Date - Page 7
- 7. Old Business**  
7.1 RFD Proclamation – Worker’s Compensation Board, Day of Mourning - Page 11  
7.2 RFD Waiver of Fees for Arena and Community Centre for 2018 Canadian 3D Indoor Archery  
Championships - Page 14
- 8. New Business**  
8.1 RFD Amending Designated Signatories - Page 19
- 9. Administration**  
9.1 Departmental Reports – March 2018 - Page 22
- 10. Notice of Motion**
- 11. Municipal Area Partnership (MAP)**
- 12. Council Committee Reports**  
12.1 Councillor Warnock – March 2018 - Page 50



Regular Council Meeting  
Council Chambers  
April 23, 2018  
6:00 p.m.

- 13. Inquiries Between Councillors or to Administration**
- 14. Council Invitations / Correspondence**
  - 14.1 Alberta Historical Resources Foundation's Heritage Awards 2018 - Page 51
  - 14.2 Partners for the Saskatchewan River Basin, request for financial support - Page 57
  - 14.3 Olds Kiwanis Music Festival Society, thank you letters to Council - Page 62
  - 14.4 Minister's Seniors Service Awards, CAO letter of support - Page 64
- 15. In Camera – Notification to Public**
- 16. In Camera**
  - 16.1 Disclosure Harmful to Personal Privacy – FOIPP Section 17 (5)
  - 16.2 Local Public Body Confidences – FOIPP Section 23 (1)
- 17. In Camera – After Session, Invitation to Public**
- 18. Adjournment**

**Personal information heard in this meeting is being collected under the authority of Section 33 of the *Freedom of Information and Protection of Privacy Act*. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 ext. 114.**



Regular Council Meeting  
Minutes  
April 16, 2018

The regular meeting of Council of the Municipality of Sundre was held in Council Chambers in the Municipal Office on Monday, April 16, 2018, commencing at 6:00 p.m.

**IN ATTENDANCE**

Mayor Terry Leslie  
Councillor Cheri Funke  
Councillor Charlene Preston  
Councillor Todd Dalke  
Councillor Richard Warnock  
Councillor Rob Wolfe  
Councillor Paul Isaac

**Staff:**

Chief Administrative Officer, L. Nelson  
Director of Planning and Economic Development, M. Marko  
Manager of Operations, J. Hall  
Manager of Community Services, I. James  
Manager of Finance, C. Albert  
Economic Development Officer, J. Allan  
Legislative Executive Assistant, C. Robey

**Absent:**

Director of Finance and Administration, V. Pirie

**Public:**

Mr. Simon Ducatel, Sundre Round-Up  
Mr. Launie Burrows, Consultant, L.A. West

**CALL TO ORDER**

The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

**PUBLIC HEARING**

**AGENDA – AMENDMENTS AND ADOPTION**

**Res. No. 156-18-04-16**

MOVED by Councillor Warnock that the agenda be amended by the following changes:

- Addition under ***Inquiries: 13.1 Mountain View Seniors' Housing Foundation Gala, Request for Per Diem and Expenses***, Mayor Leslie
- Addition under ***Inquiries: 13.2 Minister Senior Service Awards***, Councillor Funke
- Addition under ***In-Camera – 15.1 Disclosure Harmful to Intergovernmental Relations – FOIPP Section 21*** **CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES**

**Res. No. 157-18-04-16**

MOVED by Councillor Preston that the minutes of the regular meeting of council held on April 9, 2018, be approved as presented. **CARRIED**

**DELEGATION****BYLAWS**

- Res. No. 158-18-04-16*** **RFD Bylaw 2018-05 To Rescind All Outdated and Extraneous Bylaws**  
 MOVED by Councillor Funke that the Town of Sundre Council give First Reading to Bylaw 2018-05, being a Bylaw to Rescind Outdated or Extraneous Bylaws. **CARRIED**
- Res. No. 159-18-04-16*** MOVED by Councillor Funke that the Town of Sundre Council give Second Reading to Bylaw 2018-05, being a Bylaw to Rescind Outdated or Extraneous Bylaws. **CARRIED**
- Res. No. 160-18-04-16*** MOVED by Councillor Warnock that the Town of Sundre Council give Unanimous Consent to Third Reading to Bylaw 2018-05, being a Bylaw to Rescind Outdated or Extraneous Bylaws. **CARRIED**
- Res. No. 161-18-04-16*** MOVED by Councillor Funke that the Town of Sundre Council give Third and Final Reading to Bylaw 2018-05, being a Bylaw to Rescind Outdated or Extraneous Bylaws. **CARRIED**
- Res. No. 162-18-04-16*** **RFD Bylaw 2018-06 Regional Assessment Review Board**  
 MOVED by Councillor Wolfe that the Town of Sundre Council approves the Agreement with the City of Red Deer for the use of The Central Alberta Regional Assessment Review Board to fulfill our responsibility to provide an Assessment Review Board. **CARRIED**
- Res. No. 163-18-04-16*** MOVED by Councillor Warnock that the Town of Sundre Council give First Reading to Bylaw 2018-06 “Regional Assessment Review Board”, being a bylaw to establish a Regional Assessment Review Board. **CARRIED**
- Res. No. 164-18-04-16*** MOVED by Councillor Funke that the Town of Sundre Council gives Second Reading to Bylaw 2018-06 “Regional Assessment Review Board”, being a bylaw to establish a Regional Assessment Review Board. **CARRIED**
- Res. No. 165-18-04-16*** MOVED by Councillor Dalke that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2018-06 “Regional Assessment Review Board”, being a bylaw to establish a Regional Assessment Review Board. **CARRIED**
- Res. No. 166-18-04-16*** MOVED by Councillor Preston that the Town of Sundre Council gives Third and Final Reading to Bylaw 2018-06 “Regional Assessment Review Board”, being a bylaw to establish a Regional Assessment Review Board. **CARRIED**

**RFD Bylaw 2018-07 2018 Tax Rate*****Res. No. 167-18-04-16***

MOVED by Councillor Dalke that the Town of Sundre Council give First Reading to Bylaw 2018-07 Tax Rate Bylaw, being a bylaw authorizing the rates of taxation to be levied against the assessable property within the Town of Sundre for the 2018 taxation year. **CARRIED**

***Res. No. 168-18-04-16***

MOVED by Councillor Funke that the Town of Sundre Council give Second Reading to Bylaw 2018-07 Tax Rate Bylaw, being a bylaw authorizing the rates of taxation to be levied against the assessable property within the Town of Sundre for the 2018 taxation year. **CARRIED**

Mr. J. Hall left the meeting at 6:19 p.m.

Mr. J. Hall returned to the meeting at 6:20 p.m.

***Res. No. 169-18-04-16***

MOVED by Councillor Funke that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2018-07 Tax Rate Bylaw, being a bylaw authorizing the rates of taxation to be levied against the assessable property within the Town of Sundre for the 2018 taxation year. **CARRIED**

***Res. No. 170-18-04-16***

MOVED by Councillor Wolfe that the Town of Sundre Council gives Third and Final Reading to Bylaw 2018-07 Tax Rate Bylaw being a bylaw authorizing the rates of taxation to be levied against the assessable property within the Town of Sundre for the 2018 taxation year. **CARRIED**

**OLD BUSINESS****RFD To Approve the Parks, Open Spaces and Trails Plan as Policy Document**

Mr. Mike Marko, Director of Planning and Economic Development, provided Council with background information outlining that the plan's purpose is to provide comprehensive policy direction for the development of parks, open spaces and trails in the Town.

Mr. Marko introduced Mr. Launie Burrows, Consultant, of L.A. West, who provided a short PowerPoint presentation.

***Res. No. 171-18-04-16***

MOVED by Councillor Funke that the Town of Sundre Council approve the Parks, Open Space and Trails Plan as a policy document to provide direction and guidance for the planning, implementation and maintenance of parks, open space and trails. **CARRIED**

**RFD Broadband Development – Update on Council Direction to Contact Private Companies to Consider Development of a Fibre Optic Broadband Network*****Res. No. 172-18-04-16***

MOVED by Councillor Isaac that the Town of Sundre Council moves to receive Administration's broadband update report as information. **CARRIED**

**NEW BUSINESS**

**ADMINISTRATION****NOTICE OF MOTION****MUNICIPAL AREA PARTNERSHIP****COUNCIL REPORTS****1. Mayor's Report to Council – March 2018****Res. No. 173-18-04-16**

MOVED by Councillor Funke to accept the Council Reports, as information.

**CARRIED****INQUIRIES BETWEEN COUNCILLORS OR TO ADMINISTRATION****Res. No. 174-18-04-16****Mountain View Seniors Housing Foundation Gala, Mayor Leslie**

MOVED by Councillor Funke that the Town of Sundre Council approves of Mayor Leslie's and Councillor Warnock's request for per diem and expenses in order to attend the Mountain View Seniors' Housing Foundation Gala in Carstairs, Alberta on April 19, 2018.

**CARRIED****Senior Service Awards, Councillor Funke**

Council directed Administration to prepare letters of support concerning two individuals who are to be nominated for consideration of an award.

**COUNCIL INVITATIONS / CORRESPONDENCE**

- 1. Sundre & District Historical Society, Winterfest 2019 – CAO letter of support**
- 2. Mountain View Emergency Shelter, Community Consultation Session**
- 3. Alberta Municipal Affairs, Municipal Sustainability Initiative Capital Funding, with March 2018 MSI Allocation information**
- 4. Workers' Compensation Board, National Day of Mourning**

Councillor Funke confirmed with Administration that the flags at the Town Office site will be flown at half mast on April 28, 2018, for the observance of the Workers' Compensation Board, Day of Mourning.

**Res. No. 175-18-04-16**

MOVED by Councillor Wolfe that Council accept the correspondence, for information.

**CARRIED****IN CAMERA – Notice to Public**

Mayor Leslie excused all public members at 7:20 p.m., and advised that they are welcome to wait in the lobby to rejoin the council meeting after the In-Camera session concludes.

The following were in attendance for the In-Camera session:

**Staff:** Ms. Linda Nelson, CAO  
**Public:** No members of the public

**Res. No. 176-18-04-16**                      MOVED by Councillor Wolfe that Council go into In-Camera at 7:25 p.m.  
**CARRIED**

**IN CAMERA**

**Topic of In-Camera:**                      ***Disclosure Harmful to Intergovernmental Relations – FOIPP Section 21***

**Res. No. 177-18-04-16**                      MOVED by Councillor Funke that Council return to open meeting at  
7:35 p.m. **CARRIED**

Mayor Leslie directed Administration to invite any public members in the lobby to rejoin the meeting. There were no public members present.

**ADJOURNMENT**

**Res. No. 178-18-04-16**                      MOVED by Councillor Funke being that the agenda matters have been  
concluded the meeting adjourned at 7:36 p.m. **CARRIED**

These minutes approved this 23rd day of April, 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



**COUNCIL DATE: April 23, 2018**

**SUBJECT: Delegation – Ms. Liz Nichols (Tentative)**

**ORIGINATING DEPARTMENT: Legislative Services**

**AGENDA ITEM: 5.1**

**BACKGROUND/PROPOSAL:**

Ms. Nichols contacted the Town to express concerns about road conditions, and requested that she be able to appear before Council.

Administration extended Ms. Nichols an invitation to this Council Meeting.





**REQUEST FOR DECISION**

**COUNCIL DATE: APRIL 23, 2018**

**SUBJECT: BYLAW 2018-01 TO AMEND SCHEDULE 'A', THE LAND USE BYLAW DISTRICT MAP**

**ORIGINATING DEPARTMENT: PLANNING & DEVELOPMENT**

**AGENDA ITEM: 6.1**

**BACKGROUND/PROPOSAL:**

The purpose of Bylaw 2018-01 is to amend the Land Use Bylaw District Map by changing the land use designation of Pt. NE ¼ Sec. 9, Twp. 33, Rge. 5, W5M from Urban Reserve District (UR) to General Residential District (R-2), as shown in Schedule "A" attached to Bylaw 2018-01.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The Land Use Amendment will facilitate the subdivision and development of +/- 4.550 ha. for a bareland condominium with 56 residential units. Details of this proposed redesignation will be provided at the Public Hearing and subsequent Council meeting together with the related subdivision application.

**ADMINISTRATION RECOMMENDATIONS:**

Administration recommends that Council give First Reading to Bylaw 2018-01 and set a Public Hearing date.

**COSTS/SOURCE OF FUNDING:**

N/A

**MOTION:**

THAT the Town of Sundre Council give First Reading to Bylaw 2018-01, being a Bylaw to Amend Schedule A, the Land Use Bylaw District Map of Land Use Bylaw 705, from Urban Reserve District (UR) to General Residential District (R-2).

THAT the Town of Sundre Council schedule a Public Hearing for Bylaw 2018-01 on May 14, 2018.

**ATTACHMENTS:**

Key Map

Bylaw 2018-01

Date Reviewed: _____ CAO: _____
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**TOWN OF SUNDRE  
BYLAW NO. 2018-01**

**BEING A BYLAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO  
AMEND THE LAND USE BYLAW 705.**

**UNDER AUTHORITY** of and pursuant to the provisions of the *Municipal Government Act, Revised Statutes of Alberta 2000*, and amendments thereto, the Municipal Council of the Town of Sundre in the Province of Alberta, **HEREBY ENACTS AS FOLLOWS:**

Schedule 'A', the Land Use District Map in Land Use Bylaw 705 is amended by changing the land use designation of Pt. NE ¼ Sec. 9, Twp. 33, Rge. 5, W5M from Urban Reserve District (UR) to General Residential District (R-2), as shown in Schedule "A" attached.

This Bylaw shall come into full force and effect upon the date of the third and final reading.

**READ A FIRST TIME this \_\_\_\_ day of \_\_\_\_\_ 2018**

**PUBLIC HEARING HELD this \_\_\_\_ day of \_\_\_\_\_ 2018**

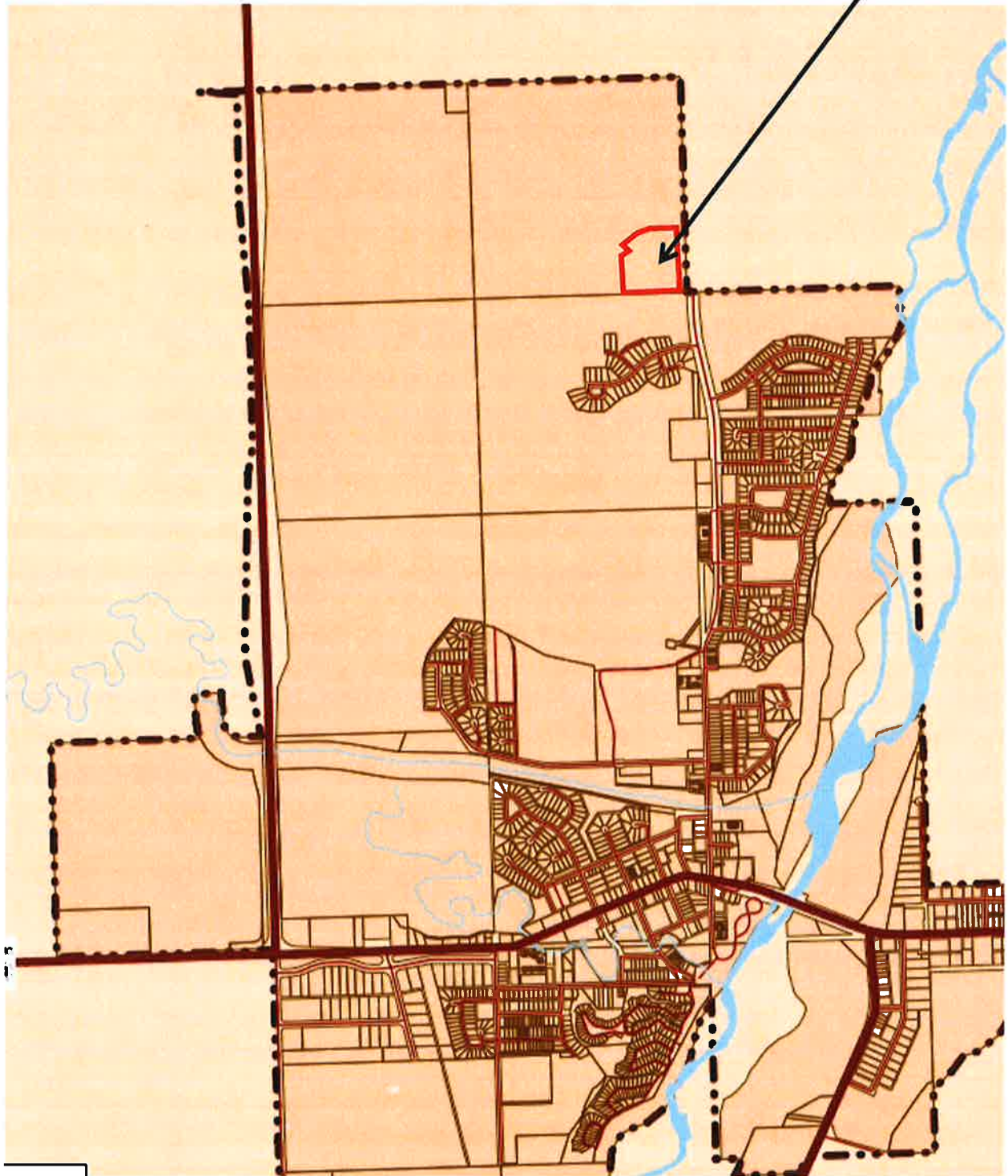
**READ A SECOND TIME this \_\_\_\_ day of \_\_\_\_\_ 2018**

**READ A THIRD AND FINAL TIME this \_\_\_\_ day of \_\_\_\_\_ 2018**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

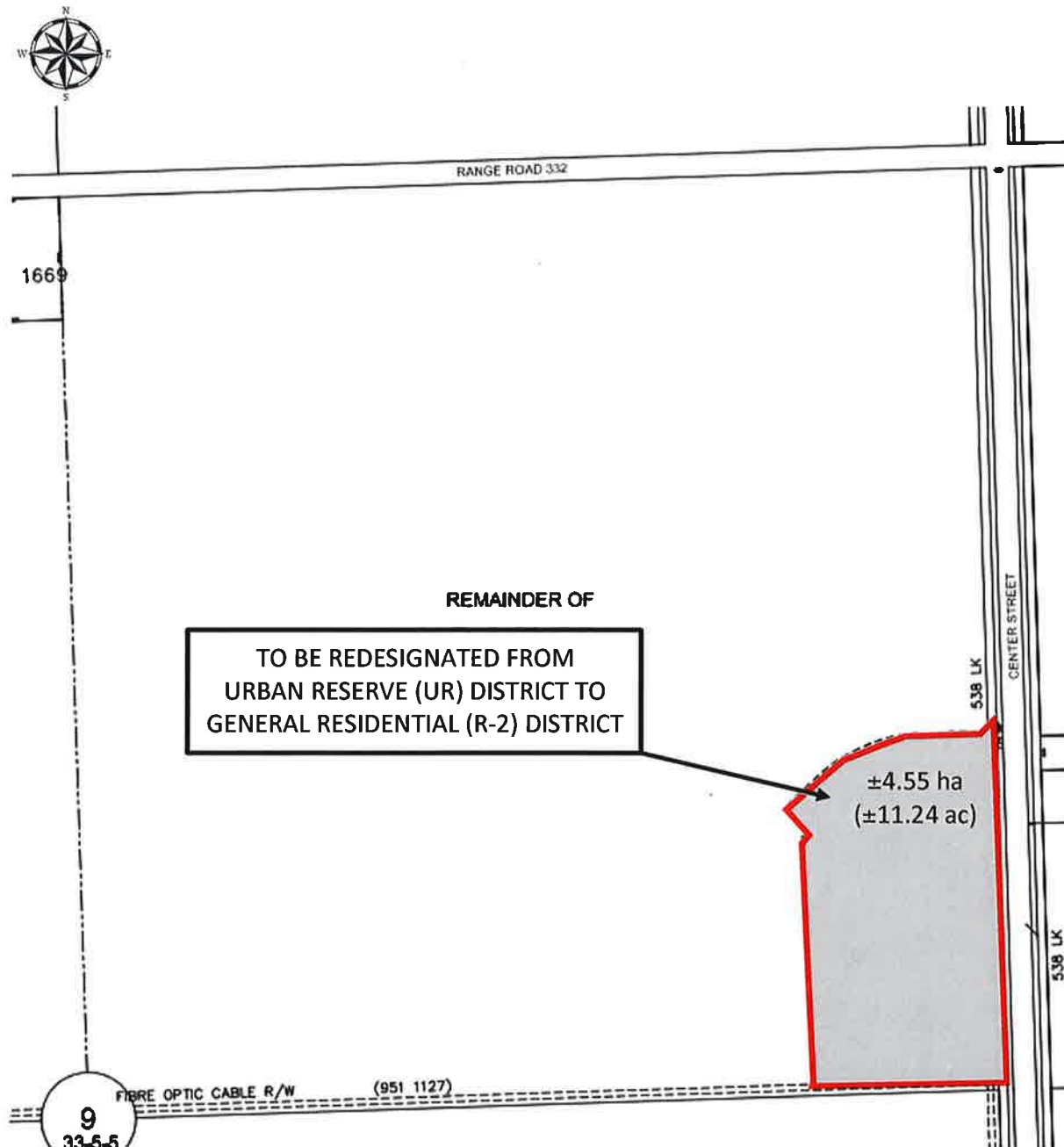
Subject Property



TOWN OF  
**SUNDRE**  
KEY PLAN

Land Use Redesignation: 2018-01  
Bareland Condominium Subdivision: 2018-SD-001  
NE 9-33-5-W5M

# PROPOSED REDESIGNATION



Land Use Redesignation Bylaw: 2018-01  
 Bareland Condominium Subdivision: 2018-SD-001  
 NE 9-33-5-W5M



## REQUEST FOR DECISION

**COUNCIL DATE:** April 23, 2018

**SUBJECT:** Proclamation "National Day of Mourning"

**ORIGINATING DEPARTMENT:** Legislative Department

**AGENDA ITEM:** 7.1

**BACKGROUND/PROPOSAL:** On April 16, 2018 Council accepted as information correspondence from The Workers' Compensation Board – Alberta in regard to the National Day of Mourning, April 28, 2018.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:** See attached letter dated March 21, 2018.

**ADMINISTRATION RECOMMENDATIONS:** That Council proclaims April 28, 2018 as National Day of Mourning on behalf of the citizens of Sundre.

**COSTS/SOURCE OF FUNDING:** None

**MOTION:** On behalf of Council and the Citizens of Sundre, I Mayor Terry Leslie, proclaim April 28, 2018 as "National Day of Morning". In recognition, and to honour those workers killed, injured or disabled in the workplace, the Town of Sundre will lower its flags to half-mast for a period of 24 hours. We encourage all Sundre residents, organizations and agencies to take this opportunity to honour those workers killed, injured or disabled in the workplace to lower their flags, and to raise awareness of the need to work together to make workplaces safer.

**ATTACHMENTS:**

Proclamation "National Day of Mourning"

Date Reviewed: <u>April 17, 2018</u> CAO: <u>Donna Nelson</u>
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**PROCLAMATION**  
***“National Day of Mourning”***  
**April 28, 2018**

**WHEREAS:** on April 28, we all come together to remember the workers who were killed, injured or disabled at work; and

**WHEREAS:** to remember them, a memorial poster has been developed, to be displayed at workplaces, public places, social network places, and at ceremonies across the province as a remembrance and a tribute to the workers killed, injured or disabled on the job, and a reminder that we need to work together to make workplaces safer; and

**WHEREAS:** to mark this important day, flags will be lowered to half-mast to honour those killed, injured or disabled in the workplace.

**NOW THEREFORE:** I, Terry Leslie, Mayor of the Town of Sundre, do hereby proclaim April 28, 2018 as a day of National Mourning in the Town of Sundre.

Dated this 23<sup>rd</sup> day of April, 2018

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Terry Leslie, Mayor





March 21, 2018

Dear Mayors, Reeves and Councillors:

**RE: April 28 – National Day of Mourning**

On April 28, we all come together to remember the workers who were killed, injured or disabled at work.

In 2017, we lost 166 men and women to workplace injury or illness in Alberta.

To remember them, we have developed a memorial poster (enclosed) in recognition of the day. This poster will appear at workplaces, public places and in ceremonies across the province as a remembrance and a tribute to the workers killed or injured on the job, and a reminder that we need to work together to make workplaces safer.

We have also included a small vinyl sticker to provide a tangible reminder of the significance of April 28. If you are interested in distributing them to visitors, we would be happy to provide you with a supply.

We ask that you display the poster and use it in any events marking Day of Mourning.

If you have any questions, need stickers or additional posters, please contact Dina DaSilva, WCB Corporate Communications at 780-498-8616 or [dina.dasilva@wcb.ab.ca](mailto:dina.dasilva@wcb.ab.ca).

We will be lowering our flags to half-mast on April 28. We invite you to join us in marking this important day by doing the same.

Sincerely,

Dayna Therien  
Director of Corporate Communications  
WCB-Alberta

Encl.



## REQUEST FOR DECISION

**COUNCIL DATE:** APRIL 23, 2018

**SUBJECT:** WAIVER OF FEES FOR ARENA & COMMUNITY CENTRE FOR 2018  
CANADIAN 3D INDOOR ARCHERY CHAMPIONSHIPS

**ORIGINATING DEPARTMENT:** ECONOMIC DEVELOPMENT

**AGENDA ITEM:** 7.2

**BACKGROUND/PROPOSAL:** The Elkridge Archery Club has been working very hard on finalizing the Canadian 3D Indoor Archery Championships, happening April 27-29, 2018. This is a major event and the Town of Sundre is supporting this initiative.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:** On March 28<sup>th</sup> Council approved a donation of an amount not to exceed \$2100 (Motion 136/18) to assist with the purchase of drawstring backpacks to be distributed to participants of the event. The cost for the bags that the club will use, totals \$624. Administration is requesting the remaining balance of the funds approved by Council on March 28<sup>th</sup> be used to offset the rental fees of the Town's Arena and Community Centre.

**ADMINISTRATION RECOMMENDATIONS:** Administration recommends the balance remaining from the March 28<sup>th</sup> motion to be used to offset the fees for the rental of the Town's Arena and Community Centre.

**COSTS/SOURCE OF FUNDING:** Funding in the amount of \$2100 was approved March 28<sup>th</sup>. The cost of the backpacks was \$1563.62 (including set-up and shipping), with the amount donated to the Archery Club being \$624. The rental costs for the Community Centre and Arena total \$1425.25, which would bring the total donation to \$2049.25

**MOTION:**

The Town of Sundre Council approves the rental fee waiver in the amount of \$1425.25 bringing the amount donated to Elkridge Archery Club to a total of \$2049.25, for the Canadian 3D Indoor Archery Championships, April 2018.

**ATTACHMENTS:**

Copy of rental agreements

Date Reviewed: <u>April 19, 2018</u> CAO: <u>Amida Nelson</u>
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## COMMUNITY CENTRE #3, 96 - 2nd AV NW

RENTAL DATE(s): Friday, April 27 to Sunday, April 29, 2018  
GROUP/ORG: Elkridge Archery Club  
TYPE OF USE: Auditorium Youth / Not for Profit Day Rate  
TYPE OF USE: \_\_\_\_\_  
Contact Name(s): Tracey Lkettl  
Contact Phone/E-mail: 403-637-9138 or cell 403-803-7254  
Billing Address: Email: tamklettl@gmail.com  
Box 574, Cremona, AB T0M 0R0  
Date: Fri. Apr 27 Date: Sun. Apr 29  
Start Time: \_\_\_\_\_ Start Time: \_\_\_\_\_  
End Time: \_\_\_\_\_ End Time: \_\_\_\_\_

**Auditorium Fees:**

Rental Fee:	<u>\$128.85</u>	x	<u>3</u>	Days	<u>\$386.55</u>
Deposit:	<u>\$252.00</u>				
Subtotal:	<u>\$386.55</u>				
GST:	<u>\$19.33</u>				
Total:	<u>\$405.88</u>				

Insurance Required: \_\_\_\_\_  
Pro Serve Bartenders Cert.: \_\_\_\_\_  
Liquor Licence: \_\_\_\_\_

**Conference Room Fees: Included**

Rental Fee:	_____	Hours	<u>\$0.00</u>
Deposit:	_____		
Subtotal:	<u>\$0.00</u>		
GST:	<u>\$0.00</u>	Staff required:	<u>No</u>
Total:	<u>\$0.00</u>		

**Sub Total:** \$386.55**Plus GST:** \$19.33**Deposit: \$252.00****TOTAL: \$405.88**

Notes: Please review booking dates and times to ensure they are correct, advise if you have any set up requirements prior to your rental. Signature and payment required before rental date. Contact information: [facilitybookings@sundre.com](mailto:facilitybookings@sundre.com) 403-638-2042

Payment can be made at the Town Office Mon-Fri 8:00 am to 4:00 pm, 403-638-3551.

**If you have any concerns during your rental please call 403.586.3408**

*The SCC is a designated reception centre. In the event of an emergency, you may be asked to leave the facility with limited notice. Thank you*

**Confirmation / Cancellation**

The User is responsible for contacting the Community Services Department at least two weeks prior to the event to confirm and indicate any other special requirements and / or to cancel the booking.

**Deposit** **\$252.00**

Permit Holder is required to submit a deposit to be used as a retainer for the use and occupancy of the Sundre Community Centre. The Deposit shall be 50% of the rental fee. The deposit fee shall be withheld until inspection of the facility.

**Refund**

Cancellations of booking less than one week will result in a \$25.00 administration fee to be withheld from the rental payment. Any damages to the Sundre Community Centre (including confetti) will result in deposit funds being withheld.

**Cleaning Fee**

The user agrees to be responsible for any cleaning fees as laid out in the fee schedule if the facility is not left in the state required. (Cigarette/garbage mess outside included in this cleaning fee.)

**Liability**

This contract is subject to the understanding and agreement that the Town of Sundre shall not be held responsible nor liable for any injuries or losses to any person(s) or property by reason of or as a result of the acts of its servants, agents, employees or workers. The Town of Sundre will not be held responsible for the loss or theft of any personal property left at the Sundre Community Centre by the User or their guests. The Permit Holder or designate must be available at the location for the entire rental period.

**Room Capacities**

For Maximum occupancy of rooms at the Sundre Community Centre, please contact the Community Services Department at 403.994.7061.

I have read, understood and agree to the terms and conditions and rules and regulations of this rental contract.

**Renter/Date**

**Town of Sundre/Date**

PRIVACY: The personal information on this form is collected under the authority of the Municipal Government Act (Section 3) and is protected under the provisions of the Freedom of Information & Protection of Privacy (FOIP) Act. The information collected will be used for the purpose of administering Town facility bookings. If you have any questions about the collection, use and protection of this information please contact:  
Town of Sundre Community Services Department, #4 - 96 2nd Avenue NW, Sundre, AB T0M1X0, (403) 638-2042.

**Keys Required:**

Allen Key	<u>Yes</u>
Main Door	<u>Yes</u>
Stage Storage	<u>Yes</u>
Kitchen	<u>Yes</u>

Bar Room	<u>Yes</u>
Sound System	<u>Yes</u>
Garbage Key	<u>Yes</u>
Community Sign	<u>Yes</u>



Booking # A 2018.006 Page 1 of 2

ARENA #1, 101 - 2nd AV NW

RENTAL DATE: **Wed. April 25 to Mon. April 30, 2018**  
GROUP/ORG: Elkridge Archery Club  
Canadian National Indoor 3D Championships  
TYPE OF USE: Arena Summer Youth / Not For Profit Day Rate  
Contact Name(s): Tracey Klett  
Contact Phone/E-mail: 403-637-9138 or cell 403-803-7254  
Billing Address: Email: tamklett@gmail.com  
Box 574, Cremona, AB T0M 0R0

Date: Wed. Apr 25 Date: Mon. Apr 30  
Start Time: \_\_\_\_\_ Start Time: \_\_\_\_\_  
End Time: \_\_\_\_\_ End Time: \_\_\_\_\_

**Arena Fees:**

Rental Fee:	\$176.80	x	4	Days	\$707.20
Deposit:	\$350.00				
Subtotal:	\$707.20				
GST:	\$35.36				
Arena Total:	\$707.20				

PALS Required: No  
Bartenders Cert: No  
Insurance: Yes

**Club Room Fees:**

Rental Fee:	\$110.50	x	3	Days	\$331.50
Deposit:	\$165.00				
Subtotal:	\$331.50				
GST:	\$16.58				
Clubroom Total:	\$331.50				

Staff Required: \_\_\_\_\_

<b>DEPOSIT:</b>	<b>\$515.00</b>	<b>Sub Total:</b>	<b>\$1,038.70</b>
		<b>Plus GST:</b>	<b>\$51.94</b>
		<b>TOTAL:</b>	<b>\$1,090.64</b>

**Special Notes:** Please review booking contract to ensure information is correct. Please sign and return the contract to [facilitybookings@sundre.com](mailto:facilitybookings@sundre.com). Payment is required prior to rental. Payment can be made at the Town Office 717 Main Ave West 8 AM to 4 PM Mon thru Fri, 403-638-3551

Community Services Staff Call Out Number 403.586.3408

**Confirmation / Cancellation**

The User must contact the Community Services Department at least two weeks prior to the event to confirm and indicate any other special requirements and / or to confirm the booking.

**Deposit**

*Spot Rental (less than 6 consecutive bookings)* User is required to submit a deposit to be used as a retainer for the use and occupancy of Sundre Arena. The Deposit shall be 50% of the rental fee. The deposit fee shall be withheld until inspection of the facility. *Some exemptions* Contracts (more than six consecutive bookings) and Major rental groups (user contract)

**Refund**

Cancellations of booking will result in an administration fee to be withheld from the rental payment. Cancellation of booking less than 72 hours prior to the event shall result in a total loss of the rental payment. Any damages to the Arena (including confetti) could result in deposit funds withheld.

**Cleaning Fee**

The User agrees to be responsible for any cleaning fees as laid out in the fee schedule if the facility is not left in the state required. (Cigarette/garbage mess outside in parking lot included in this cleaning fee.)

**Liability**

This contract is subject to the understanding and agreement that the Town of Sundre shall not be held responsible nor liable for any injuries or losses to any person(s) or property by reason of or as a result of the acts of its servants, agents, employees or workers. The Town of Sundre will not be held responsible for the loss or theft of any personal property left at the Sundre Arena by the User or their guests. The permit holder or designate must be available at the arena for the entire rental period.

**Room Capacities**

For Maximum occupancy of rooms at the Sundre Arena, please contact the Community Services Department at 403.994.7061.

I have read, understood and agree to the terms and conditions and rules and regulations of this rental contract.

 Apr 11/18  Apr 11/18  
Renter/Date Town of Sundre/Date

**PRIVACY:** The personal information on this form is collected under the authority of the Municipal Government Act (Section 3) and is protected under the provisions of the Freedom of Information & Protection of Privacy (FOIP) Act. The information collected will be used for the purpose of administering Town facility bookings. If you have any questions about the collection, use and protection of this information please contact the Town of Sundre Community Services Department, #4 - 96 2nd Avenue NW, Sundre, AB T0M1X0, (403) 638-2042.

**Other Notes:** Winter ice surface - Ice allotments are based on one-hour increments, consisting of 50 minutes of ice time and 10 minutes for ice resurfacing unless otherwise scheduled in a written agreement.



**REQUEST FOR DECISION**

**COUNCIL DATE:** April 23 ,2018

**SUBJECT:** Amending Designated Signatories

**ORIGINATING DEPARTMENT:** Corporate Services

**AGENDA ITEM:** 8.1

**BACKGROUND/PROPOSAL:**

See attached Report to Council for further details

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

See attached Report to Council for further details

**ADMINISTRATION RECOMMENDATIONS:**

Council add, Mr. Chris Albert, Acting Director of Corporate Services, as an administrative signing authority.

**COSTS/SOURCE OF FUNDING:**

Not applicable

**MOTION:**

The Town of Sundre Council appoint, Mr. Chris Albert, Acting Director of Corporate Services, as signing authority for the Town of Sundre.

**ATTACHMENTS:**

Report on Amending Designated Signatories

Date Reviewed: <u>April 19, 2018</u> CAO: <u>Amila Nelson</u>
---



**COUNCIL DATE:** April 23, 2018

**SUBJECT:** Amending Designated Signatories

**ORIGINATING DEPARTMENT:** Corporate Services

**AGENDA ITEM:** 8.1

**BACKGROUND/PROPOSAL:**

A designated Administrative signatory is used for the following reasons: 1) To negotiate and sign contracts/agreements, 2) to sign accounts payable cheques over \$30,000, 3) to approve payroll, 4) to approve accounts payable entry 5) grant applications, 6) statistical and environmental reports and 7) have rights to phone the bank and recommend transfers.

Which designated signatory is used when?

- 1) Contracts/Agreements – Typically are signed by the Chief Administrative Officer (CAO) but if unavailable will be signed by Director of Corporate Services (DCS).
- 2) Finance related items such as bank transfers, cheques, payroll, grant applications – Signed by Director of Corporate Services (DCS). If unavailable signed by CAO.
- 3) Accounts Payable –Director of Corporate Services (DCS) approves all invoices. CAO would approve these should the DCS not be available.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Currently the Mayor, Deputy Mayor, CAO and Director of Finance and Administration have signing authority.

For bank transactions, the Mayor (or Deputy Mayor in his absence) and one administrative signature is required. The Town of Sundre recently received the resignation of Director of Finance & Administration, Mr. Vic Pirie. Upon the departure of the Director of Finance & Administration, the Town will be left with one administrative signatory, that of the CAO, Linda Nelson.

**ADMINISTRATION RECOMMENDATIONS:**

Administration recommends the Town of Sundre Council add, Mr. Chris Albert, Acting Director of Corporate Services, as an administrative signing authority.

**COSTS/SOURCE OF FUNDING:**

Not Applicable

**ATTACHMENTS:**

Not Applicable





## DEPARTMENTAL REPORT

**DEPARTMENT: Community Services**

**SUBMITTED BY: Ian James**

**DATE:**

**FOR MONTH OF: March 2018**

**Brief Outlines Please**

---

**TOPIC # 1:**

**Indoor/Outdoor Ice Rink Closure**

**ISSUES:**

**Standard Operating Procedure**

**RESOLUTIONS/SUCCESES:**

Community Services Facilities, Parks and Green Space Technician staff closed the indoor ice arena and shut down the refrigeration plan on Wednesday March 28<sup>th</sup>. The outdoor ice rink was also closed on Tuesday March 27<sup>th</sup> due to the drastic daily temperature changes causing unsafe ice conditions.

**TOPIC # 2:**

**Town of Sundre Outdoor Recreational Trails/Pathway Mapping**



## **ISSUES:**

**Town of Sundre residents and user groups have requested an official Town trails and pathway map with appropriate signage and activity use**

## **RESOLUTIONS/SUCSESSES:**

Administration is working with Old Man River, Town of Sundre GIS contractor and Les Larson, community volunteer to map the Town trails/pathways using GPS. The completion of the Town trails/pathways mapping including bench and table locations should be completed late spring.

## **TOPIC # 3:**

**RMS Plus Security**

## **ISSUES:**

**The Town of Sundre facility security monitoring agreement with M6/Paladin Security expired on April 10, 2018**

## **RESOLUTIONS/SUCSESSES:**

**Administration has selected RMS Plus Security a local company to monitor the security needs for the Town facilities. RMS Plus Security will be upgrading after hours exterior door locks, interior alarm systems at all facilities. In addition, a security camera will be installed at the Town office reception desk, effective April 20, 2018**



## DEPARTMENTAL REPORT

**DEPARTMENT:** Economic Development  
**SUBMITTED BY:** Jonathan Allan  
**DATE:** April 9, 2018  
**FOR MONTH OF:** March 2018

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**NOTE:** During this month, Economic Development Officer was away at two trade shows and one conference.

**TOPIC # 1:** Community Development, Business Development and Vacancy Rates

### **ISSUES/UPDATE:**

- March C1 downtown vacancy: 6.1% (CORRECTION TO FEBRUARY rate. February was reported as 5.1% in the last report, but it was actually 6.1%; therefore the rate was unchanged between February and March)
- Greater Downtown vacancy: 8.1%.
- Worked further on [www.GrowSundre.com](http://www.GrowSundre.com) economic development website with regional partners and LocalIntel website company. (also accessed by [www.sundre.ecdev.org](http://www.sundre.ecdev.org)). Site is still in Beta mode, with several functionality issues being worked out.
- Attended Candre Cannabis open house and trade show; have been in ongoing communication with their president to help make their development as customer friendly as possible.
- Met one-on-one with multiple businesses to discuss their branding and storefronts (i.e. Grounding Stone, Main Ave Liquor, Rock Chest)
- Participated in meeting with Alberta Economic Development and Trade ministry UK lead, to discuss state of international trade between province and UK (especially in consideration of Brexit).
- Met with regional municipal partners (Didsbury, Olds, Cremona, Carstairs, MVC) to continue planning for new regional promo videos and investment attraction brochures.

## TOPIC # 2: Tourism and Advertising

### ISSUES/UPDATE:

- Visitor Friendly Business Program with 7 businesses, a training and coaching program for local visitor-facing boutique businesses wrapped-up with one-on-one business coaching between consultant and participants.
- Travel Alberta Cooperative Marketing grant applied for (seeking about \$30,000). Ad bookings to begin in April, once confirmation of grant approval is received.
  - o #ExploreSundre campaign has been underway now for 3 years, using the same ad content and photographs, etc. Although the campaign has been exceptionally successful, it's time for a refresh with new content. As part of ad campaign this year, we applied in our grant application to have new marketing photos taken, a new website, and updated digital presence. 2018 will be a reorganization year focused on generating more ad content and assets, with less spent on straight advertising. This will place us in a position of strength for future years.
- Attended Home and Garden Show, which is normally a great venue to promote resident recruitment. However, this year, a multi-day snow storm brought attendance down substantially.
- Attended Outdoor Adventure and Travel Show. This year it was very busy. It's an excellent show to attend for the purpose of tourism promotion.
- Have been in repeated contact with Ride to Conquer Cancer event organizers about potential of bringing the event to Sundre. An issue they are encountering is a shortage of hotel rooms in Sundre during the month of August.
- Visitor statistics from the Visitor Information Centre, that it, and therefore Sundre, is on track to achieve visitor numbers similar to last year's record numbers.

## TOPIC # 3: Broadband Development

### ISSUES/UPDATE:

- Following the decision of Council to cease efforts toward a public and P3 option, I met with Axia in person during EDA conference in Banff. They advised that they will provide timeline at the end of June, once the province makes their decision on control of the SuperNet.
- Met with O-Net to advise of new broadband direction and to also advise of REOI; they advised they will try and submit an Expression of Interest.
- Further contact to other companies to be issued in early-mid April.

## **TOPIC # 4: Other Projects**

### **ISSUES/UPDATE:**

- Met with Library to discuss their potential involvement with future Incubation and Education centre. Besides this, planning put on hiatus until April, once meetings with Campus Alberta Central and Red Deer College are to continue.
- Will be participating in several Community Services projects, including: Trails mapping project; Trails signage project; and Gazebo development.

## **TOPIC # 5: Committees, Meetings, Conferences and Professional Development**

### **ISSUES/UPDATE:**

- Attended Economic Developers Alberta conference in Banff.
- Downtown Area Revitalization Committee (DARC) met and discussed bringing DARC goals and objectives to Council for support. DARC also recommended approval of SEDIF grants for, a) Canada Day Show 'n' Shine at Museum; b) Sundre Sling Fest; c) Sundre Pro Rodeo.

## **TOPIC # 6: Communications**

### **ISSUES/UPDATE:**

- Began researching and preparing for RFP to be released for development of a new Town website and mobile app.
- As part of the Explore Sundre tourism marketing grant application mentioned above, we will also be looking to redo our Tourism website. We hope to leverage funding for the tourism website with funding for the Town website in order to maximize the quality and economics of developing both websites.



## DEPARTMENTAL REPORT

**DEPARTMENT:** Emergency Management  
**SUBMITTED BY:** Kevin  
**DATE:** 2018/04/10  
**FOR MONTH OF:** March, 2018

### **Brief Outlines Please**

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#### **TOPIC #1:**

EM committee meeting

#### **ISSUES:**

#### **RESOLUTIONS/SUCSESSES:**

1st EM Committee Meeting Held since the new council was formed

#### **TOPIC #2:**

Mountain View Regional Emergency Management Agency Meeting

#### **ISSUES:**

**RESOLUTIONS/SUCSESSES:**

1st MVREMA of 2018. Discussion on the update to the ERP. Sundre (Kevin) has been appointed as one of the 3 participants to work with ERM and consult on the updates.

**TOPIC # 3**

River / Flood Forecasting

**ISSUES:**

EM (Kevin and Jim) have begun monitoring snow pack and spring run off.

**RESOLUTIONS/SUCSESSES:****TOPIC # 4**

Volunteers to assist with ESS (Emergency Social Services).

**ISSUES:**

EM has been approached by a member of the public to assist with the ESS. A second person has been asked if they would like to help and they have accepted.

**RESOLUTIONS/SUCCESSES:**

**TOPIC # 5**

Attended and spoke at the SSARS meeting.

**ISSUES:**

Discussed with Sundre Search and Rescue their capabilities and possible duties when assisting with a disaster in Sundre.

**RESOLUTIONS/SUCCESSES:**

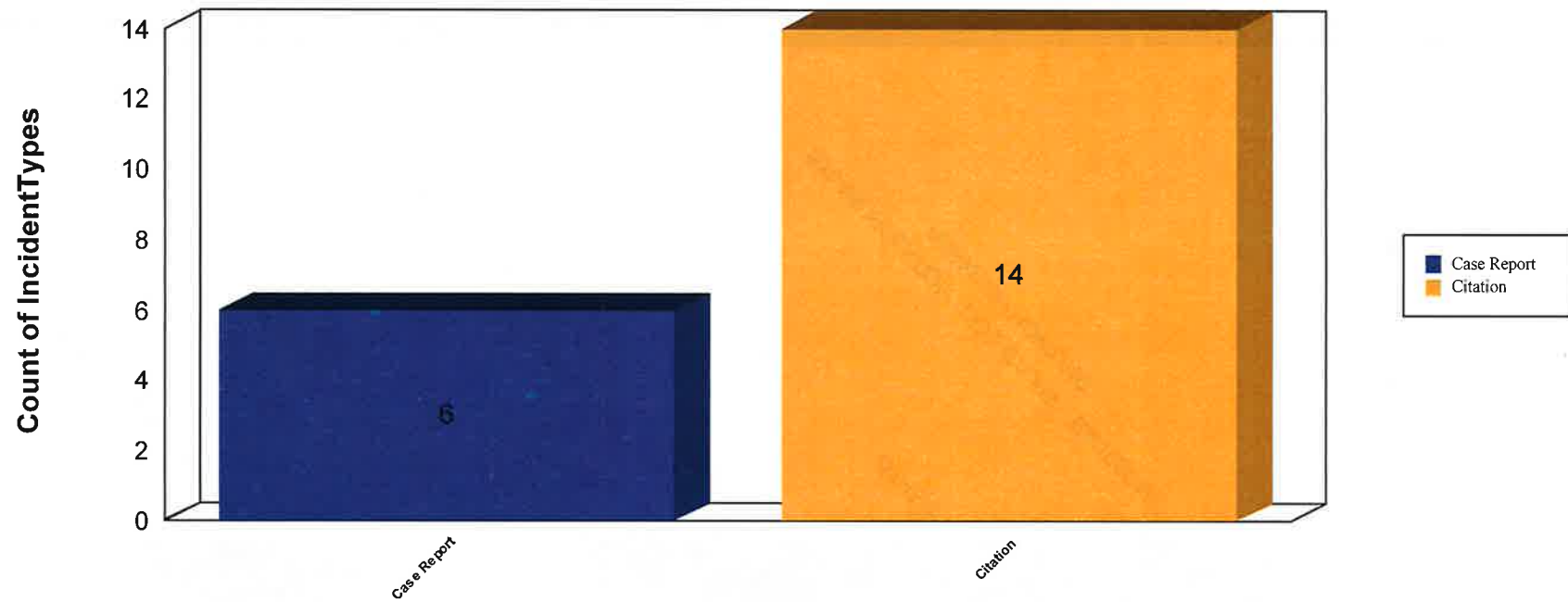
**LIST & PROVIDE ATTACHMENTS:  
(TOPIC/PROJECT DOCUMENTS/REPORTS/GRAPHS/ CORRESPONDENCE)**

ATTACHMENT # 1	<hr/>
ATTACHMENT # 2	<hr/>
ATTACHMENT # 3	<hr/>
ATTACHMENT # 4	<hr/>
ATTACHMENT # 5	<hr/>

## Town of Sundre

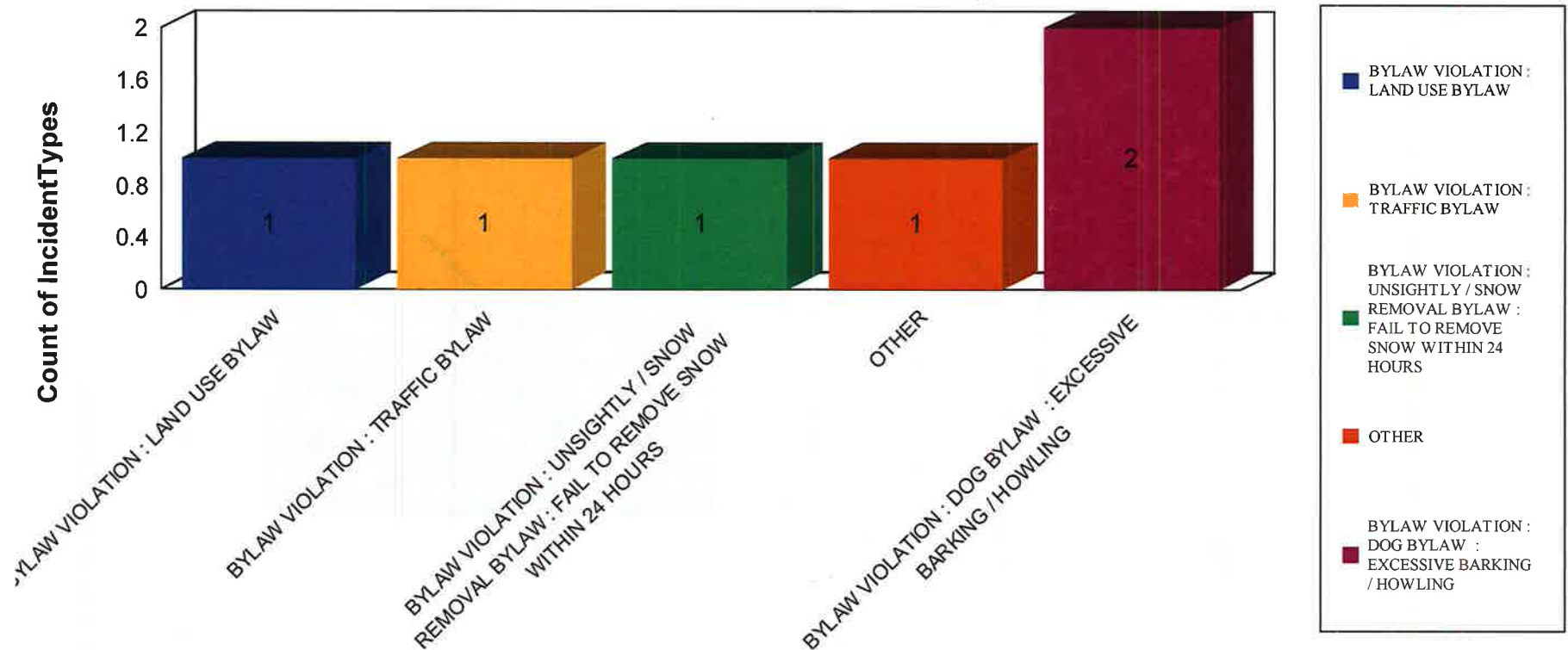
Statistics from: 3/1/2018 12:00:00AM to 3/31/2018 11:59:00PM

### Count of Reports Completed





## Count of Incident Types



16.67% # of Reports: 1 Case Report BYLAW VIOLATION : LAND USE BYLAW

16.67% # of Reports: 1 Case Report BYLAW VIOLATION : TRAFFIC BYLAW

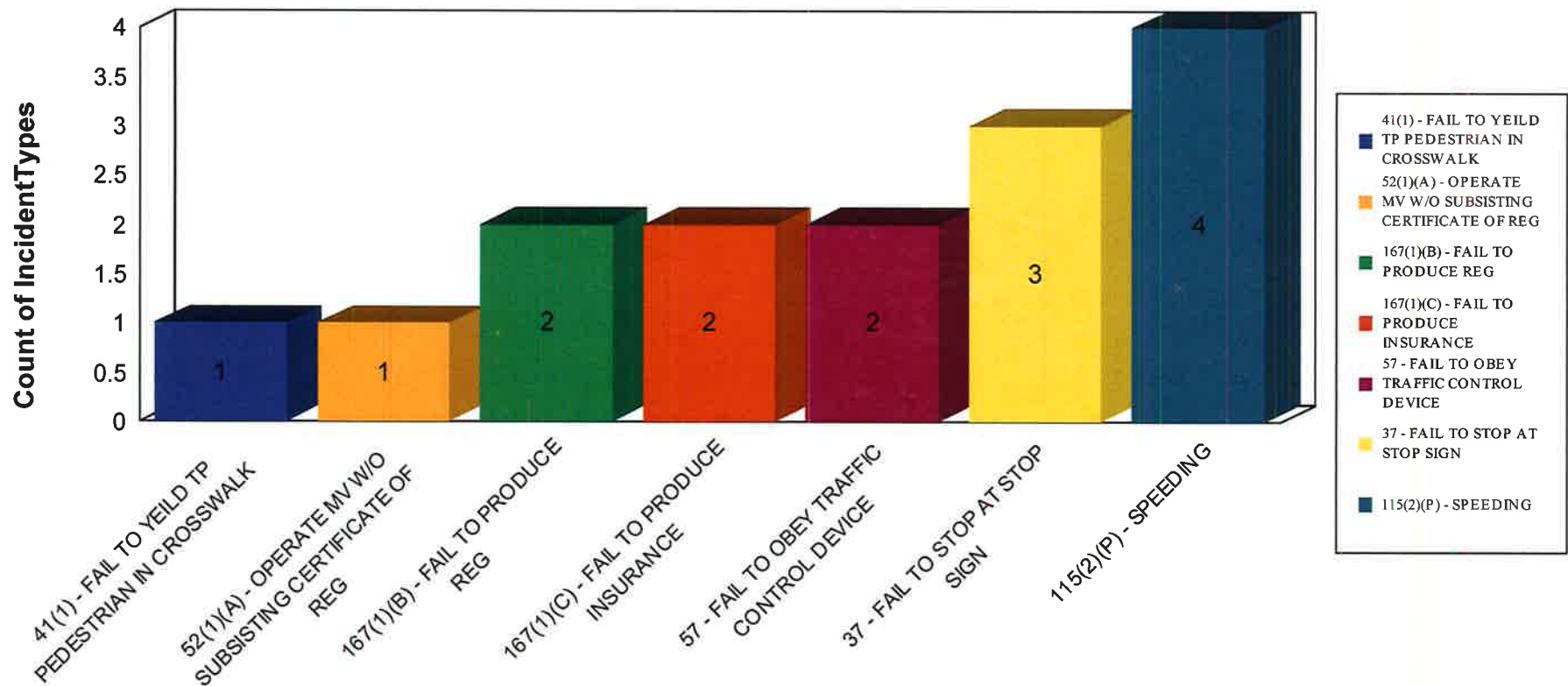
16.67% # of Reports: 1 Case Report BYLAW VIOLATION : UNSIGHTLY / SNOW REMOVAL BYLAW : FAIL TO REMOVE SNOW WITHIN 24 HOURS

16.67% # of Reports: 1 Case Report OTHER

33.33% # of Reports: 2 Case Report BYLAW VIOLATION : DOG BYLAW : EXCESSIVE BARKING / HOWLING

**Grand Total: 100.00% Total # of Incident Types Reported: 6 Total # of Reports: 6**

# Count of Incident Types



6.67% # of Reports: 1 Citation 41(1) - FAIL TO YIELD TP PEDESTRIAN IN CROSSWALK

6.67% # of Reports: 1 Citation 52(1)(A) - OPERATE MV W/O SUBSISTING CERTIFICATE OF REG

13.33% # of Reports: 2 Citation 167(1)(B) - FAIL TO PRODUCE REG

13.33% # of Reports: 2 Citation 167(1)(C) - FAIL TO PRODUCE INSURANCE

13.33% # of Reports: 2 Citation 57 - FAIL TO OBEY TRAFFIC CONTROL DEVICE

20.00% # of Reports: 3 Citation 37 - FAIL TO STOP AT STOP SIGN

26.67% # of Reports: 4 Citation 115(2)(P) - SPEEDING

**Grand Total: 100.00% Total # of Incident Types Reported: 15 Total # of Reports: 14**

Grand Total: 100.00% Total # of Incident Types Reported: 21



## DEPARTMENTAL REPORT

**DEPARTMENT:** Finance & Administration  
**SUBMITTED BY:** Chris Albert  
**DATE:** April 18, 2018  
**FOR MONTH OF:** March 2018

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### **Fiscal 2017 and audit:**

Continued progress towards completing Fiscal 2017 reporting and working with the audit team from PWC to ensure they have all the information needed to conduct a thorough and timely review of our accounting records.

### **ISSUES:**

- There are 11 formal reports and schedules that have to be produced as part of the financial package. This involves retrieving information from the system and manually compiling each report, which can create challenges in ensuring the reports all balance to each other and this is not known until the end of the process.
- As is typical with any audit, questions and new requests are continually arising based on the information that is provided to the audit team.

## **RESOLUTIONS/SUCSESSES:**

- work in progress
- To date, there have been 110 requests for information from the auditors. There are only 13 remaining outstanding.
- The audit team was scheduled to spend 2 weeks on site to deal with specific requests that require their presence. The finance team was able to have information prepared for them in advance and in a timely fashion for the ad-hoc requests, that they only spent 1 week on-site.

## **Questica Budgeting Software:**

Began discussions with Questica to restart the budget software implementation. Restart is scheduled to begin mid-April 2018 and be completed by August 31, 2018.

## **ISSUES:**

- Due to numerous restarts of the project and significant lapses in timelines, a large portion of included implementation hours have been used. Additional costs may be incurred if project is delayed further or if major changes are required.
- System limitations may negatively impact some of the uses and processes I was hoping to include to improve functionality for users – one such limitation is named licensing which can increase annual costs.

## **RESOLUTIONS/SUCSESSES:**

- work in progress
- Discussions with Questica have been very positive and they are motivated to help us succeed. Questica will work with us to stay within the established costs and meet the deadline.

## **Taxes & Utilities:**

Continued preparing for the 2018 Tax Assessment and notices, which involved coordinating information with our Assessors and establishing new processes regarding a new categorization of Designated Industrial Properties. The goal is to have the 2018 Assessment and Tax Notices out to residents by early May.

Completing the annual process to reconcile and true-up the utility accounts who are utilizing the equalized payments option.

**ISSUES:** None

**RESOLUTIONS/SUCCESES:** work in progress

## **Information Technology:**

There are daily minor issues related to technology support, including loss of connectivity, e-mail problems, server access, password changes and software updates. There are also some on-going major issues as listed below.

### **ISSUES:**

- Older software versioning on about half the computers is causing saving issues and has required establishing a frustrating temporary work-around for users until a final solution can be determined.
- Older operating systems that can no longer be updated on most computers are not allowing for the full utilization of the server functionality. The primary affect this is having on most users is the inability to update passwords and a few users, who are

required to move between computers, need technical support to allow that movement.

- Inconsistencies with individual computer setups and locations of user files creating issues for staff.

**RESOLUTIONS/SUCCESSSES:** ongoing

### **Monthly Statistics:**

**ISSUES:** None

### **RESOLUTIONS/SUCCESSSES:**

- 1315 Utility Billings (Feb = 1314; Jan = 1313)
- 59 Notices for overdue utility accounts (Feb = 43; Jan = 108)
- 211 utility accounts currently on pre-authorized payments
- 213 AP invoices totaling \$418k (Feb = 247; Jan = 258)
- 82 AR invoices totaling \$65K (Feb: 88 / \$530K; Jan: 50 / \$204K)





## **DEPARTMENTAL REPORT**

**DEPARTMENT: FIRE**

**SUBMITTED BY: Patty LaPointe, Fire Assistant**

**DATE: April 17, 2018**

**FOR MONTH OF: March 2018**

**Brief Outlines Please**

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### **TOPIC # 1:**

- ❖ **Total calls for March were 28. Total calls for first quarter 2018 were 63; up from 41 calls for first quarter 2017. In comparison, medical assist calls have doubled.**
- ❖ **Ice Rescue training will commence in the next few weeks as weather permits**
- ❖ **Members are preparing for wildfire season with wildland course May 5 & 6 in addition to other training.**
- ❖ **Regional Chiefs are working together to find a viable option for Alberta First Responders Radio Communications System (AFRRCS)**



## DEPARTMENTAL REPORT

**DEPARTMENT: Operations**

**SUBMITTED BY: Jim Hall**

**DATE: April 17, 2018**

**FOR MONTH OF: March 2018**

### **Brief Outlines Please**

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#### **TOPIC # 1:**

**Snow Removal:** The Roads department is finally winding down from an extremely busy snow season. Snow events are now monitored for volume and drainage issues with equipment still at the ready.

#### **ISSUES:**

This season was particularly taxing on the department with over 30 snow events causing priority clearing and sanding efforts. Staff were capable to ensure safe roads, additional levels of service and an elimination of large bucket contracted services. This however did prevent some staff to work consecutively for the season without time off.

#### **RESOLUTIONS/SUCCESSES:**

As service levels remain high, the operations department is reviewing contractor/staffing needs. A report is being generated for council to discuss service levels and future challenges.

## **TOPIC # 2:**

**Safety:** A concerted effort is being done to ensure a safe work environment and the documentation requirements are developed for OH&S guidelines and practices.

### **ISSUES:**

Hazard identifications, incidents and confined space requirements are time consuming and require staff work time management to complete. While our staff members work safety (no major lost time) the documentation requirements are difficult to navigate

### **RESOLUTIONS/SUCCESSSES:**

Most staff have extensive knowledge that is brought to the discussion and implementation of these requirements and a group effort to design and deploy the documents is occurring. Operations has many extremely hazardous duties and tasks and realize the importance of managing them.

## **TOPIC # 3:**

**Henderson Storm Water Drainage:** This is a historical issue with highway 27 drainage flowing through private property.

### **ISSUES:**

As of the end of March the property has once again seen massive drainage from HWY 27 through the ditch. Discussions with Henderson's are ongoing at an operational level to attempt to alleviate storm water and the damage to the property.

### **RESOLUTIONS/SUCCESSSES:**

Discussions with Henderson's are ongoing at an operational level to attempt to alleviate storm water and the damage to the property. A major project cost estimate is being modelled and prepared for council review.

#### **TOPIC # 4:**

**Lagoon Upgrade:** Lagoon treatment, capacity and equipment upgrade project

##### **ISSUES:**

The Quality Based Effluent Levels study is nearing completion for review by AE&P for our receiving waters after the wastewater lagoon. The lagoon system is now turning over with ice melting off slowly on the polishing 3<sup>rd</sup> cell. Our average TSS(total suspended solids) did climb substantially during February and March during our data collection periods. If TSS averages stay higher than normal, an investigation will be required by operators and possibly engineering.

##### **RESOLUTIONS/SUCCESES:**

At the time of this report the TSS averages are reducing. The operators have attempted to reduce a material in our pipeline called FOG (fats oils greases) and this practice may have slightly loaded the lagoon with TSS material. The application of this treatment is on hold until further study is complete.

#### **TOPIC # 5:**

**Gas department engineering**

##### **ISSUES:**

The gas department has had the ability to procure the services of a experienced gas utility engineering firm in the past. This service was primarily used to confirm supply loads for MDP's and new developments as they begin to develop. Our engineer has now retired and closed his firm. The gas department has over 50 years combined expertise in construction and monitoring of our system, however this higher level is required as the Town grows with development.

### **RESOLUTIONS/SUCCESSES:**

With the lease of the new loader operations will have greater control on our schedules and costs by providing the services in house. New developments will require gas supply design and pipeline easements and ROW. The operations and development departments along with the CAO will determine how to obtain this expertise

### **TOPIC # 6:**

**Water/Wastewater freeze ups:** The water and wastewater department has had several wastewater freeze ups as well as 2 water service freezes in 2018

### **ISSUES:**

These situations are difficult for both the owner and the department. Sundre has numerous materials installed historically and some are finally succumbing to the sub-ground gravel bed material. The wastewater freezes were all due to owner issue on property and 2 had major costs for the owners to repair. The ops department does succeed in returning service for these however short term if damaged. The water services are normally due to vacancy and lack of use. In one case possibly due to a leak that will require the town to repair.

### **RESOLUTIONS/SUCCESSES:**

The staff involved are well trained and offer priority assistance to the taxpayer. The 24 hour on call operators is diligent in ensuring that service is arranged or returned to normal needs asap.

### **LIST & PROVIDE ATTACHMENTS:**

No attachments.



## DEPARTMENTAL REPORT

**DEPARTMENT:** Peace Officer  
**SUBMITTED BY:** Kevin  
**DATE:** 2018/04/10  
**FOR MONTH OF:** March, 2018

### **Brief Outlines Please**

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#### **TOPIC #1:**

Snow Removal

#### **ISSUES:**

Snow removal from sidewalks continued to be an issue at a couple places in town.

#### **RESOLUTIONS/SUCSESSES:**

#### **TOPIC #2:**

Roundabouts

#### **ISSUES:**

Met with a member of the public a number of times to discuss roundabouts after he was in a heated discussion on social media regarding a "close call" at one of the intersections.

## **RESOLUTIONS/SUCSESSES:**

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### **TOPIC # 3**

Snow Melting / Drainage

### **ISSUES:**

Had a couple concerns about the melting snow on roadways / alleys. Also melt water from one property flowing onto another's.

## **RESOLUTIONS/SUCSESSES:**

### **TOPIC # 4**

### **ISSUES:**



## DEPARTMENTAL REPORT

**DEPARTMENT:** Planning and Development  
**SUBMITTED BY:** Mike Marko, Director of Planning and  
Economic Development  
**DATE:** April 01, 2018  
**FOR MONTH OF:** March 2018

### **Brief Outlines Please**

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#### **TOPIC # 1: Development and Building Permits Issued (March)**

##### **ISSUES:**

Development Permits – 7  
Building Permits – 1  
Electrical Permits – 1  
Gas Permits – 0  
Plumbing Permits – 0

##### **RESOLUTIONS/SUCCESES:**

One discretionary use development permit was approved with prior to release conditions for a medical cannabis production facility in the southwest industrial area. Two discretionary use development permits were issued; one for stripping and grading and one for a business fascia sign. Three permitted use permits were issued; one for a canvas shelter, one for a covered deck and shed, and one for a Park Model recreation vehicle.



The one building permit issued was for a covered deck and shed, at a construction value of \$2,200.

## **TOPIC # 2: Land Use Bylaw Amendments and Update**

### **ISSUES:**

A public hearing was held on March 19, 2018 on Bylaw 2018-03 to amend the Land Use Bylaw, followed by second and third reading of the bylaw to adopt the amendments. This bylaw addressed definitions and regulations, to update terminology and remove irrelevant sections.

A Land Use Amendment application was received from Bridgewater Land Sundre I Ltd. (Sundre Hills) to redesignate 4.56 ha (11.27 ac) from Urban Reserve (UR) District to General Residential (R-2) District to facilitate the subdivision and development of 56 semi-detached residential units.

### **RESOLUTIONS/SUCESSESS:**

Bylaw 2018-03 provided administrative changes and updates to the Land Use Bylaw. The redesignation application from Bridgewater Land Sundre Ltd. (Sundre Hills) will allow for subdivision and residential development on lands previously annexed by the Town and will be considered concurrently with an application to subdivide the lands.

## **TOPIC # 3: MGB Appeal (MVC Aggregate Resources Redesignation)**

### **ISSUES:**

The Mediation team continued toward negotiating the Airport Pit Intermunicipal Collaboration Agreement with the County for Council's consideration. Council considered and conditionally approved the draft agreement in late March, subject to County approval of the agreement.

### **RESOLUTIONS/SUCESSESS:**

Conclusion of the mediation process with the approval of the Airport Pit Intermunicipal Collaboration Agreement will result in improved cooperation and collaboration between the Town and County, withdrawal of the MGB appeal by the Town, and the successful resolution of concerns raised by the Town regarding the County's proposed aggregate resource extraction proposal. The agreement will also allow for the Town's further input into the planning design and mitigation prior to submission of any development permit.

### **TOPIC # 4: Subdivision and Condominium Plans**

#### **ISSUES:**

The subdivision authority approved a subdivision application for boundary adjustment on March 19, 2018. The boundary adjustment will facilitate a larger lot for industrial development.

A proposed subdivision application from Bridgewater Land I Sundre Ltd. (Sundre Hills) involving 4.56 ha (11.27 ac) was received and circulated for comment for the creation of 56 bareland condominium units for semi-detached residential development. The proposed subdivision (bareland condominium) is located in the Town's northwest on the west side of Centre Street.

### **RESOLUTIONS/SUCESSESS:**

The boundary adjustment will provide a larger industrial lot to facilitate an industrial development interest (medical cannabis production facility). It is anticipated that the boundary adjustment plan could be approved for registration at Land Titles Office as early as April 2018.

It is anticipated that the Sundre Hills subdivision application will go forward to the subdivision authority for consideration after technical comments from the circulation process have been reviewed later in May of 2018. This application will add 56 new residential units to the Sundre housing market in the form of primarily semi-detached housing.

#### **TOPIC # 5: Draft Parks, Open Space & Trails Plan**

##### **ISSUES:**

Final amendments were incorporated into the draft Parks, Open Space and Trails Plan by the L. A. West Landscape Architects.

##### **RESOLUTIONS/SUCESSESS:**

The proposed Parks, Open Space and Trails Plan will be presented to Council in April for its consideration and approval.

##### **LIST & PROVIDE ATTACHMENTS:**

**(project documents/reports/graphs/correspondence)**

**None.**

## COUNCILLOR WARNOCK'S REPORT TO COUNCIL – MARCH 2018

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### March 05 – Mountain View Seniors Housing HR Committee Meeting

Attended the HR Committee Meeting at MVSH Head Office in Olds.

Significant Points= 1 – Volunteer Program, 2 – HR Strategies, 3 – Communications, 4 – Training & Development, 5 – Wellness Challenge, and 6 – Staff Appreciation

### March 20 – Mountain View Seniors Housing Finance Committee Meeting

Attended the Finance Committee Meeting at MVSH Head Office in Olds.

Significant Points = 1 – Approval of the 2018 Auditors, 2 – Approval of the 2017 Audited Finance Statements, 3 – Implementation of a Corporate Procurement Project, and 4 – Seniors Self Contained Rent Cap.

### March 27 – Candre Cannabis Open House & Job Fair

Attended the Candre Cannabis open house at the Sundre Community Centre

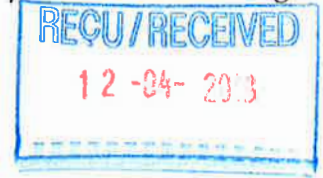
### March 29 – Mountain View Seniors Housing Board Meeting

Attended the MVSH Board of Director's Meeting at MVSH Head Office in Olds.

Significant Points = 1 – Board Approval of 2018 Auditors as presented by Finance Committee, 2 – Board Approval of 2017 Audited Financial Statements, 3 – Board Approval of the Rent Cap of 700.00 per month In the Alberta Senior Self contained Program effective September 01,2018, 4 – Board Approval of a long term Capital development priority list, 5 – Board expressed strong concerns related to the proposed changes in Funding Models for health care delivery by AHS, 6 – Board update on the Sundre Foothills Lodge with the next step in process by the Minister's office to undertake an updated appraisal of the value of the property and facility, and 7 – The Board Chair and CEO will request opportunities to meet with each MVSH Municipal partners to present long term financial and capital plans.



*Working with Albertans to preserve and interpret our heritage*



March 15, 2018

Dear Sir/Madam:

**Re: ALBERTA HISTORICAL RESOURCES FOUNDATION'S  
HERITAGE AWARDS 2018**

The Alberta Historical Resources Foundation, the principal heritage support agency of the Government of Alberta, is now accepting nominations to the 2018 Heritage Awards. Help us honour and celebrate the contributions of Albertans to the promotion and preservation of Alberta's heritage.

Submitting a nomination is a great opportunity to recognize individuals and organizations who have demonstrated excellence and commitment in preserving and promoting appreciation of our province's rich heritage.

The Foundation is accepting nominations until July 15, 2018.

Awards will be presented in the **Heritage Conservation**, **Heritage Awareness** and **Outstanding Achievement** categories. In addition, the Foundation is introducing the **Indigenous Heritage** and **Youth Heritage Awards** this year. Awards will be presented during an awards ceremony on October 12.

Enclosed is a copy of the guidelines and nomination form. These are also available at [www.alberta.ca/heritage-awards.aspx](http://www.alberta.ca/heritage-awards.aspx). If you have any questions, please contact the Program Coordinator, Carina Naranjilla, at 780-431-2305 (toll-free by first dialing at 310-0000) or [carina.naranjilla@gov.ab.ca](mailto:carina.naranjilla@gov.ab.ca).

Thank you.

Sincerely,

A handwritten signature in black ink that reads "Jmaki Motapanyane".

Dr. J. Maki Motapanyane  
Chair  
Alberta Historical Resources Foundation



# HERITAGE AWARDS 2018 *Alberta Historical Resources Foundation*

The **Alberta Historical Resources Foundation** is soliciting nominations for **Heritage Awards 2018**. These awards honor and celebrate the contributions of Albertans (individuals, organizations) to the protection, preservation and promotion of Alberta's heritage.

The **Heritage Conservation Award** recognizes projects that demonstrate excellence in:

- the conservation of Provincial or Municipal Historic Resources; or
- the identification, protection and management of historic places; or
- the protection and management of palaeontological and archaeological resources.

The **Heritage Awareness Award** recognizes research, publications or public engagement projects that have deepened our understanding and promoted greater awareness of Alberta's heritage.

The **Outstanding Achievement Award** recognizes an individual's exemplary long-term leadership and contribution to the preservation and presentation of Alberta's history.

The **Indigenous Heritage Award** recognizes projects that demonstrate excellence in identifying, protecting and promoting Alberta's rich Indigenous heritage through research, publication, and/or collaboration or public engagement with Indigenous individuals or communities.

The **Youth Heritage Award** recognizes the volunteer contributions of students to the preservation and presentation of Alberta's heritage, at any point in the course of their studies between elementary and high school.

Nominations will be accepted between  
**March 15 and July 15, 2018**

Submit nominations to:

**Heritage Awards**  
**Alberta Historical Resources Foundation**  
**8820-112 Street**  
**Edmonton AB T6G 2P8**

Guidelines and nomination forms are available at:  
**[www.alberta.ca/heritage-awards.aspx](http://www.alberta.ca/heritage-awards.aspx)**

For more information, contact  
Program Coordinator at **780-431-2305**.



*Alberta*



## Alberta Historical Resources Foundation Heritage Awards 2018 GUIDELINES



The Alberta Historical Resources Foundation's Heritage Awards Program recognizes and celebrates the contributions of Albertans to the protection, preservation and promotion of Alberta's heritage.

**Nominations for 2018 must be received by July 15, 2018.**

### AWARD CATEGORIES

The **Heritage Conservation Award** recognizes projects that demonstrate excellence in:

- the conservation of Provincial or Municipal Historic Resources; or
- the identification, protection and management of historic places; or
- the protection and management of palaeontological and archaeological resources.

Projects must have been completed within the last three years.

The **Heritage Awareness Award** recognizes research, publications or public engagement projects that have deepened our understanding and promoted greater awareness of Alberta's heritage. Projects must have been completed within the last three years.

The **Outstanding Achievement Award** recognizes an individual's exemplary long-term leadership and contribution to the preservation and presentation of Alberta's history. Nominees should have a minimum of 10 years involvement with heritage in the province and have made personal contributions to the field well beyond the responsibilities of any heritage related employment.

The **Indigenous Heritage Award** recognizes projects that demonstrate excellence in identifying, protecting and promoting Alberta's rich Indigenous heritage through research, publication, and/or collaboration or public engagement with Indigenous individuals or communities. Nominations must demonstrate Indigenous community support.

The **Youth Heritage Award** recognizes the volunteer contributions of students to the preservation and presentation of Alberta's heritage. Award will be presented to a student or group of students who have made outstanding contributions to the heritage field at any point in the course of their studies between elementary and high school. Their contributions must extend beyond the responsibilities of any paid employment. Projects must have been completed in the last two years.

### ELIGIBILITY

#### Eligible Nominees

- individuals residing in Alberta
- Alberta-based organizations including: non-profit organizations, corporations, churches, schools, municipalities, First Nations and Métis Settlements and others deemed eligible by the Foundation's Board of Directors
- self-nominations

### **Ineligible Nominees**

- posthumous awards
- nominees who are unaware of or who disapprove of the nomination
- Alberta Historical Resources Foundation board members and their immediate families
- Alberta Culture and Tourism staff and its agencies
- nominees nominated in more than one category

### **Ineligible Nominators**

- Alberta Historical Resources Foundation board members and their immediate families

### **SUBMITTING NOMINATIONS**

The nomination package must include the following:

- completed nomination form
- letter of nomination signed by the nominator
- why this project, individual or organization is being nominated
- biography/profile of the individual(s) or organization involved
- press clippings, letters of support, or any other pertinent materials
- photographs illustrating project, where applicable

Nominations to the Indigenous Heritage Award must demonstrate Indigenous community support.

It is the responsibility of the nominator to provide sufficient and relevant materials to support the nomination. Incomplete submissions may be considered ineligible for consideration by the jury. Nomination submissions and supporting materials will be retained by the Foundation.

The personal information provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. The information will be used for the purpose of administering the Heritage Awards Program, which includes selecting and publicizing the achievements of the award recipients.

Submit nominations by mail, courier or in person at the Alberta Historical Resources Foundation's program office:

Alberta Historical Resources Foundation  
Heritage Awards Program  
Old St. Stephen's College Building  
8820 112 Street  
Edmonton AB T6G 2P8

### **SELECTION AND PRESENTATION OF AWARDS**

The Heritage Awards Review Committee of the Alberta Historical Resources Foundation will review and evaluate the nominations.

The Foundation's Board of Directors will make the final decision. Up to two awards may be presented in each category. The Foundation reserves the right not to present any award in any of the categories.

Award recipients will be notified in September. Awards will be presented in mid-October.

### **Contact Information**

For more information, contact the Program Coordinator at 780-431-2305 (toll-free by first dialing 310-0000) or [carina.naranjilla@gov.ab.ca](mailto:carina.naranjilla@gov.ab.ca).





Alberta Historical Resources Foundation  
Heritage Awards 2018  
NOMINATION FORM



Please read the Guidelines before completing this form. Submission deadline is July 15, 2018.

For office use only

File No: \_\_\_\_\_

**NOMINEE**

Check the award category and identify who/what you are nominating

<input type="checkbox"/> Heritage Conservation Award	Name of project
<input type="checkbox"/> Heritage Awareness Award	Name of project
<input type="checkbox"/> Outstanding Achievement Award	Name of individual
<input type="checkbox"/> Indigenous Heritage Award	Name of project
<input type="checkbox"/> Youth Heritage Award	Name of individual / individuals

Name Mr./Mrs./Ms. \_\_\_\_\_

Position/Title (if applicable) \_\_\_\_\_ Organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_  
Street / P.O. Box No. \_\_\_\_\_ City / Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Bus. Ph. ( ) \_\_\_\_\_ Res. Ph. ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

E-mail: \_\_\_\_\_

**NOMINATOR**

Are you nominating as an individual or organization? ☐ Nominating as an individual ☐ Nominating as an organization  
Place a check mark.

Name Mr./Mrs./Ms. \_\_\_\_\_

Position/Title (if nominating as an organization) \_\_\_\_\_

Organization (if nominating as an organization) \_\_\_\_\_

Address (of individual / organization) \_\_\_\_\_  
Street / P.O. Box No. \_\_\_\_\_ City / Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Bus. Ph. ( ) \_\_\_\_\_ Res. Ph. ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

E-mail: \_\_\_\_\_

## SUPPORTING DOCUMENTS

Submit the following with this nomination form. Please provide sufficient and relevant materials to support your nomination.

- ☐ covering letter signed by the nominator
- ☐ Why are you nominating this project/individual/organization? Explain how the nominee(s) demonstrates excellence in the protection, preservation and promotion of Alberta's heritage.
- ☐ biography/profile of the individual(s), team or organization involved
- ☐ press clippings, letters of support, or any other pertinent material
- ☐ Indigenous Heritage Award: must demonstrate Indigenous community support.
- ☐ photographs illustrating project, where applicable

## DECLARATION STATEMENT OF NOMINEE

I am the nominee or authorized representative of the nominee(s). I have read the complete nomination submission and to the best of my knowledge and belief, the information herein is true and correct. I agree that it may be provided by the nominator to the Alberta Historical Resources Foundation so that I / my organization may be considered for the Heritage Awards. Should I / my organization be selected for the Award, I consent to the use and disclosure of my personal information (including photographs and videos) as necessary, without compensation for awards-related publicity.

If the nominee(s) is under the age of 18 at the time of nomination, a parent or legal guardian must sign this form.

---

Signature of nominee

---

Printed Name

---

Date

The personal information provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. The information will be used for the purpose of administering the Heritage Awards Program, which includes selecting and publicizing the achievements of the award recipients.

**Submit nomination form and supporting materials to**

Heritage Awards  
Alberta Historical Resources Foundation  
8820 - 112 St. Edmonton AB T6G 2P8



Partners FOR the Saskatchewan River Basin

Managing Partner: Meewasin Valley Authority

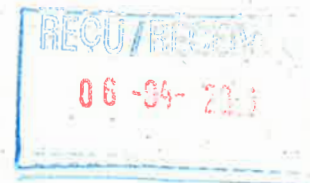
402 Third Avenue South, Saskatoon, Saskatchewan S7K 3G5

Telephone: (306) 665-6887 or 1-800-567-8007

Facsimile: (306) 665-6117

Email: [partners@saskriverbasin.ca](mailto:partners@saskriverbasin.ca)

Web Site: <http://www.saskriverbasin.ca>



March 28, 2018

Town of Sundre  
717 Main Avenue West, P.O. Box 420  
Sundre, AB T0M 1X0

Partners FOR the Saskatchewan River Basin (PFSRB) would like to request your support. **Your membership and financial support is vital to us realizing our mission.** The progress in building awareness and knowledge of water issues, research, and solutions in the Saskatchewan River Basin (SRB) would not be possible without public support. Help us to continue doing this crucial work.

PFSRB has been promoting watershed stewardship and sustainability of the SRB since 1993. The SRB is an international watershed that includes the three Prairie Provinces and a small portion of Montana. It contains the North Saskatchewan, Battle, Vermillion, South Saskatchewan, Red Deer, Bow, Oldman, St. Mary, Saskatchewan and Carrot Rivers. PFSRB is the only non profit, non-governmental organization with a mandate to promote watershed sustainability across the entire Saskatchewan River Basin.

Below are just a few activities and products we were able to produce last year. Our popular educational board game, Moopher's Amazing Journey to the Sea, has been transformed into a tri-lingual version now incorporating Michif and Cree language into the game. We developed partnerships with both the Gabriel Dumont Institute and the Saskatchewan Indigenous Cultural Centre to complete this work. As always, there is no charge for receiving the game, although assistance with postage is always welcome. Please contact our office to request your copy.

We held a successful conference in October 2017 in Leduc, Alberta on water quality and transboundary issues in the Saskatchewan River Basin. Our next conference will be held October 1 to 3, 2018 in Saskatoon, Saskatchewan. The theme for this year's conference is "The Dammed Rivers!" The conference website is [www.dammedrivers.com](http://www.dammedrivers.com) and as more information becomes available, the information will be posted here, as well as on our organization's website and Facebook page.

As added benefit to your membership, we are now offering a \$25.00 discount to members on conference registration fees. In addition, PFSRB is currently undergoing some changes and you can expect there to be more opportunities available to members over the coming year.

Please help us continue this important work by becoming a member. Your support is invaluable. Please find a membership form enclosed.

Sincerely,

Lis Mack  
Manager

Enclosure

*Mission - to promote watershed sustainability through awareness, linkages and stewardship*



Partners FOR the Saskatchewan River Basin  
402 Third Avenue South  
Saskatoon, Saskatchewan S7K 3G5  
Ph: 306-665-6887 Fax: 306-665-6117  
Toll Free: 1-800-567-8007  
Email: [partners@saskriverbasin.ca](mailto:partners@saskriverbasin.ca)  
Website: [www.saskriverbasin.ca](http://www.saskriverbasin.ca)



## ***Partners FOR the Saskatchewan River Basin Membership Application/Renewal***

April 1, 2018 - March 31, 2019

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Province \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Visa or Mastercard Number: \_\_\_\_\_ Expiry: \_\_\_\_\_

Signature: \_\_\_\_\_

Please send me the River Current newsletter by:

☐ email ☐ mail

Please check the appropriate contribution level. Payment can be processed by Credit Card or Cheque.  
Please make cheques payable to **Partners FOR the Saskatchewan River Basin**.

Contribution	Criteria	
<input type="checkbox"/> \$25	<b>Individuals/Families</b>	
	<b>Businesses with Annual Budget</b>	<b>OR Municipalities with Population</b>
<input type="checkbox"/> \$50	\$0-\$50,000	less than 999
<input type="checkbox"/> \$125	\$50,000-\$200,000	1,000-9,999
<input type="checkbox"/> \$250	\$200,000-\$500,000	10,000-24,999
<input type="checkbox"/> \$500	\$500,000-\$999,999	25,000-49,000
<input type="checkbox"/> \$2,000	\$1,000,000-\$1,499,999	50,000-99,000
<input type="checkbox"/> \$5,000	\$1,500,000-\$1,999,999	100,000-499,000
<input type="checkbox"/> \$10,000	\$2,000,000 or greater	over 500,000

\* Please see other side for more details





Partners FOR the Saskatchewan River Basin  
402 Third Avenue South  
Saskatoon, Saskatchewan S7K 3G5  
Ph: 306-665-6887 Fax: 306-665-6117  
Toll free: 1-800-567-8007  
Email: [partners@saskriverbasin.ca](mailto:partners@saskriverbasin.ca)  
Website: [www.saskriverbasin.ca](http://www.saskriverbasin.ca)

## **Benefits of Membership**

- Network with organizations focused on stewardship and sustainability.
- Market and promote your project or initiatives to a broader audience.
- Extend your contact beyond regional and/or provincial boundaries.
- Discover opportunities to collaborate with or tap into existing knowledge or expertise.
- Highlight your organization in our newsletters.
- Actively participate on committees, and the Board of Directors.
- Contribute to an organization that speaks for the entire River Basin.
- Receive our newsletter 3 times a year.
- Receive discounts on registration fees for conferences and workshops.
- All contributions over \$2,000 receive 1 complementary registration to our annual conference.

**Thank you for your support!**

Please note: Your contact information will be used for mailing The River Current and to keep you up to date with our organization. Your information will not be shared with any other organization.

## About Partners

Since 1993, **Partners FOR the Saskatchewan River Basin (PFSRB)** has promoted stewardship and sustainability of the Saskatchewan River Basin, an international watershed stretching over the three Prairie Provinces and a portion of Montana. More than 3 million people live within the 405,864 km<sup>2</sup> Basin which includes the North Saskatchewan, Battle, Vermillion, South Saskatchewan, Red Deer, Bow, Oldman, St. Mary, Saskatchewan and Carrot Rivers.

Partners FOR the Saskatchewan River Basin is composed of a growing network of participating partner organizations. To date, there are over 100 active members and over 1500 on our newsletter mailing list.

You can become a Partner too! See our website for membership information at [www.saskriverbasin.ca](http://www.saskriverbasin.ca)



A child dips in a pond as part of PFSRB's Water Watchdog program, which teaches children about water quality and conservation.

### We accomplish our mission by developing

- ♦ Education and public awareness programs to teach the importance of the basin's biodiversity
- ♦ Partnerships and networks of organizations that cross political and sectoral boundaries
- ♦ Environmental stewardship projects involving participants across the basin

## Sample Projects and Programs



### From the Mountains to the Sea - The State of the Saskatchewan River Basin

- ♦ Report gathering together existing current science across the Basin.

### Click on Climate



- ♦ An outdoor climate change field day program for ages 8-13
- ♦ Helps understand the causes and impacts of climate change.

### Water Watchdog



- ♦ An outdoor water quality monitoring field day program for ages 8-13.
- ♦ Helps understand water quality, riparian areas, invertebrates.

### Moopher's Amazing Jourey to the Sea/le voyage extraordinaire à la mer



- ♦ Board game for ages 7-12+ that teaches about basin geography, ecosystems, culture and resources

### Why is FOR Capitalized?



"FOR" is capitalized to remind everyone that this organization is directed toward taking action. Every resident of the basin has opportunities and responsibilities to work FOR the health and sustainability of the river basin that is home to us, and to many other living things.

### For Membership Information, Contact Us at

#### Partners FOR the Saskatchewan River Basin

402 Third Avenue South  
Saskatoon, Saskatchewan S7K 3G5

Phone: (306) 665 6887 Toll Free: 1 800 567 8007

Fax (306) 665 6117

Email: [partners@saskriverbasin.ca](mailto:partners@saskriverbasin.ca)

Web: [www.saskriverbasin.ca](http://www.saskriverbasin.ca)



*Mission: To promote watershed sustainability through awareness, linkages and stewardship*



*The RIVER is our CLIENT...*

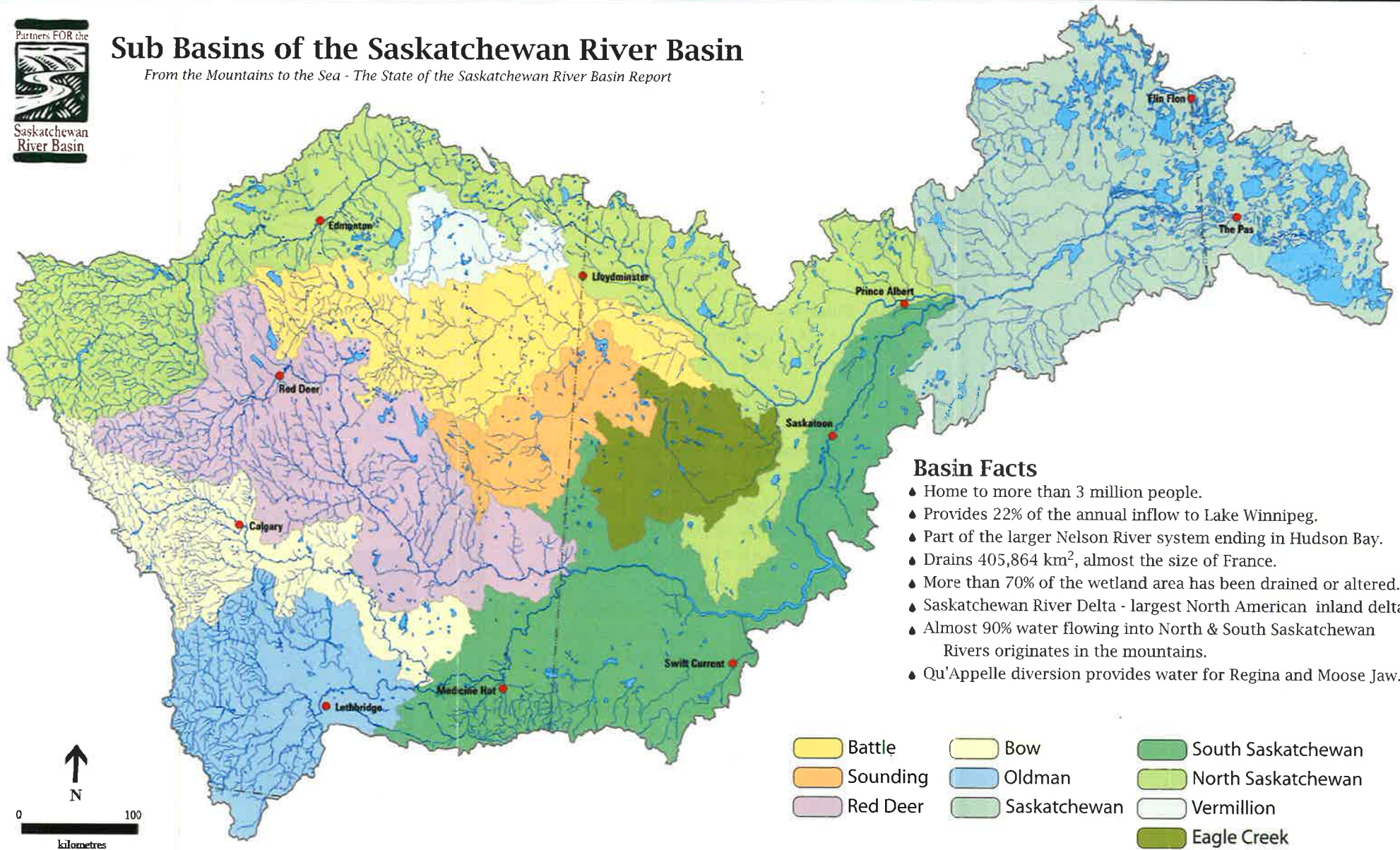
*We serve a growing network of hundreds of active and supporting Partners.*

*YOU can become a Partner too!*



## Sub Basins of the Saskatchewan River Basin

*From the Mountains to the Sea - The State of the Saskatchewan River Basin Report*



### Basin Facts

- ◆ Home to more than 3 million people.
- ◆ Provides 22% of the annual inflow to Lake Winnipeg.
- ◆ Part of the larger Nelson River system ending in Hudson Bay.
- ◆ Drains 405,864 km<sup>2</sup>, almost the size of France.
- ◆ More than 70% of the wetland area has been drained or altered.
- ◆ Saskatchewan River Delta - largest North American inland delta.
- ◆ Almost 90% water flowing into North & South Saskatchewan Rivers originates in the mountains.
- ◆ Qu'Appelle diversion provides water for Regina and Moose Jaw.

Battle	Bow	South Saskatchewan
Sounding	Oldman	North Saskatchewan
Red Deer	Saskatchewan	Vermillion
		Eagle Creek

**Mission: To promote watershed sustainability through awareness, linkages and stewardship**

[www.saskriverbasin.ca](http://www.saskriverbasin.ca)

julie peitzsch

14.3

Joel Peitzsche

Brianna Meyer

Colin CHANT

Dominick Valencia

Chance B.

MusiCreations  
Orff Teen Ensemble

Thank you  
for your  
generosity in  
sponsoring this  
award for  
Best Classroom Music!

These fine young  
teens greatly  
appreciate your  
support and  
encouragement!



Thank you for the  
award for my preformance.  
on the pidno.

from:

Wyatt Whittle



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

April 17, 2018

To Whom It May Concern,

**RE: 2018 Minister's Seniors Service Awards – Letter of Support for Ms. Dolores Dercach**

It is with great pleasure that I provide a letter of support for the nomination of Ms. Dolores Dercach for consideration of the 2018 Minister's Seniors Service Award, in the category of *Individual*, on behalf of the Town of Sundre.

Ms Dercach has been recognized for her outstanding leadership and tireless efforts given to the community of Sundre. She continues to be a longstanding strong advocate and active Board Member for the Greenwood Neighbourhood Place Society, whose mandate is to provide connected, thriving and engaged support to the seniors within the community of Sundre.

The Greenwood Neighbourhood Place Society provides support to a service area encompassing approximately 6,000 individuals, and Ms. Dercach has donated over two hundred (200) hours of her time, all the while bringing her passion, support and expertise to the Board as well as to the staff of Greenwood Neighbourhood Place.

Also noteworthy is how the efforts of one person can truly make a difference in the lives of so many seniors within our community. Dolores continually provides instrumental support by demonstrating consistency and guidance in handling difficult situations, and does so with integrity and sensitivity.

Her continued efforts have earned Dolores the respect and gratitude of those for whom and with whom she serves, and we are excited to have the opportunity to acknowledge her and thank her for her continued contribution to our community. We are honored to provide this letter of support, and wish her well in this opportunity for consideration of such a prestigious award.

Sincerely yours,

Linda Nelson, CLGM, CTAJ, EMR  
Chief Administrative Officer

LN/cr